

**City of Kittitas
Council Meeting Minutes
November 26th, 2019**

COUNCIL MEETING

Mayor Camarata led those assembled in the Flag Salute. Mayor Camarata called the regular Council Meeting to order at 7:00 p.m. November 26th, 2019. Councilmembers present: Rich Coleman, Holly Beard, Peter Schuetz, Richard Hink Jr. and Lou Whitford. Staff present: Debbie Lee – Clerk/Treasurer, Anna Franz – Attorney, Chris Taylor – Chief of Police, and Kurin Simplot – Public Works.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
NOVEMBER 12th, 2019**

MOTION: Councilmember Whitford made a motion to approve the regular Council Meeting minutes dated November 12th, 2019 as presented; second by Councilmember Hink.

Motion Carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

Mayor Camarata wanted to add under Staff Report/Special Guests B. Executive Session RCW 42.30.110 (1) Potential Litigation & Union Negotiations.

MOTION: Councilmember Coleman made a motion to approve the agenda as amended; second by Councilmember Whitford.

Motion Carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- Citizen Pat Cort wished everyone a Happy Thanksgiving.

REPORT OF OFFICERS AND SPECIAL GUESTS

Staff Reports -

Chris Taylor – Chief of Police

- Officer Chavez is reaching the end of his FTO period he will be shadowed by KCSO for 2 weeks to officially close his FTO and place him on his own shift as a duty qualified Police Officer for the City of Kittitas.

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- Officer Chavez has also completed Evidence Tech training. It was sponsored by the City of Everett PD. Officer Chavez will be KPD's evidence tech.
- Big thanks to Officer Nelson for his FTO expertise and pro-active training to help the City by placing a well-qualified Police Officer out on patrol for the residents of Kittitas.
- Officer Nelson will also be attending PDR training in Everett in the month of December.
- Budget approval is approaching and I would like to thank Mayor John Camarata, City Clerk/Treasurer Debbie Lee and the City Council for taking their valuable time, to work with the Kittitas Police Department and our department's needs for the year 2020!!!

Martin Thacker – WWTP

Water Department-

- Oct 22-Oct 24 I attended the IACC conference in Wenatchee; IACC stands for Infrastructure Assistance Coordinating Council.
- Received replacement computers and hardware at the end of October.
- On Oct 31, RufusTech here to set up and transfer data.

Wastewater Department-

- Oct 22, pumptech again checked out our school lift station. We are getting run count discrepancies. They are of the opinion that we may need to upgrade the controller box. Out of date and with what we have there isn't a way to determine the cause of the discrepancy.
- We are unable to set up the SCADA PC; the old software is no longer supported and will not work with windows 10. The new software purchase will have to wait until after the new budget takes effect.
- School lift station was pumped out on Nov 4. We had pump blockage recently and wanted to remove and rocks/ potential solids that could foul our pumps.
- Blockage also found in Benton lift station, Kurin assisted us in pulling that pump on Nov 14th.

Lynette Johnson – Librarian

- The Library has been busy getting ready for Christmas in Kittitas. The decorating started November

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19th of the Library and the Community Hall will be done soon. Friends of the Library are preparing goody bags for Santa to give out and are also getting the books together for our book give-away for kids when they see Santa.

- I went to the yearly Kittitas County Commissioners meeting on November 7th with the Kittitas County Regional Library Board members. We each presented our budget requests for 2020. We have asked for an extra \$500 this year to help cover the cost of the Washington Anytime Library since the amount goes up each year. We should hear back on our request sometime in December.
- The Washington State Library is giving us 5 more HP tablets for our patrons to use to access the Anytime Library. Once we receive them, we will figure out what the rules will be with checking them out.
- During Trunk-Or-Treat we had 155 children and 120 adults come through the library. We had a couple of people sign up for Library cards and had great exposure for the Library.

