

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

COUNCIL MEETING

Mayor Camarata led those assembled in the Flag Salute. Mayor Camarata called the regular Council Meeting to order at 7:00 p.m. October 22nd, 2019. Councilmembers present: Rich Coleman, Holly Beard, Peter Schuetz, Richard Hink Jr. and Lou Whitford. Staff present: Debbie Lee – Clerk/Treasurer, Anna Franz – Attorney, Chris Taylor – Chief of Police, Aaron Nelson – Police Department, Ben Chavez – Police Department, Kurin Simplot – Public Works and Michelle Geiger – Safe Built.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
OCTOBER 8th, 2019**

MOTION: Councilmember Coleman made a motion to approve the regular Council Meeting minutes dated October 8th, 2019 as presented; second by Councilmember Hink.
Motion Carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Coleman made a motion to approve the agenda as presented; second by Councilmember Whitford.
Motion Carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- Bill Mundon resident of the City of Kittitas stated he lives at Coles Crossing and has lived there since 2007. Bill is complaining of dogs barking constantly during the day, he works from home. He has tried to approach the neighbors but usually gets a door to the face and nothing gets resolved. He is requesting that Council look at the Kittitas Municipal Code and to see if there is a way to help alleviate this problem and maybe change the enforcement part of it. Officer Nelson stated that they are looking into some of these changes and will bring to the next Council Meeting.
- Joe Halliwell does not live in the City of Kittitas but has a complaint about the double yellow line on Main Street. He drinks coffee in the mornings and he stated on a daily basis you can see near misses every day. Mr. Halliwell suggested writing tickets and that would be a revenue source to the City. Mayor Camarata explained that the City of Kittitas does not get any revenue from tickets. Chief Taylor also explained that if he does sit down there and look for people who

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

cross the yellow line usually do not do this if they see a policeman present. Chief Taylor also stated that some of the yellow line was removed to enable people to pull into driveways to park, but in other areas it was kept to keep people from hitting someone who was diagonally parked.

- Rod Beck citizen of Kittitas complained that he was not aware of having to attend the Council Meeting regarding his livestock permit that he had applied for. He pled his case stating that the chickens help him with his PTSD.
- Attorney Anna Franz stated that the Kittitas Municipal Code states if you were denied a livestock permit you had to wait for a period of one year and reapply. Anna said that Council would need to waive that process if they wanted to reconsider the livestock permit.

MOTION: Councilmember Beard made a motion to waive the year waiting period and allow Beck's to reapply for a livestock permit; second by Councilmember Coleman.
Motion Carried: 5 yes 0 no.

REPORT OF OFFICERS AND SPECIAL GUESTS

Staff Reports -

Chris Taylor – Chief of Police

- Budget month is upon us again. So that means we as departments compile numbers to operate within the current and future economic standards imposed, with the sole purpose to run a successful department, with-in the economic standards of success. With that I thank all the council members for taking the time to consider each department's budget proposals.
- October 31st is right around the corner. We already can see the shorter days in affect. Please remind everyone that we typically have many trick or treaters out and about, throughout the early evening. So please be careful driving!!!
- Officer Nelson and Officer Chavez continue to conduct a tandem patrol car as Officer Chavez gets closer to completing his FTO (Field Training Officer) phase. They are both doing a fantastic job providing the City of Kittitas with dependable coverage.
- Kittitas Police are now using AXON body cameras while on duty. If you have any questions about these cameras please feel free to speak with me, Officer Nelson, or Officer Chavez, and we will make sure your questions are answered. I thank **Officer Aaron Nelson** for doing all of the work in putting the body cameras into effect.

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

- That is all I have for the month of October. **Thank you!!!** To all the council members.

Martin Thacker – WWTP

Water Department-

- Had to come in Sunday, Oct 6th. Needed to switch out the chlorine cylinder.
- Call to hydrotech, water acted a little off. Concern real problem or other. It was determined an adjustment was in order. Currently keeping an eye on it. Made adjustment on Oct 7.

