

**City of Kittitas
Council Meeting Minutes
February 11, 2020**

COUNCIL MEETING

Mayor Camarata led those assembled in the Flag Salute. Mayor Camarata called the regular Council Meeting to order at 7:00 p.m. February 11, 2020. Councilmembers present: Rich Coleman, Peter Schuetz, Richard Hink Jr. and Lou Tyler. Councilmember Holly Beard was absent. Staff present: Debbie Lee – Clerk/Treasurer, Lori Chaffee – Utility Billing Clerk, Ben Chavez – Police Department and Aaron Nelson – Police Department.

MOTION: Councilmember Coleman made a motion to excuse Councilmember Beard; second by Councilmember Hink.

Motion Carried: 4 yes 0 no.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
JANUARY 28th, 2020**

MOTION: Councilmember Coleman made a motion to approve the minutes as presented; second by Councilmember Hink.

Motion Carried: 4 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Tyler made a motion to approve the agenda as presented; second by Councilmember Schuetz.

Motion Carried: 4 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- None

REPORT OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

Aaron Nelson – Police Department

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- New server has been installed and now the Police Department will be CJIS & WSPAC compliant.
- Desktops are up and running.
- Officer Nelson explained that the used Taser's that were purchased were refurbished and a double shot instead of a single shot. Being refurbished does not impact the lifespan of the Taser, they were purchased from a large agency that did not like the size of the Taser and were less than one year old.
- Mayor Camarata stated that the Taser's were refurbished and less expensive.

Budget Report

- Mayor Camarata informed Council that the new Police vehicle was purchased and came in a little under budget.
- Mayor Camarata also stated that a Street Sweeper was purchased for \$39,500.00 so below the amount that was budgeted of \$45,000.00.

Treasurer's Report

- No Comment

UNFINISHED BUSINESS

- None

NEW BUSINESS

A. Credit Card Policy

- It was explained that this is part of being compliant with the auditors and having a policy in place.

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Motion: Councilmember Coleman made a motion to approve the Credit Card Policy; second by Councilmember Hink.

Motion Carried: 4 yes 0 no.

B. Ordinance 20-003 “Amending Chapter 12.04.020 Construction Specifications”

- This Ordinance is a recommendation from the Planning Commission to clarify the language regarding sidewalks in the Central Business District and Gateway Commercial.
- Discussion was had as to why this change. The KMC Code previously stated 10 foot sidewalks on Main Street. This was not the intention of the code for the entire Main Street just Main Street in the Central Business District and 6 foot sidewalks in Gateway Commercial.
- Councilmember Coleman asked if this cleared up Kooy’s Irrigation inquiries. It was noted that this will help with the sidewalk but that Kooy’s will apply for a CUP.

MOTION: Councilmember Tyler made a motion to approve Ordinance 20-003 “Construction Specifications”; second by Councilmember Schuetz.

Motion Carried; 4 yes 0 no.

PAYMENT APPROVALS

A. January Bank EFT’s \$18,082.17

MOTION: Councilmember Tyler made a motion to approve January Bank EFT’s; second by Councilmember Hink.

Motion Carried: 4 yes 0 no.

B. February 11th, 2020 Payables \$79,816.29

MOTION: Councilmember Coleman made a motion to approve February 11th, 2020 payables; second by Councilmember Hink.

Motion Carried: 4 yes 0 no.

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- Councilmember Coleman inquired about the Challenge Coins and does a small department use them. Officer Nelson stated that they are handed out at trainings where other officers attend, and also are given to kids for special occasions, or given to community members. Some of these the Police Department might sell as a fundraiser.

C. January Payroll/February Mid-Month Draws \$66,772.17

MOTION: Councilmember Tyler made a motion to approve January Payroll/February Mid-Month Draws; second by Councilmember Schuetz.

Motion Carried: 4 yes 0 no.

MAYOR'S REPORT

- Mayor Camarata informed Council that he will be locking up the ballot box at 8:00 p.m. tonight. And that the residential primary ballots will be mailed out in 10 days.
- Nothing to report on COG or Law & Justice.
- The new Street Sweeper has been purchased and will be arriving in the City in a week or so.
- Kurin walked with DOE along the City creek's and went over a can be done and not be done.
- Martin submitted an application for a permit to put the treated water into the creek.

COUNCIL DISCUSSION

- Councilmember Hink inquired about getting an operating procedure in place for incidents that happen at the water tower and treatment plant. Councilmember Tyler thought some sort of emergency plan had been put together and informed Mayor Camarata that there could possibly be a plan already in place.
- Councilmember Tyler stated that the Town Hall Meeting will be February 22nd and encourages all of Council to attend.
- Discussion was had regarding possibly having a bouncy house during the 4th of July Celebration,

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Clerk Debbie Lee stated she would forward some information regarding the City's insurance coverage regarding bouncy houses. Officer Nelson mentioned that there is an obstacle course that comes with its own insurance.

- Discussion was also had regarding the Friends of the Depot having spaghetti feed for the John Wayne Trail Riders when they pass thru Kittitas.
- Councilmember Hink informed Council that the Fiddlers are talking about holding their annual get together in the City of Kittitas.

MOTION: Councilmember Hink made a motion to adjourn; second by Councilmember Tyler.
Motion Carried: 4 yes 0 no.

ADJOURN: 7:21 p.m.

Attest:

Mayor John Camarata

Debbie Lee Clerk/Treasurer