



## LAND USE PERMIT APPLICATION

Date \_\_\_\_\_

Application No. \_\_\_\_\_

<b>TYPE OF PERMIT</b>			
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Short Plat	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Binding Site Plan
<input type="checkbox"/> Final Plat	<input type="checkbox"/> Final Short Plat	<input type="checkbox"/> Variance	<input type="checkbox"/> Final Binding Site Plan
<input type="checkbox"/> Plat Amendment	<input type="checkbox"/> Short Plat Amend.	<input type="checkbox"/> PUD	<input type="checkbox"/> Rezone
<b>I. APPLICANT</b>			
MAILING ADDRESS			
DAY PHONE NO.		FAX NO.	
<b>Section 2 - For Home Occupation Conditional Use applications only</b>			
No. of non-family members employed.	Will customers come to the home?    Yes <input type="checkbox"/> No <input type="checkbox"/>		
Percentage of living space used for Home Occupation _____ %	Will there be any signs?    Yes <input type="checkbox"/> No <input type="checkbox"/>		
Will stock be stored on the premises?    Yes <input type="checkbox"/> No <input type="checkbox"/>	Will mechanical equipment be used?    Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Section 3 – Property Owner Information</b>			
<b>3. RELATIONSHIP OF APPLICANT TO PROPERTY</b>			
<input type="checkbox"/> Owner <input type="checkbox"/> Purchaser <input type="checkbox"/> Lessee <input type="checkbox"/> Other _____			
NAME, ADDRESS AND PHONE NO. OF PROPERTY OWNER(S), IF OTHER THAN APPLICANT:			
4. LOCATION (STREET ADDRESS), WHERE PROPOSED ACTIVITY EXISTS OR WILL OCCUR			
TAX PARCEL # (s)			
LEGAL DESCRIPTION (ATTACHED IF NECESSARY)			



## SITE PLAN CHECKLIST

- Must be drawn to a standard engineering scale. Indicate the scale used.
- Must include North arrow.
- Boundaries (all property lines), dimensions, and area of lot/parcel (square feet or acreage).
- Land features such as top and bottom of slopes, direction of slope, ravines, location of wetlands, streams, lakes, rivers, ordinary high water mark of shoreline areas, fish and wildlife habitat.
- Location, size, and purpose of all existing structures (temporary or permanent) and proposed structures. Label each as existing or proposed.
- Existing and proposed landscaping, screening and/or fencing. (Show type of landscaping, size, spacing, and provisions for irrigation).
- Locations, dimensions and volume of all existing and proposed propane tanks, fuel tanks, etc.
- Location and dimensions of all decks, roof overhangs, porches, cantilevers, bay windows, retaining walls, patios, and chimneys.
- Distance between property lines and existing/proposed buildings and distances between buildings.
- Location and width of existing and proposed driveways/accesses serving each structure and any parking area. Include drainage facilities such as drains, detention ponds, catch basins etc.
- Name of roads bordering the property and indicate whether they are public or private.
- Indicate any and all easements (access, utility, drainage, etc.) on the property including their width.

I hereby certify that the information on this site plan is accurate and complete. I further understand if the information is incomplete, incorrect, or not provided the application will not be accepted as a complete application.

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_