Cross Connection Control Department-

Wastewater Department-

- Public works came by Sept 6, to blow out sprinklers. Thank you.
- On Sept 27th, we had diesel delivered 126 gallons. Our generator has a 500-gal tank. Last delivery was Dec 2017.
- We have scheduled maintenance on the generator because of last power outage it failed to run.
- Road tripped with Public works to drop off truck to get plow/sander, Oct 14th.

Lynette Johnson – Librarian

- We have been busy at the Library preparing for upcoming holiday activities. We will be handing out candy donated by the volunteers and also bookmarks advertising Story Time to the kids that come through the Library during Trunk or Treat. The Library is decorated and ready to go! We have also started preliminary plans for hosting Santa and Mrs. Claus during Christmas in Kittitas.
- Our non-fiction books are almost all bar-coded. Right now we are going through the reference materials to make sure they are all in the computer along with finishing up our Northwest History section. We have also created a new Local History section with books about our County. It will be complete soon. Once that is finished, we will go through and make sure everything available for checkout is bar-coded and will go through the database and either remove items that don't have barcodes listed in it, or, find the books on the shelves that may have been missed due to being checked out at the time the section was bar-coded. We want to be sure the database is completely accurate.

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

- We will be having a visit on October 22nd from the Washington State Library. Then, on November 7th we will be attending the annual meeting through the Regional Library Board with the Kittitas County Commissioners for our 2020 funding request from them.

	July			Aug.			Sept.		
	City	County	Total	City	County	Total	City	County	Total
Total Cards Used	91	36	127	88	38	126	83	41	124
Children (Attendance)	46	4	50	37	2	39	22	1	23
Adult (Attendance)	110	30	140	89	27	116	94	30	124
Easy Reader	26	9	35	9	1	10	15	1	16
Juvenile Fiction	17	6	23	6	1	7	3	0	3
Juvenile Non-Fiction	1	0	1	0	0	0	0	0	0
Young Adult	1	0	1	0	0	0	0	0	0
Adult Fiction	119	62	181	116	61	177	92	82	174
Adult Non-Fiction	3	0	3	7	0	7	11	0	11
Videos	9	1	10	3	0	3	2	0	2
DVD's	61	4	65	56	1	57	55	1	56
Magazines	5	0	5	5	0	5	2	0	2
1/2 hr Computer Use	136	5	141	145	54	199	137	32	169
Card Numbers Used	23	2	25	22	12	34	20	8	28
Returns			226			175			175
CDs Books	0	0	0	0	0	0	0	0	0
Online Checkout	29	52	81	19	54	73	15	54	39
Online Cards Used	14	23	37	15	21	36	12	23	11
Volunteer Hrs			73.25			18.5			29.75
Community Service Hrs			0			0			0
Library Manager Hrs			85			83.5			80
Money Received			\$1.00			49.87			\$4.90
Surplus Books			0			0			162
Items Processed			87			66			82
Donated Items			58			61			48
New Card Issues	1	1	2	0	0	0	0	3	3
Move-Out			0	1	1	1	0	0	0
Active Cards			916			914			917
Cup Of Cocoa			0			0			0
Summer Reading	44	22	66	0	0	0	0	0	0
Story Hour/Child	21		21	14	0	14	22		22
Story Hour/Adult	14		14	11	0	11	13		13
Halloween/Child			0			0			0
Halloween/Adult			0			0			0
Christmas in Kittitas/Child			0			0			0
Christmas in Kittitas/Adult			0			0			0
Days Open			17			17			16

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

Kurin Simplot – Public Works

- Replaced damaged meters from last month meter reads.
- Received quotes from Prostar Collison and Abbra Auto body for 2007 Chevy front end repairs.
- Ordered pallet of ice melt for City Hall and department heads to use for winter months. (Local hardware quick buy is no longer an option}
- Dropped Ford service truck at Nelson Truck equipment in Shoreline WA Monday the 14th October for sander and plow attachment.
- October 28th taking white service truck to Prostar collision to get front end repaired.
- Taking Martin from waste water on radio read route to demonstrate the meter read process.
- Getting ready for winter ordered Grader cross chain links, and cable chains for Ford service truck.
- 305 N Spokane, Kenneth Keisel, contractors hit side sewer on his property I stopped by and made sure contractors are aware they are responsible for that damage.
- Worked on Okanogan school lights and are running again and I called the light company to get information on school warning lights so I could fix north main school light.
- Ordered more rock to be prepared for winter months.
- Moving flower pots to designated areas approved by council.
- Picking up ford work truck from Shoreline October 18th or October 21st.

