

**City of Kittitas
Council Meeting Minutes
August 28, 2018**

COUNCIL MEETING

Mayor Cort led those assembled in the Flag Salute. Mayor Cort called the regular Council Meeting to order at 7:00 p.m. August 28, 2018. Councilmembers present: John Camarata, Liz Smith, Lou Whitford, Rich Coleman and Jerry Gilmour. Staff present: Debbie Lee – Clerk/Treasurer, Chris Taylor – Chief of Police, Ben Chavez – Police, Ryan Whetstine – Police, Scott Moore – Public Works Lead and Kurin Simplot – Public Works.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
AUGUST 14, 2018**

MOTION: Councilmember Gilmour made a motion to approve the regular Council Meeting minutes dated August 14, 2018; second by Councilmember Whitford.

Motion Carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Smith made a motion to approve the agenda as presented; second by Councilmember Whitford.

Motion Carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- Cindy Breck reported to Council that Rotary will begin the demolition and the building of the new steps to the Community Hall and Library on September 17, 2018. The contractor is Bill Bushnell. Rotary will need to remove the two shrub/trees next to the existing stairs to make room for the new stairs. The project should take approximately 7-10 days to complete. This project was initiated by Cindy Breck who is a member of the Rotary.

**City of Kittitas
Council Meeting Minutes
August 28, 2018**

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Debbie Lee – Clerk/Treasurer

- Clerk Debbie Lee informed Council that she had received two bids on the grading of Spokane Street to the new asphalt and remove all of the excess dirt/gravel. Advantage Dirt's bid was \$13,176.00 and Gibson & Son was \$6,800.00. Gibson & Son will do this project in the next two weeks. This will be covered under the TIB Spokane Street Overlay Project.

Scott Moore – Public Works Lead

- June Public Works repaired a leak to the Waste Water Treatment Plant.
- Spokane Street overlay project is almost completed. Public Works extended the irrigation ditch on Spokane to help with the drainage.
- A water leak happened between 5th and 7th possibly due to the heavy asphalt trucks driving down that road.
- Scott spoke about the old C-9—material that was not bedded correctly in the ground which made for the leak as well.
- With some extra asphalt Public Works was able to make a solid patch on First Ave and the alley between Lewis & Clark.
- A water meter was installed at Jack Clerf's residence. This made the water department compliant with having all water metered within the City limits. Councilmember Whitford asked where this residence was located. Clerf's residence is right off Clerf Road. There was 250 feet of line that divides the service.
- Public Works cleaned up tress that blew down during a windstorm at Palmerio Park. There is still some wood there that needs to be moved to a safe location where residents can pick up for free firewood.
- The burnouts were successful Public Works spent a couple of days prepping for that, setting up the ecology blocks and stripping Main Street.
- Currently Public Works is working on striping all of the crosswalks before school begins.
- The dump truck needed the starter replaced.
- There are currently three water leaks from Main Street to the Public Works shop. This is an old line that is 6" in diameter and wrapped with tar paper.
- There are currently two new houses under construction one is a Habitat for Humanity House and the other is on Okanogan.
- Chief Taylor thanked Public Works for all of the hard work that they did in regards to the burnouts.
- The County striped the center line down Main Street; Public Works will go back and make it a

**City of Kittitas
Council Meeting Minutes
August 28, 2018**

double yellow line in the 100 and 200 block of Main Street to allow drivers to turn into the parking lots.

- Councilmember Gilmour asked Public Works how they were going to get the new water service to Bill Gordon. Scott stated that is planned to happen with the City wide loan the City is applying for to fix all of the water leaks.
- Mayor Cort thanked the Police and all of City staff as well for helping with the burnouts.

