

CITY OF KITTITAS
COUNCIL MEETING MINUTES
April 12, 2005

Mayor Cousart called regular meeting of the Kittitas City Council to order at 7:00 p.m. April 12, 2005. All Councilmembers were present.

Approval of Minutes

Councilmember Huber moved to approve the minutes from the regular meeting of March 22, 2005 with the exception that the new Clerk should be a licensed notary therefore the city doesn't need to pay for LaRee Pott to be a notary. Seconded by councilmember Allphin and approved by council.

Additions to the Agenda

- 9. A. Ben Arnold proposed work project
- 7. B. Community Hall application for Gordon
- 8. C. Councilmember Allphin
- 8. D. Councilmember Gilmour
- 9. C. Councilmember Keys
- 9. D. Councilmember Allphin
- 9. E. Councilmember Gilmour

Election of new Officials

John Camarata and Tony Helland were asked to introduce themselves as applicants for the open Council position. Ballots were collected and Tony Helland was selected and sworn in by the Mayor.

Councilmember Huber moved to elect Councilmember Allphin as the new Mayor Pro-tem. Seconded by councilmember Keys and approved by council.

Report of Officers

Officer Shuart gave a report for the police department regarding the stop signs. An inventory is being taken and any new signs will be noted. Thus far there are two (2) on Benton and (2) on Pierce.

No one was present from the Library Board.

Utility worker Val Bosch gave a report on the 6 year street plan. He and Tiny Allphin have been working on the update and have chosen the target streets. Also, varnish is needed for the picnic tables.

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There was also discussion on the following topics:

1. Question about certificate of occupancy for the Benton Street properties. Certificates should not be given until all specifications have been met by MD Jackson.
2. Who will supply the meter for the school?
3. Meters are in at the Sewer Treatment Plant and Park
4. Fountain will be turned on next week

Public Hearings

The second reading of Ordinance 05-758, approving the Annexation of the Guest property was read by title only. Public hearing opened. No comment. Public hearing closed. Councilmember Huber moved to approve the second reading of Ordinance 05-758. It was seconded by Councilmember Gilmour and approved by council.

The third reading of Ordinance 05-758, approving the Annexation of the Guest property was read by title only. Public hearing opened. No comment. Public hearing closed. Councilmember Allphin moved to approve the second reading of Ordinance 05-758. It was seconded by Councilmember Keys and approved by council.

Correspondence, Complaints and Applications

Kevin Guest discussed the plans for the sub-division and the plans for providing water. This would included looping the system with Alpine. The city would need to apply to the Department of Health for 120 additional hook-ups. The City and Guest parties will meet with the engineers on Wednesday at 2:00pm to discuss the requirements.

Councilmember Huber moved that we apply for the additional hook-ups. Seconded by Councilmember Keys and approved by council and approved by council.

Councilmember Keys moved to approve the Community Hall rental application for Huber. Seconded by Councilmember Allphin and approved by council

Councilmember Huber moved to approve the Community Hall rental application for Whitmore. Seconded by Councilmember Allphin and approved by council.

Councilmember Allphin moved to approve the Community Hall rental application for Sosa. Seconded by Councilmember Keys and approved by council.

Councilmember Keys moved to approve the Community Hall rental application for Agiular (AA anniversary). Seconded by Councilmember with the exception to wave the fee. Approved by council.

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Councilmember Allphin moved to approve the Community Hall rental application for Gordon. Seconded by Councilmember Huber and approved by council.

Old Business

Councilmember Allphin moved to choose Councilmember Huber as third signer on the bank account signature cards. Seconded by Councilmember Keys and approved by council.

Mary Lou Gilmour has been nominated as the new Library Board member. Councilmember Huber moved to elect Mary Lou Gilmour. Seconded by Councilmember Allphin and approved by council. Councilmember Gilmour abstained.

Councilmember Allphin brought up discussion about the sidewalk in front of Kay Brozovich residence. It was decided that if the city would put in the curb, we could do a work crew to pour the rest. Also, the cost of striping the roads was questioned. Councilmember Allphin asked if we could hold off paying for striping if we are going to be repaving the road next year. We will have to re-stripe at that time anyway. Repaving of the road will not be until summer 2006, so restriping will need to be done this year.

Councilmember Gilmour brought up discussion about the Sewer Treatment Plant grant. Is the design done?

New Business

The USDA is requiring the city to set up their loan payments as an auto debit from the checking account. The city will design a Resolution to cover this.

The Fire Department is currently paying the full expense to heat and provide power to the new fire station. Councilmember Gilmour moved to divide this between the Utility Dept. and Fire Dept. based on % of usage. Seconded by Councilmember Huber and approved by council.

Councilmember Allphin presented a request to move a new modular home into his existing space.

Councilmember Gilmour questioned the use of P.O.'s. It was stated that they are being used now by each department. A P.O. is required before payment is processed in most instances.

Approval of Payroll

Councilmember Huber moved to approve the payment of March payroll, check numbers 6100 through 6127 for \$24,686.14. Seconded by Councilmember Allphin and approved by council. Councilmember Gilmour voted against.

Approval of Bills

Councilmember Huber motioned to approve the April bills, check numbers 10180 through 10227 in the amount of \$29,346.96. Seconded by Councilmember Allphin and approved by council. Councilmember Gilmour voted against.

Executive Session

There was no Executive Session held.

Announcement of new Clerk/Treasurer

Mayor Cousart announced and introduced Janice Piercy as the new chosen Clerk/Treasurer. There was open discussion about the salary for this position. Councilmember Huber moved that the city research the acceptable salary and decide on an appropriate rate. Seconded by Councilmember Allphin and approved by council.

Councilmember Huber moved to hire Janice Piercy as the new Clerk/Treasurer. Seconded by Councilmember Allphin and approved by council.

Mayor Report

LaRee Pott, the office assistant is spending time assisting the Court Clerk. It was discussed and agreed that her time will be kept track of separately so the city is not paying for that time.

There is a need for a new vacuum hose for the utility truck. There is one available for \$1,125.00. It was determined to wait until later in the year when we get ready to clean out the lines.

Also, there is a surplus TV van available for bid from the County. It was questioned that it may be cheaper to hire out a camera if need rather than paying upkeep on a van that we would only use once in awhile.

Miller Platt?

There is need to get the locks re-keyed for the Sewer Treatment Plant and other gates around town. It seems that there has been someone gaining access that shouldn't be. It would cost approximately \$200.00. Councilmember Allphin moved to have the locks re-keyed. Seconded by Councilmember Keys and approved by council.

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Council Discussion

The building front of the Post Office is in need of repair. Councilmember Keys will work up some estimates of what needs to be done.

The new Code Book updates are available. Councilmember Keys and Helland should have copies.

Approval of Mid-Month draw

Councilmember Huber moved to approve the April Mid-month draws, check numbers 6129-6130 for \$850.00. Seconded by Councilmember Allphin and approved by council. Councilmember Gilmour voted against.

Adjourn

Councilmember Huber moved to adjourn the April 12, 2005 council meeting. Seconded by Councilmember Allphin and approved by council. Meeting adjourned at 9:15.

Attest:

Mayor

Clerk/Treasurer

Councilmembers
