

**City of Kittitas
Council Meeting Minutes
July 12, 2005**

Mayor Cousart called the Meeting of the Kittitas City Council to order at 7:00 p.m., July 12, 2005. Councilmembers present; Allphin, Gilmour, Helland and Keys.

Staff present was Administrative Assistant LaRee Pott; Utility Worker Bosch, Chief of Police Dunnagan; Officer Buddy Shuart and Librarian Diane Huckabay.

Mayor Cousart led those assembled in the Flag Salute.

Approval of Minutes

Councilmember Allphin moved to approve the Council meeting minutes of June 28, 2005. The motion was seconded by Councilmember Keys. The motion passed 4 yes 0 no.

Additions to Agenda

1. Business License for Tom Beatty dba Beatty Enterprises;
2. Citizen Gayetta Hink - Old Business
3. Councilmember Allphin - Old Business
4. Councilmember Gilmour - Old/New Business
5. Citizen Richard Hink, Jr., - New Business

Report of Officers

a. *Police Chief Dunnagan*

1. Chief Dunnagan reports that KPD has applied for an annual Technology Grant through the Law and Justice Program for a computer server that will offer the City protection from loss of computer information and will help in communication throughout the office. The City will be notified of selection by the end of the July. Discussion followed.
2. Chief Dunnagan reports that Arvin Marchel is in violation of City code by allowing new tenants to reside in the old gas station located at the end of Main Street. Chief Dunnagan suggested that Building Inspector Mike Burtness issue a letter to Arvin Marchel citing that Arvin is not in compliance with City code. Chief Dunnagan further suggest that the Mayor contact the City Attorney, Richard Young, to have him follow up with a letter to Arvin informing him that he is in violation, should this approach not be successful, criminal action may be taken. Discussion followed. Councilmember Helland moved to authorized Chief Dunnagan to take all necessary steps to handle the situation with Arvin Marchel. The motion was seconded by Councilmember Gilmour. The motion passed 4 yes and 0 no.

3. Chief Dunnagan informed Councilmembers that the Kittitas Police Department received a grant for mandatory radio upgrades for the city's two (2) patrol cars. The grant covers cost of the radios but not the installation. Chief Dunnagan will submit the installation invoice for payment when received.

b. City of Kittitas Library Board

1. Librarian Diane Huckabay requests that the Councilmembers approve the list of books as submitted for surplus. Councilmember Keys moved to approve the surplus list of Library books. The motion was seconded by Councilmember Gilmour. The motion passed 4 yes 0 no.
2. Librarian reports that the Library Board made a bid on a card catalog at Central Washington University and was successful bidder. The Librarian requested that the Council approve the bill as submitted.

c. Utility Worker Bosch

1. Utility Worker Val Bosch reported that the City gas pumps repair is completed. The City received a bid from Singer Electric for \$1,000.00 on the electrical, but this does not include taxes and permit fees. Discussion followed. Councilmember Allphin moved to approve the bid from Singer Electric. The motion was seconded by Councilmember Helland. The motion passed 4 yes and 0 no.
2. Councilmember Allphin discussed the old tanks. Utility Worker Bosch reports that the old tanks will be surplus.
3. Mayor Cousart reports that the city received a bid from Singer Electric for \$697.00 for some wiring that needs to be completed at City Hall. The bid consists of a new 20 amp circuit in Clerk's office; fix outlet in back office, install plug outside front door and to fix outside light. Discussion followed. Councilmember Allphin moved to approve the Singer Electric bid. The motion was seconded by Councilmember Keys. The motion passed 4 yes and 0 no.

Fire Chief John St. Clair, Fire District 2 Presentation

- a. John St. Clair, Fire Chief from District Two, requested the city Council to participate in a citizen advisory group to explore the possibilities of a consolidation merger between Fire District Two and Kittitas Fire Department. A visual presentation by John St. Clair followed.

Public Hearings

- a. Ordinance-05-781: Amending KMC 13.04.060, Water/Sewer Service Connection was read by Administrative Assistant LaRee Pott. Discussion followed. Councilmember Allphin moved to delete water connections "Out of City Limits"

2", 3", 4", and 6" and to add a 4" sewer connection "Outside city limits" for a charge of \$1,150.00. The motion was seconded by Councilmember Helland. The motion passed 4 yes 0 no.

- b. Councilmember Keys suggested that "City Council" be removed on item number two (2) and item four (4). No action taken.
- c. Councilmember Allphin moved to approve the 1st reading of Ordinance-05-781 with the amendments as noted including removal of "City Council" from item two (2). The motion was seconded by Councilmember Gilmour. The motion passed 4 yes and 0 no.

Correspondence, Complaints and Applications

a. Business Licenses:

- 1. Gary McDowell dba Suntides Fruit & Produce. Councilmember Allphin moved to approve the Business License for Suntides Fruit & Produce. The motion was seconded by Councilmember Keys. The motion passed 4 yes 0 no.
- 2. Art Berger/Robert Standfill dba Valley Quality Homes. Councilmember Allphin moved to approve the Business License for Valley Quality Homes. The motion was seconded by Councilmember Keys. The motion passed 4 yes 0 no.
- 3. Tom Beatty dba Beatty Enterprises. Councilmember Keys moved to approve the Business License for Beatty Enterprises. The motion was seconded by Councilmember Allphin. The motion passed 4 yes 0 no.

