

City of Kittitas
Council Meeting Minutes
June 28, 2005

Mayor Cousart called the regular Meeting of the Kittitas City Council to order at 7:00 p.m. June 28, 2005. Councilmembers present; Allphin, Gilmour, Helland, Huber and Keys.

Staff present was Clerk/Treasurer Piercy, Police Chief Dunnagan, and Utility Worker Bosch

Mayor Cousart led those assembled in the Flag Salute.

Approval of Minutes

Councilmember Keys moved to approve the minutes from the meeting of June 14, 2005; the motion was seconded by Councilmember Huber. The motion passed 5 yes 0 no

Additions to Agenda

Councilmember Allphin asked to address items under old business – Lewis St. home construction, Urban Growth, City Engineers and City Hall Landscaping.

Councilmember Gilmour asked to address items under old business – Palmiero Park.

Councilmember Helland asked to address items under old business – Exit 115 Fruit Stand and City Hall Landscaping.

Report of Officers

Police Chief Dunnagan:

- a. Tom Woolsey has accepted the position of Provisional Officer effective June 16, 2005. Tom has a provisional contract for the duration of three (3) months. Contract will be reviewed at the end of three (3) months. Discussion followed.

Gray & Osborne – City Engineers

- a. GFS (General Facility Study) – Engineer Jeff Stevens briefly summarized the results of the study and the impact on the Water/Sewer connection fees. A draft of the document was distributed to the Council and discussion followed. Councilmember Huber moved to schedule a study session for the Council to review the study as presented by Gray & Osborne. It was agreed the study session will be scheduled for Thursday, July 7, 2005 @ 6:00 p.m. The motion was seconded by Councilmember Gilmour. The motion passed 5 yes 0 no.
- b. Councilmember Gilmour asked Jeff Stevens if he could explain the letter and information received recently regarding water rights as it relates to surface water

- vs. ground water. How does this affect the city's current water agreement with the Clerf family? Discussion followed. Jeff Stevens of Gray & Osborne suggested scheduling a meeting with Clerf's counsel to review the city's options.
- c. Gray & Osborne reported that the WWTP design project is moving forward and on schedule. Gray & Osborne indicated that they would like to meet with Cecil Howard, Waste Water Treatment Plant Operator, to provide Cecil with some information on the new facility and to get his feedback in return.
 - d. Mayor requested an update on the Badger Pocket Bridge Improvement. No information was available.
 - e. Councilmember Gilmour questioned the sewer tie-in on Spokane Street. Has the tie-in been completed as agreed by the Kittitas School District and developer Ron Guest. Discussion followed, no action taken.

Library Board Report

- a. No report available by Librarian.
- b. Mayor reported a good applicant response for the Librarian Assistant position. The Librarian, Diane Huckabay, is in the process of reviewing the applications and will be making the interview selections. Interviews will be scheduled for the week of July 5th, 2005.
- c. Mayor reported that the Friends of the Library had donated funds to offset the cost of hiring Lily Park to administer the Library Summer Reading Program.

Utility Worker Val Bosch

- a. Utility Worker Bosch reported the gas pump at the Shop is in need of repair. Val contacted vendor A-1 Petroleum to provide a bid to repair the pump. Bid as follows;
 - a. Pump rebuilt kit for \$185.00;
 - b. Move the pumps over into the tanks for an estimate of \$750;Discussion followed. Councilmember Keys moved to approve the moving of the pumps providing that the electrician does not exceed \$1000.00, for an estimated repair total not to exceed \$1750.00. The motion was seconded by Councilmember Helland. The motion passed 5 yes 0 no.
- b. Reported flat tire on city Utility Truck. Quote from Ellensburg Tire; cost of two (2) tires is \$271.92 mounted and balanced. Councilmember Huber stated that no action necessary as this was a cost associated with the budget for 2005. No motion made.

Presentation

- a. Mayor proposed an intergovernmental services agreement between Kittitas County Community Development Services to assist the City with building and code enforcement. Discussion followed. Councilmember Huber suggested that the Mayor, the building inspector, office staff and two councilmembers meet to establish a procedure on how the city should handle building within the City rather than using intergovernmental services.

