

City of Kittitas  
Council Meeting Minutes  
November 8, 2005

Mayor Cousart called the Meeting of the Kittitas City Council to order at 7:00 p.m., November 8, 2005. Councilmembers present; Allphin, Gilmour, Helland, Huber and Keys.

Staff present was City Clerk/Treasurer Robin Newcomb; Utility Worker Bosch; Police Chief Steve Dunnagan and Librarian Diane Huckabay.

Mayor Cousart led those assembled in the Flag Salute.

**Approval of Minutes**

Councilmember Keys moved to approve the meeting minutes of October 25, 2005. The motion was seconded by Councilmember Allphin. The motion passed 5 yes 0 no.

**Additions to Agenda**

1. Councilmember Allphin about Impact Fees (see old business)
2. Brenda McPherson with Kittitas Espresso (see new business)
3. Bob McCollum regarding pull tabs (see old business)

**Report of Officers**

1. **Police Chief Dunnagan**
  - a. Chief Dunnagan discussed the US Naval Intelligence service that gives internet access for various services including some Kittcom services. There is no cost to the City. Councilmember Huber moved to approve the the use of these services and the motion was seconded by Councilmember Allphin. The motion passed 5 yes 0 no.
  - b. The City is in the process of getting new computers in the police cars to access the state data files. These were provided through grant money and they access the Kittcom information via the computer rather than using the radio to contact Kittcom. It was discussed whether or not this would lessen our Kittcom bill.
  - c. The Cody Haynes case has been officially turned over to the FBI, but Officer Dunnagan reported that he will still be involved in the case.
  - d. Two older issues reported were the house next to the Wagon Wheel restaurant has not yet been vacated, and Arvin Marchel's renter in the old gas station across from Johnny's was cited for not having a conditional use permit.

2. **City of Kittitas Library Board**

- a. Chairperson Marylou Gilmour reported that this is Diane Huckabays last day of work and the board is in the process of interviewing for her replacement.
- b. Marylou also reported that the 2006 Budget has a slight increase due to the new employee and benefits in place of the contract employee.
- c. Diane sent in a request to Library Services for additional funding of around \$4,000.
- d. The Library Board is working on their policy manual and would like the City Council to review and approve it by resolution when they are finished.
- e. The Library Board would like to have approval from the City Council to be able to contact the City Attorney without calling the Mayor regarding police officers coming into the library with a search warrant and requesting information from internet logs on criminals etc. Mayor Cousart suggested we discuss this at a later date after more discussion has taken place.

3. **Utility Worker Bosch**

- a. Utility Worker Bosch reported that Puget Sound Energy lowered the gas line at Spokane Street.
- b. Val also reported that the billing program is coming along a little better and the bugs are getting worked out of it.
- c. Triangle Park wants a lesser sewer fee since one of their trailers is empty. The City Council agreed we cannot drop the charge for one trailer since there is only one meter.

**Presentation of Ordinance**

1. Ordinance 05-788 for the Kittitas Public Library was moved to be approved by Councilmember Allphin and seconded by Councilmember Gilmour. The motion passed 5 yes 0 no. This was the first reading.

**Correspondence, Complaints and Applications**

1. Business license for Kittitas Espresso was moved to be approved by Councilmember Allphin and seconded by Councilmember Helland. The motion passed 5 yes 0 no.

**Old Business**

1. City Hall Roof – We are still waiting on bids for a new roof for City Hall. Councilmember Gilmour suggested trying to repair the roof first.

2. Pull Tabs Gambling Tax – Bob McCollum would like us to reconsider the gambling tax charged by the City of Kittitas. He would consider putting pull tabs back into his tavern if we would renegotiate the amount of tax we charge. Also, the Time Out Saloon’s hard liquor license was moved to be approved by Councilmember Helland and seconded by Councilmember Allphin. The motion passed 5 yes 0 no.
3. Councilmember Allphin questioned whether we should start charging for impact fees. Councilmember Huber suggests checking with other cities about the pros and cons of impact fees.

### **New Business**

1. Councilmember Allphin asked Utility Worker Val Bosch if we were using the used TV Van we purchased and he said it had been used a few times.
2. The purchase of the library computer was moved to be approved by Councilmember Allphin and seconded by Councilmember Helland. The motion passed 4 yes and Councilmember Gilmour abstained.
3. Utility worker Val Bosch reported the Vac truck needs a new clutch and oil seal. Councilmember Allphin suggested he get one or two more bids and also wait to see how the budget turns out.
4. There was discussion about the current sewer charges and how the school and laundromat are being charged. Currently they are being under charged because of how the previous ordinance was written. Councilmember Allphin suggested we also review the sewer/water ordinance and how it is worded in a couple of places. Mayor Cousart will collect some more information and set up a study session on this issue.
5. Councilmember Keys moved to approve Councilmember Huber having to be excused from the remainder of the meeting. It was seconded by Councilmember Helland. The motion passed 4 yes 0 no.
6. Brenda McPherson with Kittitas Espresso discussed the development of the new espresso stand and that the building inspector requires the City Council to approve the placement of the stand. Councilmember Gilmour moved to approve the placement of the stand and it was seconded by Councilmember Allphin. The motion passed 4 yes 0 no.

### **Approval of Bills**

1. Approval of Bills - #10631 to 10633 for \$3,839.00, #10634 to 10648 in the amount of \$10,685.38, #10650 for \$2,786.60, and #10653 for \$3,108.88. There were also voided checks #10643, #10651, and #10652. Councilmember Allphin moved to approve the bills. The motion was seconded by Councilmember Keys. The motion passed 4 yes 0 no.

### **Approval of Payroll and Draws**

1. Approval of Payroll and Draws - #6399 to #6427 in the amount of \$16,213.56 for October 2005 payroll and #6428 and #6429 in the amount of \$1,400.00 for payroll draws. There were also voided checks #6398 and #6416. Councilmember Allphin moved to approve the bills. The motion was seconded by Councilmember Helland. The motion passed 4 yes 0 no.

### **Mayors Report**

1. Mayor Cousart reported that Robin Newcomb, City Clerk/Treasurer, is working on the first draft of the budget.
2. Steve Troendle reminded us that we need to work on getting bond legal counsel for the WWTP.
3. The City Council and Mayor Cousart agreed that the city facilities could be used by employees as long as the city was getting a benefit from it.
4. Wednesday, November 9, 2005, at 2:30 p.m. will be a union negotiations meeting. Councilmember Helland and Allphin will attend the meeting along with Mayor Cousart.

### **Council Discussion**

1. Councilmember Helland suggested we have Rick Hink, the Fire Chief, give a report like Utility Worker Val Bosch and Police Chief Steve Dunnagan. Councilmember Keys also suggested Sewer Worker Cecil Howard also. It was brought up by Councilmember Allphin as a reminder that we would have to pay them for those hours if they started coming to the council meetings.
2. Mayor Cousart suggested that the planning committee be reduced to three people. The Council agreed on this, therefore, making a need for a change in the ordinance.
3. Councilmember Keys made a motion to approve the new credit card plan for accepting credit cards as payments for both the municipal court and utility office. The motion was seconded by Councilmember Allphin. The motion passed 4 yes 0 no.

### **Adjourn**

Councilmember Keys moved to adjourn the November 8, 2005 meeting. The motion was seconded by Councilmember Helland and approved by council. The motion passed 4 yes 0 no. Meeting adjourned at 8:45 p.m.

Attest: Mayor Robert E Cousart \_\_\_\_\_

Clerk/Treasurer \_\_\_\_\_