

**City of Kittitas
Council Meeting Minutes
April 9, 2019**

COUNCIL MEETING

Mayor Cort led those assembled in the Flag Salute. Mayor Cort called the regular Council Meeting to order at 7:00 p.m. April 9, 2019. Councilmembers present: John Camarata, Rich Coleman, Lou Whitford and Councilmember Liz Smith. Staff present: Debbie Lee – Clerk/Treasurer.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
MARCH 27th, 2019**

MOTION: Councilmember Whitford made a motion to approve the regular Council Meeting minutes dated March 27th, 2019; second by Councilmember Camarata.
Motion Carried: 4 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Whitford made a motion to approve the agenda as presented; second by Councilmember Camarata.
Motion Carried: 4 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORT OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports (informational only)

- Debbie Lee, clerk informed Council that BIAS will be teaching the Annual Reporting Class on April 29th at City Hall. This will allow the City to receive a 50% discount on the class price. About 8 other Cities will be attending. The City of Kittitas will host the coffee in the morning.

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B. Budget Report

- Councilmember Camarata stated the budget was looking good business licenses were at 100%. He was concerned that there has not been a lot of building permit revenue received, it was explained that permits are not collected on until all reviews have been completed. There are quite a few permits that are in that status. The permits are issued in the order that they are received and it can take 3 to 6 weeks to process. Councilmember Whitford said that the County takes 8 weeks to process.

C. Treasurer's Report

- No Comment

UNFINISHED BUSINESS

A. Vehicle Use Policy

- Council agreed that a few items need to be clarified before adopting this policy.
- It states 25 miles when it should probably say 30 miles from the City.
- When the attorney faxed the policy over it stated page 2 of 3 so Council is concerned that a page is missing.
- Councilmember Coleman is concerned about the statement “extended period” of time regarding the firearms being unlocked in the car.

MOTION: Councilmember Whitford made a motion to table the Vehicle Use Policy until the next meeting when the attorney was present and all of these questions can be answered.
Motion Carried: 4 yes 0 no.

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B. Super Load

- The City has not received follow up information from the neither the attorney nor Gray & Osborne for this policy.
- Councilmember Coleman is concerned about the culverts.
- Councilmember Smith thinks that it is a good idea to collect a fee similar to the County.
- Councilmember Camarata stated that the load is spread out over all of the axles so the weight is evenly distributed.
- Also Council wants to make sure that these loads do not come thru during school zones times.

MOTION: Councilmember Whitford made a motion to table this item until the attorney drafts the ordinance and Gray & Osborne help with more information.
Motion Carried: 4 yes 0 no.

NEW BUSINESS

A. Language Access Plan USDA Policy

- This is a policy that the City of Kittitas needs to stay compliant with USDA and RD loans.
MOTION: Councilmember Smith made a motion to approve the Language Access Plan; second by Councilmember Whitford.
Motion Carried: 4 yes 0 no.

B. 19-003 Ordinance title “Civil Service”

- The City of Kittitas must have a Civil Service Commission after three police officers are on staff. This Commission consists of 3 members who have lived in the City at least 6 years.
- Council had discussion about how difficult this might be as we are currently down a Council position and having a hard time filling it.
- Council was wondering if the City could have some sort of interlocal agreement with the County to use their Civil Service Commission or the other question was can

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Councilmembers be on the Civil Service Commission. They will ask the City attorney at the next meeting.

Motion: Councilmember Camarata made a motion to table this until the next meeting.
Motion Carried: 4 yes 0 no.

C. RSVP Manastash Metric Bike Ride (Kittitas)

- Councilmember Smith was concerned about the paint not wearing off soon enough since the streets were just cleaned.
- Katherine Kenison asked that the City require RSVP to add the City of Kittitas as additionally insured.
- Councilmember Camarata thought the medieval times people would be the same time. Mayor Cort will make contact with them.

MOTION: Councilmember Whitford made a motion to approve the metric bike ride thru Kittitas as long as the chalk was removed and they would list the City of Kittitas as additionally insured; second by Councilmember Coleman.
Motion Carried: 4 yes 0 no.

D. 19-004 Rate & Charges

- This is per Kittitas Municipal Code to be done every year to keep up with inflation.

MOTION: Councilmember Smith made a motion to approve Ordinance 19-004 Rates and Charges; second by Councilmember Whitford.
MOTION CARRIED: 4 yes 0 no.

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PAYMENT APPROVALS

A. March Bank EFT's \$14,963.12

MOTION: Councilmember Camarata made a motion to approve March Bank EFT's; second by Councilmember Whitford.

Motion Carried: 4 yes 0 no.

B. March Payroll/April Mid-Month Draws \$46,297.31

MOTION: Councilmember Camarata made a motion to approve March Payroll/April Mid-Month Draws; second by Councilmember Whitford.

Motion Carried: 4 yes 0 no.

C. March Payables via EFT \$11,014.13

MOTION: Councilmember Whitford made a motion to approve March Payables; second by Councilmember Smith.

Motion Carried: 4 yes 0 no.

MAYOR'S REPORT

- Mayor Cort has been cleaning up down by the school, with the signs of support the wind made a mess.
- Chief Taylor has been at training all week.
- The projects at the WWTP have been continuing, the actuator has been fixed and they are working out the bugs. They will need to replace the computer and software.
- Officer Chavez is home and healing.
- The John Wayne Trail riders will be coming thru on May 22nd. The Friends of the depot will be there to greet them.

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COUNCIL DISCUSSION

- Councilmember Whitford explained that since she will be out of town she was not able to find someone to help build the fence for the petting zoo for Easter, so that portion of the Easter Festivities will be cancelled.
- Councilmember Camarata stated that at the next COG meeting Kittitas will be asking for an additional \$75,000 to help with the sewer extension project since this project has increased in price and the City does not have enough funds to cover it.
- Councilmember Smith spoke with Becky who is in charge of FFA and she will check on the grasses in the planters and see if they need more fertilizer.
- Council thought maybe it would be a good idea to ask New Life Church if they could make an announcement that the City is looking for a Councilmember.

MOTION: Councilmember Camarata made a motion to adjourn; second by Councilmember Smith.
Motion Carried: 4 yes 0 no.

ADJOURN: 7:34 p.m.

Attest:

Mayor Pat Cort

Debbie Lee Clerk/Treasurer