Public Hearing

- a. Mayor announced that no action was necessary regarding Ordinance – 05-0781: Amending KMC 13.04.060, Water/Sewer Service Connection Charges. This ordinance will be reviewed at the scheduled study session on July 7, 2005.

Correspondence, Complaints and Applications

- a. Consideration of the Preliminary Approval of Cole's Crossing/Guest Platt. Darryl Piercy introduced himself as a citizen volunteer working on the Guest Platt at the request of the Mayor. Piercy identified an ordinance to change the zoning on a portion of the guest property from Residential Ag to R-1 and a resolution for Preliminary Approval of the Guest Platt. Councilmember Huber moved to approve the Ordinance changing the zoning from Residential Ag to R-1. The motion was seconded by Councilmember Keys. The motion passed 5 yes 0 no.
- b. Ron and Kevin Guest discussed the Preliminary Plat with Councilmembers. Councilmember Allphin voices concerns on the Preliminary Plat and whether or not the Guest's have met requirements proposed by Gray & Osborne. Darryl Piercy clarifies to Councilmembers that the Guest's have met the procedural portion of the City Code. Councilmember Gilmour moved to approve the Preliminary Plat with the added condition that those items addressed by Gray & Osborne's correspondence in April 2005 be part of the Conditions of Approval. The motion was seconded by Councilmember Keys. The motion passed 4 yes 1 no.
- c. Business License: McDowall Brothers Insulation. Councilmember Huber moved to approve the business license; the motion was seconded by Councilmember Keys. The motion passed 5 yes 0 no.

Old Business

- a. Councilmember Helland inquired if the Fruit Stand at Exit 115 had applied for a business license. Discussion followed. It was agreed that Police Chief Steve Dunnagan will respond to this issue by meeting with the business owner.
- b. Councilmember Allphin voiced his appreciation to Utility Worker Bosch and business owner, Todd Lopeman, for their hard work on the landscape project in

front of City Hall. Councilmember Allphin requested that appreciation letters be sent to the volunteers who helped with the project. Mayor agreed and indicated that he was working on this task. Discussion followed.

- c. Councilmember Gilmour discussed Palmiero Park – Inquired as to the status of the renovation of the dugouts an Eagle Scout Project. Councilmember Gilmour volunteered tools if needed by the work group. Discussion followed.
- d. Councilmember Gilmour discussed water box locks, had the City received as ordered. Utility Worker indicated that the lock boxes had been received. Discussion followed.

New Business

No New Business

Approval of Payroll

June Mid-Month Draw (B) 2005 – Check # 6214 in the amount of \$300.00; Councilmember Huber moved to approve: motion was seconded by Councilmember Helland. Approved 5 yes and 0 no.

Approval of Bills

Check #'s 10369 through 10396 in the amount of \$28,519.24. Councilmember Huber moved to approve the bills; motion was seconded by Councilmember Helland. Approved 5 yes and 0 no.

Mayors Report

1. Mayor Cousart reported that there was a good application response for the WWTP Trainee/Utility Worker position. Interviews will take place on Wednesday, June 29th for the WWTP Trainee/Utility Worker Position.
2. Mayor Cousart requested that the Council consider approving summer work hours for the WWTP Operator and the Utility Worker; the work day would begin at 6:00 a.m. and end at 2:30 p.m. This would enable the staff to avoid working during the hottest hours of the day. Discussion followed. It was agreed that work hours may be changed during hot weather at the Mayor's discretion.
3. Mayor Cousart reports that Utility Worker Bosch and temporary laborer Jeremy Combs completed asphalt patching on Patrick Avenue and Main Street. The City will continue to patch additional streets in the upcoming weeks.

Council Discussion

1. Councilmember Gilmour inquired as to the status of the current dog ordinance review, had City staff contacted the city attorney to request a legal opinion on proposed changes. Chief Dunnagan advises the attorney had been contacted. Discussion followed.

Adjourn

1. Councilmember Huber moved to adjourn the June 28, 2005 Council Meeting; seconded by Councilmember Helland; approved by council. Meeting adjourned at 8:50 pm.

Attest: Mayor Robert E Cousart _____

Clerk/Treasurer Janice Piercy _____

Councilmembers:

Jerry Gilmour _____

Todd Keys _____

Linda Huber _____

Tiny Allphin _____

Tony Helland _____