Old Business

- a. Gayetta Hink inquired why the City was not enforcing Dog Ordinance, KMC Ordinance 604-210. Discussion followed. No action taken.
- b. Councilmember Allphin requests an update from Utility Worker Bosch on the status of developer M.D. Jackson's "punch list" for Wrangler Estates. Discussion followed. Councilmembers agreed not to approve further Certificate of Occupancies until the final four (4) items on the list have been completed.
- c. Councilmember Gilmour inquired on the following items:
 - 1. Why items included in the Council packets were not listed on the agenda. Explanation by the Mayor followed that items included in the packets, but not on the agenda, were meant as informational items only.
 - 2. Inquired if developer Chris Marchel had applied for a Conditional Use Permit for the new storage units that he is building. Discussion followed.

New Business

- a. Councilmember Gilmour inquired about a newsletter highlighting legislation on the availability of a TIB grant for sidewalks and streets improvements. Councilmember Gilmour requested that the City explore the application process for this grant. Discussion followed.
- b. Citizen Rick Hink Jr. discussed the following issues:
 1. Clark and Railroad, corner of; Requested suggestions on how the City could control the speed of vehicles on these streets.
 2. Requested clarification of Police Department professionalism. Discussion followed.
- c. Councilmember Gilmour discussed the following:
 1. Painting of the City Hall building; installation of awnings on the City Hall building; Inquired if the proceeds from the summer car show may be used to offset the cost of painting the Fire Hall end of the building; Standard Paint submitted a bid for \$1199.15 to provide paint for the City Hall end of the building. Discussion followed, no action taken.
 2. Discussion concerning the lawn care at Palmeiro Park and use of the hydrant at the park to water the lawn.
- d. Councilmember Helland reported that Pastor Sorenson and the church youth group have offered to take care of the landscaping at Palmeiro Park. Discussion followed over concerns of using volunteers.

Approval of Payroll

- a. **June Payroll** - Check 10397 to 10400 in the amount of \$3,570.00 for Contract Employees. Check 6218 to 6249 in the amount of \$28,111.63. Void checks. 6234; 6232; and 6233. Councilmember Allphin moved to approve June Payroll. The motion was seconded by Councilmember Keys. The motion passed 4 yes 0 no.
- b. **July Mid-Month Draw** - Check 6246 to 6250 in the amount of \$1398.80. Councilmember Allphin moved to approve July Mid-Month Draw. The motion was seconded by Councilmember Keys. The motion passed 4 yes 0 no.
- c. **Approval of Bills** – Check 10401 to 10427 in the amount of \$23,628.07 and Check 10332 in the amount of \$88.83 - Costco manual check for City Hall office supplies. The motion was seconded by Councilmember Keys. The motion passed 4 yes 0 no.

Mayors Report

- a. Waste Water Treatment Plant – Request to purchase a “Please Knock before Entering” sign. Discussion followed. Councilmembers agreed to allow the purchase of the sign. Requested the door at the WWTP remain unlocked during hours of operation.

- b. Road Striping. Discussion followed. Councilmembers agreed that they would like to wait until the summer of 2006 to stripe the city streets.
- c. Business Curley's II liquor license is up for renewal. Council had no objections to the renewal.
- d. Ms. Toby Cahill – Refacing of Post Office building front. Property owner Toby Cahill has given her approval to reface the Post Office as requested by the city.
- e. Old Time Fiddler's Group has requested the use of the Community Hall Aug 1, 2, & 4th. The group also requested that the rental fee be waived. Councilmember Gilmour moved to waive the fee for the Community Hall for August 1st, 2nd, and 4th. The motion was seconded by Councilmember Allphin. The motion passed 4 yes 0 no.
- f. Water Tower – A request that the Chlorinator Detector be replaced in the Water Tower. Discussion followed. Councilmembers determined additional information will be needed before a final decision can be made. Council tabled discussion until next Council Meeting.
- g. Councilmember Gilmour reported that there is a tree leaning on the fence at the Housing Authority by Water Tower. Discussion followed. Councilmembers requested that Police Chief Dunnagan talk to Housing Authority about removing the tree from the fence.

Council Discussion

- a. Discussion of a letter dated July 12, 2005 that was received from the Department of Health concerning the City's Water System Plan. Discussion followed.
- b. Guest Re-zone Ordinance. Discussion followed.
- c. Building Permits – Discussion of building permit issuance, who is responsible for determining the property set backs as per KMC? Discussion followed.
- d. Coles Crossing Inspections – Who will be responsible for the inspections? Discussion followed.
- e. Kittitas High School – Will one (1) meter be sufficient to monitor all areas of the school. Discussion followed.

Adjourn

- a. Councilmember Allphin moved to adjourn the July 12, 2005 Council Meeting; seconded by Councilmember Keys; approved by council. Meeting adjourned at 9:06 pm.

Attest: Mayor Robert E Cousart _____

Clerk/Treasurer Janice Piercy _____

Councilmembers:

Jerry Gilmour _____

Todd Keys _____

Linda Huber NOT PRESENT

Tiny Allphin _____

Tony Helland _____