

City of Kittitas
Council Meeting Minutes
October 25, 2005

Mayor Cousart called the Meeting of the Kittitas City Council to order at 7:00 p.m., October 25, 2005. Councilmembers present; Allphin, Gilmour, Helland, Huber and Keys.

Staff present was City Clerk/Treasurer Robin Newcomb; Court Clerk Janet Dunnagan; Utility Worker Bosch; Officer Buddy Shuart and Librarian Diane Huckabay.

Mayor Cousart led those assembled in the Flag Salute.

Approval of Minutes

Councilmember Allphin moved to approve the meeting minutes of October 11, 2005. The motion was seconded by Councilmember Keys. The motion passed 5 yes 0 no.

Additions to Agenda

1. Councilmember Allphin requested an executive session to review the job descriptions in preparation for the union negotiations.

Report of Officers

1. **Police Office Shuart**
 - a. Nothing to be reported.
2. **City of Kittitas Library Board**
 - a. Chairperson Marylou Gilmour asked if council had made a decision on hiring Maxine Steele to replace Diane Huckabay. The council agreed to discuss this further in the executive session.
 - b. Marylou also reported that the Winterfest Program was still being planned, and that the volunteer appreciation for the library would be held October 26, 2005 in the library.
3. **Utility Worker Bosch**
 - a. Utility Worker Bosch suggested that Kevin Guest hook into the new development for sewer and water so the old system could be removed.
 - b. Val also reported that Jeff Stevens of Gray and Osborne would be here in the morning at 9:00 a.m. regarding the development standards.

- c. Coles Crossing was discussed. Val reported that the contractors would like to put in sidewalks before the electrical. Council agreed with Val that all utilities including electrical, gas, phone, cable and street lighting should be installed before the sidewalks. Councilmember Gilmour moved to approve this and it was seconded by Councilmember Allphin. The motion passed 5 yes 0 no.

Presentation of Resolution

1. The last meeting Council decided to take no action on the Law and Justice Center Courthouse remodel. Mayor Cousart suggested that Council reconsider that decision. Councilmember Huber stated that if these Propositions pass we would benefit approximately \$34,000 for NEW law and justice funding. Councilmember Huber moved to approve the supporting of these Propositions. Councilmember Allphin seconded the motion. The motion passed 4 yes and Councilmember Gilmour abstained.

Correspondence, Complaints and Applications

1. Business license for Kittitas Feed and Supplies was moved to be approved by Councilmember Allphin and seconded by Councilmember Keys. The motion passed 5 yes 0 no.

Old Business

1. Jack Miller asked for 15 water hook ups at Farmview and asked if he could go ahead and pay for them now. Councilmember Keys moved to approve this once the final plat is approved by Gray and Osborne. It was seconded by Councilmember Helland. The motion passed 5 yes 0 no. The Mayor accepted the plans to give to Gray and Osborne.
2. Councilmember Gilmour wanted to know what the City was going to do for an inspector. The Council decided that this would be discussed in the meeting tomorrow morning with Jeff of Gray and Osborne also.
3. Councilmember Huber wanted it noted that the prior Office Assistant, Laree Potts, had changed her title from Office Assistant to Administrative Assistant and then to Acting City Clerk. Also a letter was written and will be mailed to Laree responding to her letter that the Council was wrong in not giving her the vacation pay she said she deserved. The letter states that because of her not being hired full time until August 23, 2005, that she wouldn't have qualified for vacation or any other benefits until one month later and since she resigned September 13, 2005 she did not qualify for any.

New Business

1. Jack Miller would like to have the City extend sewer hook ups to his development in the area west of the school construction. He is putting in 30-40 houses there off of Fairview. Mayor Cousart suggested we also bring this up to Jeff in the meeting tomorrow morning since these houses are out of the city limits.

Approval of Bills

1. Approval of Bills - Check No. 10602 and 10604 to 10630 in the amount of \$29,485.85. There were also voided checks No. 10591 to 10601 and No. 10603. Councilmember Keys moved to approve the bills. The motion was seconded by Councilmember Helland. The motion passed 5 yes 0 no.

Mayors Report

1. The money will still be available for the Badger Pocket Bridge as long as it is built by the fall of 2006 Mayor Cousart reported. The Council suggested having a public meeting in November to discuss the issues involved and to include the Gibbs, Gray and Osborne, and legal council.
2. Mayor Cousart reported recent rental problems with the Community Hall and alcohol usage. Court Clerk Janet Dunnagan suggested we write the rules up in Spanish also. It was also suggested no animals be allowed at the Community Hall.
3. Mayor Cousart also stated that Toni Coates would like the Community Hall for Winterfest in November at no charge and all councilmembers agreed.
4. Court Clerk Janet Dunnagan proposed the receiving of credit card payments. Councilmember Huber moved to have the credit card company come and give a presentation to the City Clerk Robin Newcomb and Office Assistant Kathy Jensen. Councilmember Huber moved to approve this demonstration and the motion was seconded by Councilmember Gilmour. The motion passed 5 yes 0 no.
5. Mayor Cousart announced that there would be a meeting with Steve Troendle of USDA on October 28, 2005, to discuss the pending application for funding improvements to the City's Wastewater Treatment Plant.

Executive Session

Council went into executive session to discuss union negotiations at 7:50 p.m. for 30 minutes. Mayor Cousart requested 10 more minutes at 8:20 p.m.

Reconvene

Regular session reconvened at 8:30 p.m.

Council Discussion

1. The Council decided in executive session to advertise to hire a library employee at \$750 per month and 80 hours as an exempt position. The Council also decided to keep Maxine Steele on as an assistant until the new library employee is hired. Maxine would work 18 hours a week. Councilmember Gilmour moved to approve this and it was seconded by Councilmember Allphin. The motion passed 5 yes 0 no.

Adjourn

Councilmember Helland moved to adjourn the October 11, 2005 meeting. The motion was seconded by Councilmember Huber and approved by council. Meeting adjourned at 9:05 p.m.

Attest: Mayor Robert E Cousart _____

Clerk/Treasurer _____