

**City of Kittitas
Council Meeting Minutes
June 14th, 2005**

Mayor Cousart called the regular Meeting of the Kittitas City Council to order at 7:00 p.m. June 14th, 2005. Councilmembers present; Allphin, Gilmour, Helland, Huber and Keys.

Staff present; Clerk/Treasurer Piercy, Police Chief Dunnagan, Utility Worker Bosch

Mayor Cousart led those assembled in the Flag Salute.

Approval of Minutes

Councilmember Allphin moved to approve the minutes from the meeting of May 24, 2005; the motion was seconded by Councilmember Keys. The motion passed 5 yes 0 no.

Additions to Agenda

Councilmember Gilmour asked to address items under old and new business.

Councilmember Allphin asked to address items under old and new business.

Councilmember Helland asked to address items under old business.

Three (3) additional Business License.

Report of Officers

Police Chief Dunnagan:

Memorandum of Understanding - Chief Dunnagan requested that the Councilmembers consider the City of Kittitas to authorize a sum of \$1500.00 to \$2000.00 to be donated to the Kittitas County Drug Task Force. Discussion followed: Councilmember Gilmour moved to approve authorization of the donation for a total of \$2000; the motion was seconded by Councilmember Huber. The motion passed 5 yes 0 no.

Councilmember Huber moved to approve the signing of the Memorandum of Understanding between the City of Kittitas and the Kittitas County Drug Task Force; the motion was seconded by Councilmember Allphin. The motion passed 5 yes 0 no.

Request to Hire a Provisional Officer for the KPD for six (6) months. Discussion followed; Councilmember Huber moved to approve the City hire a provisional officer for a period of three (3) months at \$2000 per month with a possible extension of up to six (6) months. The extension will be re-addressed at the end of three (3) months. The motion was seconded by Councilmember Gilmour. The motion passed 5 yes 0 no.

Library Board Report

Announcement; Summer Reading Program started Saturday, June 11, 2005.

Inquiry by the Librarian as to where the Council and City staff is on the process of hiring a Library Assistant. Discussion followed. Councilmember Huber moved to take the action of advertising for a Temporary Library Assistant; the motion was seconded by Councilmember Gilmour. The motion passed 5 yes 0 no.

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Utility Worker Val Bosch

Jerry Lael Trailer Park - Presented concerns about setbacks and a trailer sewer hook-up at Jerry Lael's trailer court. Discussion followed. Councilmember Huber suggested that Utility Worker Val Bosch research a new connection option for the sewer line and to contact Jerry Lael to inform him that occupancy permits will not be issued until such time setbacks are met and sewer line is fixed.

Road 81 Meter - Discussion regarding whether or not the city should provide individual meters to the six(6) customers on the Road 81 Meter.. No action taken by Councilmembers.

Proposal presented to increase Water/Sewer Rates - A handout was given to each Councilmember. Discussion followed. No action taken by Councilmembers.

Announcement: Patrick Street will be closed to thru traffic on Thursday, June 16th at 7:00 a.m. to approximately 10:00 a.m.

Correspondence, Complaints and Applications

Cole Crossing _Announcement that the Guest Plat/Cole Crossing public review process has ended as of June 14, 2005. Preliminary and Final Plat Approval may be adopted at the June 28, 2005 Council Meeting if specific conditions are met. Ron Guest provided information to Council on the proposed fire lane and pump house location. Discussion followed

Discussion concerning public notification when spraying for weeds and spraying of pesticides Discussion followed. Council agreed that formal notification would be appropriate action in the future. Business license for Keith Young, dba Local Choice House Painting. Councilmember Huber moved to approve the business license; the motion was seconded by Councilmember Keys. The motion passed 5 yes 0 no.

Business license for J & M Liquidators. Councilmember Keys moved to approve the business license; the motion was seconded by Councilmember Gilmour. The motion passed 5 yes 0 no.

Business license for Schwabs Compounding Pharmacy. Councilmember Huber moved to approve the business license; the motion was seconded by Councilmember Helland. The motion passed 5 yes 0 no.

Business license for Fisher Excavating, LLC. Councilmember Huber moved to approve the business license; the motion was seconded by Councilmember Allphin. The motion passed 5 yes 0 no.

Business license for JVG Woodwork. Councilmember Keys moved to approve the business license; the motion was seconded by Councilmember Helland. The motion passed 5 yes 0 no.

Councilmembers discussed business license and the posted signs for the fruit stand out at Exit 115. Discussion followed.