	Aug.			Sept.			Oct.		
	City	County	Total	City	County	Total	City	County	Total
Total Cards Used	88	38	126	83	41	124	100	42	142
Children (Attendance)	37	2	39	22	1	23	22	2	24
Adult (Attendance)	89	27	116	94	30	124	104	26	130
Easy Reader	9	1	10	15	1	16	25	2	27
Juvenile Fiction	6	1	7	3	0	3	9	1	10
Juvenile Non-Fiction	0	0	0	0	0	0	1	0	1
Young Adult	0	0	0	0	0	0	3	0	3
Adult Fiction	116	61	177	92	82	174	110	93	203
Adult Non-Fiction	7	0	7	11	0	11	9	0	9
Videos	3	0	3	2	0	2	0	0	0
DVD's	56	1	57	55	1	56	43	0	43
Magazines	5	0	5	2	0	2	1	0	1
1/2 hr Computer Use	145	54	199	137	32	169	153	20	173
Card Numbers Used	22	12	34	20	8	28	22	8	30
Returns			175			175			227
CDs Books	0	0	0	0	0	0	0	0	0
Online Checkout	19	54	73	15	54	39	20	78	98
Online Cards Used	15	21	36	12	23	11	11	25	36
Volunteer Hrs			18.5			29.75			29.75
Community Service Hrs			0			0			0
Library Manager Hrs			83.5			80			93.5
Money Received			49.87			\$4.90			\$3.60
Surplus Books			0			162			0
Items Processed			66			82			55

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Donated Items			61			48			18
New Card Issues	0	0	0	0	3	3	4	1	5
Move-Out	1	1	1	0	0	0			0
Active Cards			914			917			922
Cup Of Cocoa			0			0			0
Summer Reading	0	0	0	0	0	0			0
Story Hour/Child	14	0	14	22		22	19		19
Story Hour/Adult	11	0	11	13		13	12		12
Halloween/Child			0			0			155
Halloween/Adult			0			0			120
Christmas in Kittitas/Child			0			0			0
Christmas in Kittitas/Adult			0			0			0
Days Open			17			16			19

Kurin Simplot – Public Works

- Installed new Registers on Master Meters that had warranty.
- Stop sign replaced at 6th and Pierce.
- Cut brush around City Hall, parking strip, and around Community Hall
- Picked up white Chevy service truck from Prostar Collision on November 4th.
- 7k moved porta potty from Palmerio Park to Gazebo Park for Christmas in Kittitas.
- Successfully moved all flowerpots on to Main Street.
- Met Daryl O’Neel from Capstone structures to fix root problem at Benton Cul De Sac, Willow tree in back yard is source of problem in storm drain.
- Tim Kauzlarich Sign Technician from Kittitas County Public Works put Jake brake signs up for me on the outskirts of town.
- Set Christmas lights up on main streetlights, attached 4 candy cane hangers to light post, put up Christmas lights on City Hall and Community Hall.
- Kittitas County Public Works is going to fix guardrail at 81 and Clerf.
- Cleaned up tree at 100 block of Mason Cul De Sac, due to an unfortunate owner falling on City right of way.

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- Happy Thanksgiving Everyone!

Debbie Lee – Clerk/Treasurer

- Debbie introduced the new full time Utility Billing Clerk – Lori Chaffee. Lori will start December 9th, 2019.

B. Executive Session RCW 42.30.110 (1) Possible Litigation & Union Negotiations

- Mayor Camarata stated they would go into Executive Session for 15 minutes beginning at 7:06 p.m. – 7:21 p.m.
- Council returned from Executive Session and no decisions were made during the session.

UNFINISHED BUSINESS

A. MOU Wage for Police Officer and Patrol Sergeant

- Councilmember Beard felt that there needed to be more discussion on this and would like to table until the next meeting.

MOTION: Councilmember Beard made a motion to table the MOU Police Wages until the next Council meeting; second by Councilmember Schuetz.

Motion Carried: 5 yes 0 no.

B. Purchase of New Police Car

- Mayor Camarata stated that thanks to the previous Mayor a Vehicle Reserve Fund was set up which makes it easier to plan for future purchases. If the City keeps budgeting for this every 7 years the City could replace an older car with a newer one, and always be trading out for newer. Mayor Camarata also stated that the new cars come with a 5 year warranty and you could possibly purchase an extended warranty if the City desired.

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- Chief Taylor stated that the Crown Vic is a 2007 and currently has 47,000 miles it is 2 wheel drive and rear wheel drive so getting around in the snow is not always desirable.
- When looking at purchasing a new car he listened to Council and thought maybe a charger was not ideal and looked into a Ford F150. This is a single transport vehicle and it was discussed about getting a canopy. Chief Taylor stated that there is a bed box you can purchase that will hold equipment safely locked and still has room to possibly transport a bicycle or something of that size.
- This vehicle would be purchased from the excess in the 3/10's fund. This fund has a beginning balance of \$132,000.00. You can purchase new with this fund but you can't supplant.
- The Police would use the Crown Vic as a backup vehicle in case another vehicle was down.
- In three years the lease will be up on the explorer and the City could purchase them at the end of the lease or look at keeping one and getting a newer vehicle when that time comes.
- With the purchase of the pickup down the road the City could possibly sell at a reasonable price to the WWTP.
- Councilmember Coleman asked Chief Taylor which vehicle he preferred a truck or SUV. Chief Taylor stated Truck.
- Chief Taylor stated that more agencies are using pickups as traffic vehicles as well.
- Discussion was had regarding the resale value of the cars and how long they would last.

