

**City of Kittitas**  
**Work/Study Meeting Minutes**  
**July 25, 2017**

**Work/Study Meeting Attendance**

Lou Whitford – Mayor  
Jerry Gilmour – Councilmember  
Pat Cort - Councilmember  
Ben Whitehurst – Councilmember  
John Camarata – Councilmember  
Liz Smith – Councilmember

Debbie Lee – Clerk/Treasurer

**Points of Discussion**

- Councilmember Cort liked the staff reports and the listing of the calls that the Police responded to.
- There were no concerns about the minutes.
- Council was informed that Matt Boast from PUD will be attending the Council Meeting to discuss the Memo of Understanding regarding the lights on Pacific Loop.
- Mayor Whitford explained that the noise variance request is an annual request made by the Chamber of Commerce for the burnouts.
- Councilmember Cort thought that the noise coming from Main Street seemed louder than normal. Mayor Whitford stated maybe since it is summer and nice out the noise travels.
- Mayor Whitford asked Councilmember Gilmour if he could help get some tables down to the Wilson Park area the day of the burnouts for people to use. The football team will be helping with bringing the chairs down.
- Insurance coverage for the burnouts is in place. The Chamber of Commerce just needs to contact Canfield and request a copy of the insurance.
- There were no comments on the payables.
- Councilmember Cort wanted Council to be thinking about several items that need to be taken care of. The inventory schedules need to be done so when it is budget time Council will have all the information needed to look at long term and short term goals. Council will need to have replacement cost information and the state of the items for planning.

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- Council will need a long term plan for replacing aging inventory, example if you just fix something it could be the minimum amount and could possibly be costing the city money and or putting the City at risk.
- Councilmember Camarata stated for example street cleaning that the City needs to put more money aside so all the streets can be cleaned not just a small portion of the streets.
- Councilmember Gilmour said that he has thought that all along if we pave the streets how are we going to be able to keep them clean.
- Councilmember Cort said that each department should show their priorities and this will help at budget time, the budget class that Councilmember Cort just attended also suggested to look at 5 years of spending as this will show transparency.
- An example of this would be the painting of the water tower. With Council setting up the \$5 surcharge and taking into the need that the water tower needs to be completely painted in five years during budget time the public will appreciate the Council's foresight.
- It was discussed that before the Town Hall Meeting that the Fire Department will need to get a list together to show the state of the current equipment and the cost to update or replace non-working equipment and how many volunteers the Fire Department currently has.
- Councilmember Camarata stated that the public needs to be informed so they can make the best choice possible.
- Councilmember Smith inquired as to who gets the information to the Council it was stated the Fire Chief.
- Mayor Whitford said that she would get ahold of the Fire Chief and set up a time this weekend that Councilmember Cort, the Fire Chief and Mayor Whitford can work together to get all the information needed.
- Councilmember Smith asked if Department Heads could have a deadline to get the inventory information to Council. Mayor Whitford stated that some qualified applications have been received and that the Police and Public Works will soon be having more help.
- Councilmember Cort stated that the City is not taking care of their infrastructure meaning roads and sidewalks.
- Councilmember Cort shared her list of things she would like Council to start considering so they are not forgotten. They are the Planning Commission and zoning, crack seal the weeds in

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the sidewalk, Parks & Garden Committee needs formed, goal setting for the next 5 years and department goals.

- Councilmember Cort asked Councilmember Camarata to be on the COG mailing list.

**ADJOURN: 6:30 p.m.**

**Attest:**

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Mayor Lou Whitford

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Debbie L. Lee Clerk/Treasurer