

**City of Kittitas**  
**Council Meeting Minutes**  
**April 26, 2005**

Mayor Cousart called regular meeting of the Kittitas City Council to order at 7:00 p.m. April 26, 2005. All Councilmembers were present.

Flag Salute

**Announcements**

- Tree planting scheduled in memory of former Councilman and Mayor Mel Wilson at Wilson Park Saturday, May 7, 2005 at 1:30 pm. Open to public.
- Proclamation designating May 5<sup>th</sup>, 2005 for the citizens of the City of Kittitas as a National Day of Prayer (82-324). Proclamation read by the mayor. A prayer gathering will be held in front of the City Hall flag pole Thursday, May 5<sup>th</sup>, 2005, 7am to 8am, and at the Community Center gazebo Thursday, May 5<sup>th</sup>, 2005, 12:00 pm to 1:00 pm. Open to public
- Introduction of new Clerk/Treasurer, Janice Piercy

**Approval of Minutes**

Councilmember Huber moved to approve the minutes from the regular meeting of April 12, 2005. Councilman Allphin seconded. \*\*Exception Councilmember Gilmour; under old business Seconded by councilmember Allphin and approved by council.

**Additions to the Agenda**

6. J Jack Miller, concerning new proposed plat within city limits.
6. K. MOU for the Conditional Use Permit for the Kittitas High School
6. L. Councilmember Allphin requested to be added to the agenda
6. M. Councilmember Gilmour requested to be added to the agenda
7. F. Request for variance from KMC 6.04.120.

**Report of Officers**

Library Board submitted list of surplus books to be taken out of the library inventory. Councilmember Huber moved to approve list, Councilmember Gilmour seconded and approved by council.

Chief Dunnagan was not present

Utility Worker Val Bosch;

1. Reported on the repair and replacement of Kay Brozovich sidewalk.
2. Reported on the Benton Street detention pond. Expected to complete the evening of April 26, 2005. An As built will be available at end of completion.
3. Reported on request to split metering of duplex @ 207 2<sup>nd</sup> Street. Second meter would require additional installation fee.
4. Reported on Steve Bare who would like to put an RV park south of Mini Mart. Discussed extension of water line to proposed park. Pictures were submitted for review.

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**Presentation**

Ann Watanabe, Kittitas County Conservation Director of the Cascade Land Conservancy. Presented an overview of CLC and conservation priorities, including the 100 year Regional Plan.

**Correspondence, Complaints and Applications**

Business License Application;

1. C Graham Enterprises; request to sell utility trailers at the Kittitas Hardware store. Councilmember Gilmour moved to approve, Councilmember Huber seconded. Approved by Council
2. Dan & Laura Lipski; request to open restaurant at the former RJ Deli, exit 115. Councilmember Gilmour moved to approve, Councilmember Keys seconded. Approved by Council.
3. Resort Properties Services (Jeff and Shelly Gay); Request to conduct housecleaning and food storing business from home for customers at the Suncadia development in Cle Elum. Councilmember Keys moved to approve, Councilmember Gilmour seconded. Approved by Council.

Placement Permit (#05-00815); Manufactured home for Gary Gleason in Cook Creek Court, space #2. Councilmember Gilmour moved to approve and give to Mike Burtness for review., Councilmember Huber seconded. Approved by Council, yes votes, 5.

Request for variance from KMC 6.04.120. Housing Pitbull dog in the city limits of Kittitas. Mayor Cousart read ordinance, discussion followed among Councilmember's and dog owner. Police Chief Dunnagan commented on situation. Decision deferred until the meeting of May 10, 2005 to allow comment from city attorney.

**Old Business**

Jack Miller presented a revised plat map that provided for placement of sidewalk on a single side of the street and water meter placement. Discussion followed between Councilmembers and Jack Miller. Accepted plans, subject to city engineer review and comments

Introduction of the MOU with the Kittitas School District concerning the new secondary school; Discussion followed concerning placement of the lift station and ownership and maintenance of the effluent line from lift station to the city right of way. The council agreed to maintain the effluent line from the lift station to the city right of way. The Council heard from Val Bosch, city utility worker that lift station needs to be moved from its original location to a location to be determined. Mayor requested approval as submitted, Councilmember Huber moved to approve, Councilman Allphin seconded. Approved by Council. Council also directed city staff to work with the applicant on the location of the lift station.

Water scheduling for the summer of 2005; Mayor brought up the issue of the odd/even watering schedule. Councilman Gilmour requested further comment from STP operator Cecil Howard on water usage. Discussion followed about the necessity of watering scheduling necessary. Agreed that metering water usage was a sufficient deterrent. Utility Worker Val Bosch offered to report on water consumption for the month of April.

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Ratification of Clerk/Treasurer salary; Proposed salary of \$2860 per month, pay rate will be re-evaluated after an employee evaluation is completed in six (6) months. Discussion followed Councilmember Allphin moved to approve, Councilman Keys seconded. Approved by Council.

Re-Introduction of a proposal to bid on a surplus TV Van from the City of Ellensburg; Mayor read a justification report from STP Operator Cecil Howard. Discussion followed. Councilman Allphin proposed the city submit a bid of \$1000; If successful with bid, TV Van will be used only for the sole purpose of TV the sewer lines and not for everyday usage. Councilman Holland seconded. Approved by Council.

