

**City of Kittitas
Council Meeting Minutes
December 28, 2010**

Mayor Camarata called the meeting of the Kittitas City Council to order at 7:00 p.m., December 28, 2010. Councilmembers present: Gay, Helland, Hink and Huber. Councilmember Gilmour was absent.

Staff present was Clerk/Treasurer Robin Newcomb.

Mayor Camarata led those assembled in the Flag Salute.

Councilmember Hink moved to approve the absence of Councilmember Gilmour and Councilmember Helland seconded the motion. The motion passed 4 yes and 0 no.

APPROVAL OF MINUTES

Councilmember Huber moved to approve the minutes from the December 14, 2010 regular meeting. Councilmember Hink seconded the motion. The motion passed 4 yes and 0 no.

ADDITIONS TO AGENDA

Councilmember Hink moved to approve the agenda and Councilmember Helland seconded the motion. The motion passed 4 yes and 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORT OF OFFICERS AND SPECIAL GUESTS

None

UNFINISHED BUSINESS

Change Order #3 – MRM Construction – \$31.12 – Councilmember Helland moved to approve this change order and Councilmember Huber seconded the motion. The motion passed 4 yes and 0 no.

PUBLIC HEARING – Ordinance 10-019 – 2010 Budget Amendments. – The public hearing was opened at 7:01 p.m. After some discussion, the public hearing was closed at 7:02 p.m. Mayor Camarata explained this ordinance was bookkeeping required to keep the budget in line. Councilmember Huber requested the Council be notified prior to non budgeted items being purchased and hiring additional help. Councilmember Gay moved to approve this ordinance and Councilmember Helland seconded the motion. The motion passed 4 yes and 0 no.

PUBLIC HEARING – Ordinance 10-021 – Latecomer/Reimbursement Agreement – The public hearing was opened at 7:05 p.m. After some discussion the public hearing was closed at 7:06 p.m. Councilmember Hink moved to approve this ordinance and Councilmember Helland seconded the motion. The motion passed 4 yes and 0 no.

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APPROVAL OF PAYMENT

Approval of December Bills – Checks #14288 to #14305 for \$109,636.98 were moved to be approved by Councilmember Huber and seconded by Councilmember Helland. The motion passed 4 yes and 0 no.

MAYORS REPORT

Vance Heating Maintenance Agreement – Council agrees that we should be able to do this work ourselves, which includes being able to change filters and apply grease. The school does their own maintenance on their system. Councilmember Huber requested having the Mayor discuss this in more detail with Cal Jordan, the architect. Council would also like to check with Brad and Burke on this.

City Hall Remodel – Hopefully we will be in the remodeled City Hall by the end of January. Councilmember Huber would like us to plan a well prepared open house. Councilmember Hink would like to tour the remodeled building.

COUNCIL DISCUSSION

Ending Fund Balance – Councilmember Huber discussed the summary of the ending fund balances over the past several years. She suggested we do the transfers quarterly instead of annually that are scheduled in the 2011 budget (general fund to street and library). Councilmember Hink requested we separate out the city hall gas from electric. It was suggested to watch this line item and if there appears to be an issue in 2011, take another look at it and possibly separate it out at that time.

ADJOURN

Councilmember Helland moved to adjourn the December 28, 2010, meeting. The motion was seconded by Councilmember Hink. The motion passed 4 yes 0 no. Meeting adjourned at 7:23 p.m.

Attest: Mayor John Camarata

Clerk/Treasurer
