

**CITY OF KITTITAS
COUNCIL MEETING AGENDA
CITY HALL – 207 N. MAIN
February 28, 2017
7:00pm Council Meeting**

COUNCIL MEETING

Mayor Whitford led those assembled in the Flag Salute. Mayor Whitford called the regular Council Meeting to order at 7:00 p.m. February 28, 2017. Councilmembers present: Jerry Gilmour, John Camarata, Ben Whitehurst Pat Cort and Jaen Carlson. Staff present: Cathy Doyle – Assistant Clerk, Dave Anderson – Police and Police Chief Brent Nierman.

Approval of Minutes for the Regular Council Meeting Dated February 28, 2017 #1

Motion: Councilmember Gilmour made a motion to approve the minutes: second by Councilmember Jasen Carlson.
Motion carried: 5 yes 0 no.

Additions to and Approval of Agenda

Motion: Councilmember Pat Cort made a motion to approve the addition of the Criminal Justice Training payable of \$1,200.00; second by Councilmember Jasen Carlson.

Motion carried: 5 yes 0 no.

Motion: Councilmember Jerry Gilmour made a motion to approve the agenda as presented; second by Councilmember John Camarata.

Motion carried: 5 yes 0 no.

Public Appearance Comments --3 minutes per person

None

Report of Departments and Officers and Special Guests

A. Paul Jewell – Funds Available for Large Scale Capital Projects

- Paul Jewell gave a presentation of Kittitas County Tourism planning and stated that the lodging tax reserve is a great asset to collect funding for matching these large projects. This is done in Ellensburg. He gave statistics of what kind of tourists come to Central Washington area and what kind of activities they are attracted to. Application for funding requires a 50% match.

B. Staff Reports (informational only) Fire Department #3

- Public Works and Waste Water Treatment Plant provided written reports see attached.
- Chief Brent Nierman reported that officer Dave Anderson will be attending a 4-day conference. Chief Nierman has applied for and has been accepted to an administration level seminar; Command College training in Vancouver. This is paid for through the training budget. The Police department is accepting applications for an additional officer and the closing date is March 31, 2017.
- Cathy informed Council that she and Debbie attended the BIAS conference in Spokane February 21st, 22nd, and 23rd and that they both learned the importance of posting cash receipts and payables to the correct general ledger codes known as the BARS code. BARS stands for Budget, Accounting, and Reporting System and is utilized by all municipalities and the Washington State Auditors' office.

Unfinished Business

A. Update Snow Removal Police #5

Motion: Councilmember Ben Whitehurst made a motion to approve the snow removal policy as written; second by John Camarata

B. Extending Library Hours #6

- Councilmember Jasen Carlson asked does this include the wage adjustment and was answered as no, wages are separate, that is already set, and this is just for extending the Library hours of operation.

- Mayor Whitford stated that Councilmember Jerry Gilmour donated a check in the amount of \$1,000.00 to the Library for wages increase. Councilman Jasen Carlson thanked Jerry for the generous donation.

Motion: Councilmember John Camarata made a motion to approve the extending of library hours; second by Jerry Gilmour.

Motion carried: 5 yes 0 no.

C. Fire Department Merger #7

- Mayor Whitford is working with Fire Chief Jerry Shuart to create a list of pros and cons and this is not up for a vote at this time.

New Business

A. Perteet Planning Contract Task Order #1 Comp Plan Update

Motion: Councilmember Ben Whitehurst made a motion to approve the signing of Perteet Planning Contract Task Order #1; second by Councilmember Pat Cort.

Motion carried: 5 yes 0 no

B. Sidewalk Ordinance #8

- Mayor Whitford wants to revise the borrowed ordinance from Ellensburg to reflect the City of Kittitas, and that sidewalks will be added when a new project or development is being done. This way the current owner who has no sidewalks will only be responsible for the cost that is pursuant to their particular property boundary.

Motion: Councilmember Ben Whitehurst made a motion to revise the Sidewalk Ordinance; second by Councilmember John Camarata.

Motion carried: 5 yes 0 no

Payment Approvals

A. February 28, 2017 21,876.87 #9 + \$1,200.00 = \$23,076.87

Motion: Councilmember Jerry Gilmour made a motion to approve February 28, 2017 Payables; second by John Camarata

Motion carried: 5 yes 0 no.

Mayor's Report

- Mayor Whitford mentioned the Town Hall Meeting taking place on March 25, 2017 at 10: A.M. and hoped to have a good crowd. This is about re-branding our City and ideas on bigger large scale projects. Also mentioned that Christina Wollman from Perteet will be there.

Council Discussion

- Councilmember Jerry Gilmour mentioned that the snow removal from the community hall and library parking lots did not seem to take priority this year.
- Councilmember Jasen Carlson wanted to thank the Police for doing a great job and appreciated the time they spent with his daughter.
- Councilmember Pat Cort is part of the steering community. The Chamber of Commerce and Amy McGuffin, Director of Tourism, will be conducting the project under the direction of Tripp Muldrow, Arnett Muldrow & Associates; who will be consulting the project and implementing the survey of local Business Owners/Ranchers/Farmers, Students/Youth, nonprofits, events, and attractions for the marketing and branding plan of the city. Pat Cort is also asking for volunteers for the remodel of the railroad building.

Adjourn

Motion: Councilmember Pat Cort made a motion to adjourn; second by Councilmember Jerry Gilmour.

Motion carried: 5 yes 0 no.

ADJOURN: 8:32 P.M.

Attest:



Mayor Whitford

Cathy Doyle Utility Clerk