MOITON: Councilmember Beard made a motion to budget for the purchase of a new police vehicle using the 3/10's fund in 2020; second by Councilmember Whitford.
Motion Carried: 5 yes 0 no.

NEW BUSINESS

A. Public Hearing Ordinance 19-013 2020 Property Tax Levy

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- Mayor Camarata opened the Public Hearing at 7:38 p.m. and closed the Public Hearing at 7:39 p.m. with no public comment.
- Clerk/Treasurer Debbie Lee stated that the City was entitled to a levy refund of approximately \$1400.00.

Motion: Councilmember Whitford made a motion to approve Ordinance 19-013 2020 Property Tax Levy; second by Councilmember Hink.
Motion Carried: 5 yes 0 no.

B. Public Hearing 2020 Preliminary Budget

- Mayor Camarata opened the Public Hearing at 7:38 p.m. and closed the Public Hearing at 7:39 p.m. with no public comment.
- Clerk/Treasurer Debbie Lee asked Council to look over all of the figures before adopting the final budget at the next meeting.

C. 19-014 Ordinance “Noise Control”

- Chief Taylor stated that he felt the penalties were high and would like Council to consider the penalties suggested from the attorney.
- Councilmember Whitford asked if noise and penalties were a problem in the City. Chief Taylor explained that the first time police notify a citizen they would get a warning but if they were called back that is when the penalties/fines begin.
- The suggested penalties are \$250.00, \$500.00 and \$1,000.00.

MOTION: Councilmember Beard made a motion to adopt Ordinance 19-014 after amending the language for the fines; second by Councilmember Coleman.
Motion Carried; 5 yes 0 no.

D. 19-015R Public Works Surplus

- This surplus is of no value the items are old and broken.

MOTION: Councilmember Hink made a motion to approve Resolution 19-015R surplus of

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Public Works property; second by Councilmember Whitford.
Motion Carried: 5 yes 0 no.

E. 19-016R Sales & Use Tax for Affordable Housing Bill 1406

- Mayor Camarata stated that the County adopted this Resolution as well and if the City does not adopt this all monies will go directly to the County.
- Councilmember Schuetz questioned as to where the revenue goes. Affordable housing would be a new fund for the City, but the City could direct it to the Housing Authority here in the City of Kittitas as an interlocal agreement.
- Anna Franz city Attorney stated that if the City does not pass this Resolution the City of Kittitas would not have any control as to where the money goes.

MOTION: Councilmember Beard made a motion to approve Resolution 19-016R; second by Councilmember Hink.
Motion Carried: 5 yes 0 no.

PAYMENT APPROVALS

A. November 26th, 2019 Payables via EFT \$69,819.86

MOTION: Councilmember Whitford made a motion to approve November 26th, 2019 Payables; second by Councilmember Beard.
Motion Carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Camarata stated that the minutes from the last Law & Justice meeting are included in the packet.
- COG members went over the applications at the last COG meeting.
- The Elected Essential Workshop is Saturday December 7th. Mayor Camarata stated that is the same day as Christmas in Kittitas. Council can register on line. Some of this training could be a webinar.
- Legislative Day is in Upper County on December 16th. Mayor Camarata is attending and asked if any Councilmember would like to attend. Councilmember Beard and Hink would like to attend.

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COUNCIL DISCUSSION

- Councilmember Whitford cannot locate the Christmas in Kittitas banners.
- All of Council thanked Kurin for doing a good job with Main Street lights; cleaning up around City Hall they stated that he is doing a good job for only one person.
- Kurin wanted to thank Haley who did her senior project with a cleanup day and Ron Harris for trimming the trees.

MOTION: No Motion was made to adjourn.

ADJOURN: 7:35 p.m.

Attest:

Mayor John Camarata

Debbie Lee Clerk/Treasurer