

**City of Kittitas**  
**Work/Study Meeting Minutes**  
**July 9<sup>th</sup>, 2019**

**Work/Study Meeting Attendance**

John Camarata – Mayor Pro-Tem  
Lou Whitford - Councilmember  
Rich Coleman – Councilmember  
Holly Beard-Councilmember  
Debbie Lee – Clerk/Treasurer

**Points of Discussion**

- Councilmember Beard could like to see a communication policy in place regarding emails and phone calls. Beard stated that when she was on a school committee they had issues with communication and with a policy in place things were better. Beard said that at times there were delays in projects and frustrations with a 24 hour response time this would help with those issues.
- Discussion was had regarding council communicating with staff and that council should really address questions to the Mayor and then the Mayor would direct to the appropriate department.
- Councilmember Whitford thought that 24 hours was too rigid in case someone was sick, on vacation or a weekend.
- Councilmember Beard said that the policy needs to be clearly written. This policy would be helpful if there was a new staff, councilmember or Mayor.
- Mayor Pro Tem Camarata asked council to look for samples and bring to the next meeting to discuss. Camarata also stated what would happen if someone did not respond per the policy would they be disciplined?
- Councilmember Whitford thought maybe this was discussed in the personnel policy.

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- Discussion was had regarding the oversize load Ordinance and the roads that they would travel.
- Councilmember Beard and Coleman wanted to know who owned the little park at Pacific Loop and wondered if it could be a community garden. They were informed that Zirkle Fruit owns this property and they would need to be contacted as they pay the utilities on this property.
- Councilmember Whitford stated that this would not be a City endeavor but a community one and this would be a good idea.
- Councilmember Beard stated that they could use the same guidelines that the Ellensburg Community Garden uses.
- Councilmember Coleman stated he would contact Zirkle Fruit.
- Councilmember Beard wondered who owned the concrete slabs down by Wilson Park. The State of Washington owns this property. Beard thought it would be nice to have a skate park in that area. Beard has some connections with people who previously started a skate park and would like to try to make this happen.
- Mayor Pro Tem Camarata said he would get ahold of the Parks department and see if this was a possibility.
- Councilmember Whitford wondered how the process works since Mayor Cort resigned. Mayor Pro Tem Camarata stated that Council will appoint a Mayor tonight.
- Councilmember Whitford asked Mayor Pro Tem Camarata if he wanted to be Mayor. Camarata stated yes.
- Councilmember Beard said that now two council seats are open. Mayor Pro Tem Camarata said that the City will probably advertise for the positions and decide close the application process on August 6<sup>th</sup>, 2019.

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- Study Session closed at 6:46 p.m.

**Attest:**

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Mayor Pro Tem Camarata

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Debbie. Lee Clerk/Treasurer