Kay Brozovich sidewalk; Discussion followed all in agreement the sidewalk needs to be completed. Constituent Jack Miller offered the City use of his sidewalk crew, Jack will check on availability and get back to the Council. Councilmember Allphin moved to approve, Councilman Keys seconded. Approved by Council.

Hiring of Summer Utility Worker; discussion followed. The Council agreed that no summer employees are needed as the current laborer position should be split between utilities and wastewater. Current City work forces will continue to be responsible for landscape maintenance for the summer 2005. Councilmember Gilmour discussed landscaping the front of City Hall, requested that Central Nursery be contacted to provide guidance.

The mayor introduced the issue of a pay increase for Utility Worker Val Bosch. Discussion followed regarding the Union contract and the merits and qualifications justifying the proposed increase. Councilmember Allphin moved to increase the pay for Val Bosch from step 25 to step 27 on Union Contract wage scale. Motion was seconded by Councilmember Keys. Roll call vote was taken, four (4) yes votes, one (1) no vote. Approved by Council.

Post Office Building Repair: Discussion followed regarding whose responsible for repairs and who will pay. It was indicated that Bob McCullum offered to provide materials free of charge to the City if the building was refaced in wood to match his adjacent structure. It was agreed that a letter would be drafted to owners of the property discussing the proposed work.

Vacuum Truck High Pressure Hose Replacement: Discussion followed. Agreed to delay purchase of replacement hose until fall 2005.

TIB Funding: Discussion of re-surfacing city streets. Councilmember Huber recommended researching grant funding specifically for school access. Need to apply for additional funding during 2005. Mayor announced City of Kittitas citizen Darryl Piercy has volunteered to assist city in grants and planning issues as they arise.

Councilmember Gilmour brought up the issue of having a lawyer present at Council meetings. Mayor suggested Canfield and Associates.

Council issued a "Determination of Non-Significance" on the Ron Guest project as submitted.

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Councilmember Gilmour requested a construction schedule and updates for school project.

**New Business**

City of Kittitas Municipal Court Judge Mark Chmelewski requested that the City pay for the registration fee for the judge to attend the Municipal Judges Spring program June 2005, cost to city \$140. Councilmember Gilmour moved to approve, Councilmember Huber seconded. Approved by Council.

Mayor requested review of Municipal Court Clerk hours as outlined in current contract. Current contract is \$700 monthly at 50 hours per month. Court Clerk is currently working beyond the 50 hours per month to accommodate increase in traffic fines issued. As per council discussion: Court Clerk shall continue to be paid \$700 per month for 50 hours per month and shall receive \$14 per hour for any/all hours beyond the 50 hour threshold **not** to exceed 80 hours per month for two (2) month period, May thru June 2005, at which time this issue shall be reviewed by the council. During the review period the Court Clerk shall provide the council statistical information on the increase work hours. Court Clerk shall track the actual work hours and submit to the Clerk/Treasurer for payment each month. Current contract shall be amended to reflect change in compensation. Councilmember Huber moved to approve, Councilmember Keys seconded. Approved by Council.

Acceptance of Credit Cards; Delayed until further information is available.

Transfer of Taurus to Fire Department: Request by Mayor to make available the Ford Taurus to use as City "pool" car, to be used as needed for employees rather than having staff using personal vehicles. Discussion followed concerning cost of insurance and vehicle maintenance vs. the paying mileage to employees. Further discussion about what vehicles the City currently owns in addition to Taurus. Council asked to have a cost analysis conducted on the benefits of having the Ford Taurus serve as a pool car or to pay mileage to staff for use of personal vehicles. Councilman Keys moved to surplus the two (2) Toyota pickups and the motion was seconded by Councilman Gilmour. Approved by Council.

Council discussed the ownership of Palmiero Park. The mayor presented deeds to the property from 1976. The Mayor indicated he will have the City Attorney review the documents and report his findings to the Council

Council discussed property owned by Bill Gordon, utilized as a wrecking yard and does not have a permit. Council directed that a determination of the zone be conducted and if appropriate a letter be sent to the owner indicating the owner is in violation of City code.

**Approval of Mid-Month Draw**

Councilmember Huber moved to approve mid month draw, checks number 6131-6132 in the amount of \$954.64, seconded by Councilmember Allphin. Approved by Council.

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**Approval of Bills**

Councilmember Huber motioned to approve the April bills Group 2, check numbers 10228 through 10231 in the amount of \$1784.17; Seconded by Councilmember Allphin and approved by council.

Councilmember Huber motioned to approve the April bills Group 3, check numbers 10232 through 10260 in the amount of \$18776.72 ; Seconded by Councilmember Allphin and approved by council.

**Mayors Report**

The Mayor reported he sent a letter to Tom Justice of the Department of Health asking for an additional 120 water connections.

**Other Business**

Utilities Worker, Val Bosch asked the council for guidance regarding the fees that should be charged for a rental unit where the owner would like to install an additional meter. After a brief discussion the council directed Mr. Bosch that the normal hook up fee would apply.

**Adjourn**

Councilmember Keys moved to adjourn the April 26, 2005 council meeting. Seconded by Councilmember Allphin and approved by council. Meeting adjourned at 10:02 pm

Attest: Mayor Robert E Cousart \_\_\_\_\_

Clerk/Treasurer Janice Piercy \_\_\_\_\_

**Councilmembers:**

Jerry Gilmour \_\_\_\_\_

Todd Keys \_\_\_\_\_

Linda Huber \_\_\_\_\_

Tiny Allphin \_\_\_\_\_

Tony Helland \_\_\_\_\_