

**City of Kittitas
Council Meeting Minutes
October 8th, 2019**

COUNCIL MEETING

Mayor Camarata led those assembled in the Flag Salute. Mayor Camarata called the regular Council Meeting to order at 7:00 p.m. October 8th, 2019. Councilmembers present: Rich Coleman, Holly Beard, Peter Schuetz, Richard Hink Jr. and Lou Whitford. Staff present: Debbie Lee – Clerk/Treasurer, Martin Thacker – WWTP, Ben Chavez – Police, Aaron Nelson – Police and Kurin Simplot – Public Works.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
SEPTEMBER 24th, 2019**

MOTION: Councilmember Beard made a motion to approve the regular Council Meeting minutes dated September 24th, 2019 as presented; second by Councilmember Whitford.

Motion Carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Whitford made a motion to approve the agenda as presented; second by Councilmember Hink.

Motion Carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- Haley Kulm informed Council that she was doing her Senior Project by hosting a clean-up day which will include picking up trash and pulling weeds throughout the City of Kittitas. She will be doing this on October 27th from 1-5 p.m. She is offering gift cards for the first 5 people that show up to volunteer.
- Kurin from Public Works will meet Haley on Sunday to dispose of the yard waste that was collected.
- Councilmember Whitford thanked Haley for including the City of Kittitas in her Senior Project.

**City of Kittitas
Council Meeting Minutes
October 8th, 2019**

REPORT OF OFFICERS AND SPECIAL GUESTS

A. Budget Report

- No comment

B. Treasurer's Report

- No Comment

UNFINISHED BUSINESS

- None

NEW BUSINESS

A. Snow Plow Purchase

- Mayor Camarata informed Council that Public Works would like to purchase a snow plow and sander to fit the new Public Works pick up that was recently purchased.
- Councilmember Beard asked what the issue is with the current plow. It was explained that the dump truck/snow plow is built for the highway and not smaller City streets.
- Kurin with Public Work also stated that the truck is a 1993 and has transmission problems. Also if the DOT inspectors were to pull the truck over there would be quite a few violations with the truck.
- Councilmember Coleman asked where the funds would come from to purchase the plow and sander. It was explained that the TBD Fund has \$15,000 that was marked for a street sweeper but with the issues with the current truck/plow this would be a better option.
- Councilmember Beard inquired as to the cost. Mayor Camarata said that there were three estimates and the lowest was from Shoreline of approximately \$16,000.00 and this included installation.

City of Kittitas
Council Meeting Minutes
October 8th, 2019

- Councilmember Whitford asked if the grader arm had gotten repaired. Kurin explained that it would be very time consuming to plow out each individual driveway and the main goal of plowing streets is to get the street clear for vehicles.
- Councilmember Hink thought this purchase was a good idea and possibly in the future place the dump truck for sale as surplus.

MOTION: Councilmember Beard made a motion to approve the purchase of a snow plow and sander; second by Councilmember Hink.

Motion Carried: 5 yes 0 no.

B. 2020 Budget Discussion

- Mayor Camarata stated that the water/sewer fund would probably start with a \$90,000-\$100,000 beginning balance. This would probably need to be split due to the separation of the water and sewer funds for the USDA loan requirements.
- Martin presented his budget for the 2020 year and stated that he may need to update the SCADA system and also that they will need new computers at the WWTP as the last computers that were purchased were from CWU surplus sales.
- Martin stated that since this was his first year at the WWTP he was pretty frugal with his spending as he was learning the plant.
- Councilmember Beard asked what the composite sampler was. Martin explained that this is a machine that tests the samples of water. This may be going out as well. They are about \$5,000 each and they have two of these at the WWTP.
- \$20,000 was spent on Benton Lift station this year.
- The WWTP share infrastructure with the street department as well. So more money may need to be budgeted for training as it is used by all four employees of the WWTP and Streets.
- The pressure tank may be going out as well.
- Council continued to go thru the water/sewer budget.

**City of Kittitas
Council Meeting Minutes
October 8th, 2019**

PAYMENT APPROVALS

A. October Bank EFT's \$11,263.01

MOTION: Councilmember Whitford made a motion to approve October Bank EFT's; second by Councilmember Beard.

Motion Carried: 5 yes 0 no.

B. October Payables via EFT \$36,637.48

MOTION: Councilmember Coleman made a motion to approve October Payables; second by Councilmember Schuetz.

Motion Carried: 5 yes 0 no.

C. September Payroll/October Mid-Month Draw \$54,496.39

MOTION: Councilmember Whitford made a motion to approve September Payroll/October Mid-Month Draws; second by Councilmember Beard.

Motion Carried: 5 yes 0 no.

- Council questioned Scott Moore getting a mid-month draw after being let go. It was discussed that he has vacation that can offset that draw.

MAYOR'S REPORT

- Mayor Camarata stated that the COG meeting was canceled again. He stated that COG used to only meet four times per year.
- Mayor Camarata informed Council that the Public Works truck that was damaged/wrecked will be getting fixed. The estimate to fix was approximately \$3,000.00.

**City of Kittitas
Council Meeting Minutes
October 8th, 2019**

COUNCIL DISCUSSION

- Councilmember Coleman wanted to thank Steve Breck for fixing/painting the stop sign at Pacific Loop and Clark Streets.
- Councilmember Coleman did a ride along with Officer Nelson and it was very informative.
- Councilmember Coleman also commended Mayor Camarata for stepping in and filling the Mayors shoes, he is doing a good job.
- Councilmember Hink was concerned about the amount of diesel that the generator was using at the WWTP. Martin stated it was a 500 gallon tank and he was not sure when the last time it was filled, he would look into that.
- Martin went on to explain that at some point it would be the goal of the WWTP to have a fence all the way around the property.
- Councilmember Beard stated that the Eagles and New Life Church is partnering with Trunk or Treat and the advertisements on the Burg will start soon.
- Councilmember Beard inquired as to how much the Community Hall was being used and possibly use for a youth center. She thought maybe this could be discussed at a further date. It was explained that AA uses the building every Monday night and usually booked most weekends.
- Councilmember Whitford informed Council that she will be getting married on Saturday October 12th at Thrall & Dodge Winery and then have a reception at the Eagles following the live Facebook feed. All of Council is invited to attend.

MOTION: Councilmember Whitford made a motion to adjourn; second by Councilmember Beard.
Motion Carried: 5 yes 0 no.

ADJOURN: 8:55 p.m.

Attest:

Mayor John Camarata

Debbie Lee Clerk/Treasurer