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Old Business

Councilmembers discussed questions re: Jack Miller/Montieth desire to develop property west of school and including it in the cities urban growth area. Discussion followed. Councilmember Huber moved to draft a letter in support to include Jack & Ardith Morefield and Colin Flood's property west of the city limits in the UGA; The motion was seconded by Councilmember Allphin. The motion passed 5 yes 0 no.

Councilmember Gilmour moved to draft a letter of support for Jack Miller to also include the Montieth Plat in the UGA update. No formal request has been made by Jack Miller; Council discussed the need for Jack Miller to attend a future council meeting to make said request prior to issuance of support letter. No action taken on motion.

Councilmember Gilmour inquired on the repair status of the drinking fountain located in the Community Hall Park. Discussion followed. Utility Worker Bosch indicated that the fountain had been repaired.

Councilmember Gilmour inquired if the City had a watering schedule for Wilson Park. Discussion followed.

Councilmember Allphin inquired if a new RV, parked at Marie Smith's trailer court, had a permit. Discussion followed.

Councilmember Allphin discusses Code Enforcement, authority to enforce City Code and issue fines. Discussion followed.

Councilmember Helland discussed landscaping in the front of City Hall. Councilmember Helland challenged the public and Councilmembers to match his donation of trees purchased. He requested permission from Council to use City equipment to help with the landscaping install project. Discussion followed. City business owner Todd Lopeman donated \$400.00 towards the City Hall landscaping project. Councilmember Huber moved to use city assets for City Hall's landscaping project and appoints Utility Worker Bosch in charge of project; the motion was seconded by Councilmember Keys. The motion passed 5 yes 0 no.

New Business

Request to post position of the Waste Water Treatment Plant Operator Trainee/Utility Maintenance Worker. Discussion followed. Councilmember Allphin discussed the rate of pay for the position. Councilmember's determined that the job description should be updated to include Utility Maintenance Worker duties. City staff was directed to post the position at the rate of \$10 per hour.

Councilmember Gilmour addressed the request by water customer, Wanda Cotton, to have her water usage bill for the month of May 2005 adjusted. Discussion followed. Councilmember Huber moved to allow Ms. Cotton to make payments on May's billing without penalty; the motion was seconded by Councilmember Keys. The motion passed 5 yes 0 no.

Councilmember Allphin questioned the set backs on John Winston's plans for his manufactured home. Discussion follows. No action taken

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Councilmember Gilmour initiated a discussion concerning a letter from the Kittitas County Fire District 2 concerning a merger between District 2 and the City of Ellensburg Fire Department. Councilmember Gilmour reported that Fire Chief Hink is in favor of the merger and recommended that the City should approach this invitation with an open mind. Discussion followed.

Approval of Payroll

Payroll May – Check # 6173 thru 6199, 6203, 6207 thru 6210 in the amount of \$28,868.77; and Check # 10328 thru 10331 in the amount of \$3,362.00 for contracted employees. Councilmember Allphin moved to approve: motion was seconded by Councilmember Huber. Approved 4 yes and 1 no.

June Mid-Month Draw 2005 – Check # 6211, 6212, 6207 and 6213 in the amount of \$1,072.50; Voided Check #'s 6204 thru 6206 drawn on the US Bank account that was closed on January 2005. Councilmember Huber moved to approve: motion was seconded by Councilmember Allphin. Approved 4 yes and 1 no.

Approval of Bills

Check #'s 10333 through 10368 in the amount of \$61,669.70. Councilmember Huber moved to approve the bills; motion was seconded by Councilmember Keys. Approved 4 yes and 1 no.

Mayors Report

Mayor requested donations to offset the cost of a plaque that will be placed by the trees planted at Wilson Park in honor of former Mayor Mel Wilson.

Mayor Cousart reported a meeting that will be held Wednesday, June 15, 2005 between the Mayor and the Kittitas County Board of Commissioners to discuss Kittitas County Health Department inspection requests by the City. Discussion followed.

Council Discussion

Discussion concerning the water/sewer rate study being conducted by City engineers Gray & Osborne.

Discussion concerning the City's Fixed Asset inventory list. Requested staff to prepare a policy concerning the use of City tools vs. personal tools on the City property.

Adjourn

Councilmember Allphin moved to adjourn the June 14th, 2005 Council Meeting; seconded by Councilmember Todd Keys; Approved 5 yes and 0 no. Meeting adjourned at 9:10 pm.

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Attest: Mayor Robert E Cousart _____

Clerk/Treasurer Janice Piercy _____

Councilmembers:

Jerry Gilmour _____

Todd Keys _____

Linda Huber _____

Tiny Allphin _____

Tony Helland _____