

**City of Kittitas**  
**Work/Study Meeting Minutes**  
**November 27, 2018**

**Work/Study Meeting Attendance**

Pat Cort – Mayor  
Rich Coleman - Councilmember  
John Camarata – Councilmember  
Lou Whitford - Councilmember  
Liz Smith – Councilmember  
Jerry Gilmour – Councilmember

Debbie Lee – Clerk/Treasurer  
Scott Moore – Public Works Lead

**Points of Discussion**

- Scott Moore discussed budget concerns with the Council. One of his concerns is Kurin's wage; he would like to see him get an increase. Scott stated that he would have Kurin take over parks, schedule the training and water meter management.
- Councilmember's stated their concern that there was money set aside for training and it was not used last year. Scott stated that there is a water distribution manager class that costs \$85 per person that they would like to take.
- Councilmember Camarata also showed concern as that in the last 3 years there has not been a lot of training being taken even though money was set aside for this. Scott stated they are trying to play catch up.
- It was also noted when Brenda Bach left the WWTP she took some training and certifications with her, thus the need for Public Works to get training.
- Mayor Cort informed Council that the new hire for the WWTP will need to get some training specifically cross connection.
- IT was also discussed that streets needs barricades that are approximately 8 feet and \$60 each. Council again stated that the money was set aside for streets last year and no monies were spent.
- Council continued to go thru the budget and make some changes and commented on setting money aside for re-roof of the library/community hall.

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- Discussion was also had regarding the Vehicle Reserve Fund and transferring the \$5,000 to the street reserve. Councilmember Camarata said that the auditors would like some kind of documentation regarding this.
- Discussion was had about the water/sewer fund and the need to increase the water/sewer base rates as this fund is not collecting enough to cover the operating expenses. Possibly doing a 2% increase in January and then another 2% in April per Kittitas Municipal Code.

**ADJOURN: 6:55p.m.**

**Attest:**

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Mayor Pat Cort

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Debbie. Lee Clerk/Treasurer