UNFINISHED BUSINESS

A. 2020 Budget Discussion

- Council continued going over the Police Budget.

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

NEW BUSINESS

A. Trailer Parks (per Council member discussion)

- Councilmember Beard would like to see the trailer parks be more compliant with City Code.
- Michelle with Safe Built stated that previous Mayors have started to make attempts to have the trailer parks be more compliant, but then either Mayor's change or park owner's change. The biggest issue is moving more trailers in and expanding the park. Michelle thinks that maybe taking inventory and listing code issues within the parks would be a good start.
- Councilmember Whitford also stated that one of the big issues is having only a couple meters that serves the entire park. Also when the ERU's get evaluated every year it is always an "I didn't use all of that water" statement. Councilmember Whitford also thought communicating with the park owners might be helpful.
- Councilmember Beard stated that she could help with taking the intake of trailers and where they are located and conditions and then come up with a long term plan.
- Michelle stated that quite a few of the parks have building issues that have not been permitted and a few have been red tagged.
- Councilmember Shuetz inquired as to when the last time someone tried to expand. Michelle explained that about a month ago someone tried to move in a trailer and Police were on top of it and requested that it be moved.
- Councilmember Beard asked what the next step was to keep the trailer parks more compliant, possibly making a list of code violations and sending a letter to the park owner. Councilmember Beard stated she is all for affordable housing but that the code issues are bigger.
- Chief Taylor stated that they would go after the property owner and cite them. A lot of times they use the clause well we are "grandfathered" Chief Taylor said this is not a valid complaint.
- Michelle stated that previously they had some issues with trailers that the city condemned and they have since been cleaned up.

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

- Councilmember Hink asked what Council can do to help, and stated that he currently lives in one of the trailer parks.
- Anna Franz informed Council that this is a problem with all of their jurisdictions. It would be beneficial for the City to come up with a voluntary compliance agreement with the park owners. Possibly doing an inventory and citing all code issues in the park and addressing the letters to the park owners would be a start.
- Bob Shuda said that he sees a lot of garbage with couches, grocery carts etc. and a start would be making the owners clean up the trash.
- Councilmember Coleman said that the police department could make a list of code issues and start checking the areas.
- Mayor Camarata stated that the list of violations in the five parks would cost some money and Council needs to consider the budget so there is money to cover these issues.
- Officer Nelson stated he would work with Michelle and take pictures for inventory and make a list of code violations.
- Anna Franz said that this will not happen overnight and that it is a process.

Motion: Councilmember Coleman made a motion for the police to move forward on code issues within the trailer parks; second by Councilmember Beard.

Motion Carried: 5 yes 0 no.

PAYMENT APPROVALS

A. October 22nd Payable's via EFT \$15,527.97

MOTION: Councilmember Beard made a motion to approve October 22nd, 2019 Payables; second by Councilmember Whitford.

Motion Carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Camarata stated that Monday there was a water leak on 7th Ave. and Kurin and Mike fixed it in a timely manner, without a lot of disruption of service.

**City of Kittitas
Council Meeting Minutes
October 22nd, 2019**

COUNCIL DISCUSSION

- Councilmember Whitford saw the article/news cast on television regarding the body cams and thought that a thank you letter should be sent to Jimmy Watterson Trucking.

MOTION: No Motion was made to adjourn.

ADJOURN: 7:35 p.m.

Attest:

Mayor John Camarata

Debbie Lee Clerk/Treasurer