Chris Taylor – Chief of Police

- Chief Taylor reported that he was successful in hiring an entry level officer. Ben Chavez is a recent graduate of the City of Ellensburg Reserve Program. The City of Kittitas will send Officer Chavez to the academy hopefully in November.
- Officer Chavez was sworn in on August 13, 2018. He has passed the psyche, physical test and polygraph.
- Councilmember Gilmour inquired if Officer Chavez had his driver's license. Officer Chavez stated yes he is 21 years of age and joined the National Guard at the age of 17 and has always wanted to be in law enforcement.
- Officer Chavez stated that he attended Kittitas School District from 4th grade to 7th grade. He is related to the Hink family and it is an honor to be a part of the City.
- Citizen Steve Breck asked if Officer Chavez lived in the City of Kittitas. Officer Chavez stated no but that he and his wife are looking to buy a home in the area.

UNFINISHED BUSINESS

A. MOU Yakima Valley Memorial Hospital

- It was reported that Gray & Osborne gave their approval of this MOU. This does not interfere with the City of Kittitas available connections or interfere with the water rights.
- Councilmember Gilmour asked if this is only during an emergency. Yes.
- This is a MOU that Yakima Valley Hospital would like to have access to chlorinated water during an emergency.
- Clerk Debbie Lee will contact Yakima Valley Memorial to get an updated MOU and present at the next Council Meeting on September 11, 2018.

MOTION: Councilmember Whitford made a motion to have Yakima Valley Memorial update the MOU: second by Councilmember Smith.

Motion Carried: 5 yes 0 no.

**City of Kittitas
Council Meeting Minutes
August 28, 2018**

NEW BUSINESS

A. Palmerio Park - KRON

- Erik Slyter appeared in full costume and spoke regarding his organization KRON. They participate in mid-evil fairs, museums, and library teaching the history of the middle ages. In the last few years they have had their events at Dusty's Nursery and the City of Quincy.
- Councilmember Gilmour stated no one else uses the park might as well allow this.
- Chief Taylor inquired if they would need more parking. Eric thought possibly.
- They could draw up to 100 or more attendees.
- They have food vendors, magicians, jugglers, music and combat fighting. This is a family friendly event that they do charge an admission. KRON is a non-profit.
- Discussion was had regarding the sprinkler system and knowing where they are located so when they stake out areas they don't damage the system.
- Discussion was also had regarding what the actual costs to the City would be for example: extra police patrol.
- Mayor Cort asked that Eric draw a diagram map of the event and present to Council so Council can discuss.
- This event would be held the first week in October of 2019. Palmerio Park works as a good moat as this would help people entering from the sides.
- Liability to the City was discussed; KRON would be responsible for getting insurance coverage for this event.
- It was suggested that the Mayor call Dusty's and Quincy to see how the past years events went.

PAYMENT APPROVALS

A. August 28, 2018 Payables via EFT's \$9,695.87

MOTION: Councilmember Camarata made a motion to approve August 28, 2018 Payables; second by Councilmember Gilmour.

Motion Carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Cort inquired if the City had heard from RD regarding the water leak loan that is being applied for. No.

**City of Kittitas
Council Meeting Minutes
August 28, 2018**

COUNCIL DISCUSSION

- Councilmember Gilmour asked about why the City was paying for a porta potty at Palmerio Park. Scott replied that this was a request to have one placed there during the summer months. Councilmember Gilmour also said that the garbage can is full down by Johnny's.
- Councilmember Camarata reported that he attended the Law & Justice meeting and the City of Kittitas did not receive the grant for the laptops that Chief Taylor applied for.
- Councilmember Camarata attended the COG meeting and the different entities submitted their applications for the COG grant. The City of Kittitas submitted one for the Train Depot with the help of Gray & Osborne. There was a total of 1.1 million dollars available. The largest amount asked for was from the City of Kittitas for the Main Street Sewer Project. More money was requested than grant money available.
- Councilmember Smith would like to support the KRON event at Palmerio Park.
- Councilmember Whitford thanked Councilmember Smith and Coleman for watering the flower pots.

MOTION: Councilmember Camarata made a motion to adjourn; second by Councilmember Gilmour.

Motion Carried: 5 yes 0 no.

ADJOURN: 7:46 p.m.

Attest:

Mayor Pat Cort

Debbie Lee Clerk/Treasurer