

City of Kittitas  
Council Meeting Minutes  
April 11, 2006

Mayor Cousart called the Meeting of the Kittitas City Council to order at 7:00 p.m., April 11, 2006. Councilmembers present; Gay, Huber, Gilmour, Simpson, and Helland.

Staff present was City Clerk/Treasurer Robin Newcomb, Office Assistant Kathy Jensen, and Utility Worker Bosch.

Mayor Cousart led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

Councilmember Gilmour moved to approve the minutes of the March 28, 2006, meeting and the motion was seconded by Councilmember Helland. The motion passed 5 yes and 0 no.

Councilmember Simpson moved to approve the minutes of the special session meeting on April 10, 2006, and the motion was seconded by Councilmember Huber. The motion passed 5 yes and 0 no.

**ADDITIONS TO AGENDA**

Jack Miller/Farmview

**REPORT OF OFFICERS AND SPECIAL GUESTS**

**Gabe Oh, Contour Inc.**

Gabe Oh reported that Cole's Crossing I paving should take place the last week of April. They are behind due to the weather. They probably won't be able to pave South to Patrick because of utilities and looping the water system.

He also reported he is still waiting on the Planning Commission to get back to him on the preliminary plat approval of the Brown Property and then he will be able to go through the engineering with Gray & Osborne.

There was some discussion on the issue of a seam in the pavement but Jeff Stevens with Gray & Osborne said as long as it is done correctly it shouldn't be an issue.

The development of the Brown Property raises some concern about parking. Gabe said the houses in this development would be American Dream Homes and all would have 2 car garages.

Councilmember Huber stated that Lisa Parks, the Planner we hired to help us with planning issues, is suggesting we place a moratorium on development at the present time because of the lack of procedural issues we have. She also stated that Contour Inc. needs to get the paving done on Cole's Crossing I as originally agreed upon.

**END OF TAPE 1 SIDE 1**

### **City of Kittitas Library Board**

Chairperson Marilou Gilmour requested to continue the employment of the library assistant. Councilmember Helland moved to approve the continued employment until the end of the year and Councilmember Simpson seconded the motion. The motion passed 5 yes and 0 no.

A list of surplus items for the Library was handed out. Councilmember Helland moved to approve the list and it was seconded by Councilmember Simpson. The motion passed 5 yes and 0 no.

The Library has \$600 for the Summer Reading Program and is waiting on the County to approve additional funds.

### **NEW BUSINESS -- Ana Lael/Kittitas County Conservation District**

Ana Lael reported that the Kittitas County Conservation District needs to know if the City of Kittitas would like to be within their district or not. She said boundaries are not updated every time property is annexed. She didn't feel our City could really benefit from being part of their district. Councilmember Huber moved to approve the City of Kittitas to opt out of KCCD and it was seconded by Councilmember Simpson. The motion passed 5 yes and 0 no.

She also reported that the upper diversion structure for the Badger Pocket Bridge Project will cost approximately \$219,000 which includes a \$43,000 contingency. Between the \$300,000 grant from Department of Transportation and a \$60,000 grant from Department of Ecology the City should pretty much be covered as far as the fish passage goes. She said there possibly could be some cost savings if the project is coordinated with the actual bridge construction.

### **Police Report**

Officer Shuart reported that Officer Beaton's last day is today and the Sheriff's Department is aware of this and will be available for additional help for Officer Shuart. Robert Almeida, the new Police Chief, will begin full-time on Tuesday, April 18<sup>th</sup>.

He also reported he is working on the Van Wagoner residence with Mike Burtness the Building Inspector regarding a stove that is burning garbage in a shed in the back yard. He would also like to get with Mike on the 1<sup>st</sup> and Main building that Arvin Marchel owns to have it inspected.

### **Utility Worker Bosch**

Utility Worker Bosch reported that 400 N Pierce wants to cut down a tree on City property to make more parking. Councilmember Simpson moved to deny this request and it was seconded by Councilmember Helland. The motion passed 5 yes and 0 no.

Farmview has a 1<sup>st</sup> Place and a 2<sup>nd</sup> Place address currently but the County suggests going with a "Loop" address. Councilmember Huber suggested naming the "Loop" a County name.

The 4-H Club that cleaned up Community Hall park last Saturday did a good job and it was suggested that the City open up the yard dump on Saturday once a month or so.

**END OF TAPE 1 SIDE 2**

Utility Worker Bosch also reported that Lisa Parks, our Planner, will be here on April 22<sup>nd</sup> to discuss with City employees and developers the planning issues going on with the City. The meeting will be at 2:00 p.m. at City Hall.

He also reported that 405 Sacajawea Court has a new owner and has a water box on her property that shouldn't be there. Council agreed that is between the prior property owner and the current property owner.

Councilmember Gay is willing to look over the development standards and compare them with the City of Ellensburg's for some additions. Councilmember Helland agreed to help him with this process.

### **UNFINISHED BUSINESS**

**Bill Highfill** requested a variance for a second dog. Council agreed since he only has a total of two dogs at this time he doesn't need a variance.

**Jeff Stevens with Gray & Osborne** reported that the Contractor on the WWTP project met with the Inspector and April 24<sup>th</sup> excavation should be starting.

He also reported the **Planning Only Grant** to upgrade the water plan that he wrote for \$30,000 was approved for only \$24,000. The City will have to come up with \$8,000 at this point for the remainder of the cost.

Jeff pointed out that usually the **Preliminary Plat stage** is done before any construction plans.

Councilmember Huber said she would like to get the **cost of the building permit** for the WWTP rebuild so she can request from the County that the City of Kittitas receive the 1% local portion of the sales tax since the County is getting the fee off of the building permit.

On April 14<sup>th</sup> Mayor Cousart and Jeff Stevens will meet with the property owner that is interested in selling their **water rights** to the City of Kittitas.

Councilmember Simpson asked Jeff Stevens if they should be concerned with the **seam** involved in paving Cole's Crossing I. Jeff said there shouldn't be a concern if it is done properly and fabric is put down.

**Ordinance 06-006 Sewer Revenue Bond** had the second reading. Councilmember Huber moved to approve this with Councilmember Gilmour seconding the motion. The motion passed 5 yes and 0 no.

**Ordinance 06-010 Water & Sewer Connection Fees** was discussed again. Mayor Cousart explained there is no fee for Sewer Fees outside of the City limits because the property must be annexed into the City before it can hook into the sewer. Councilmember Huber moved to approve this ordinance and it was seconded by Councilmember Simpson. The motion passed 5 yes and 0 no.

**Farmview Final Plat** still needs to be signed by Mayor Cousart and Clerk/Treasurer Newcomb since Gray & Osborne signed off on it. Councilmember Huber moved to approve this final plat

with the condition that Lisa Parks, our planner, gives the o.k. to do so. Councilmember Helland seconded the motion. The motion passed 3 yes and Councilmember Simpson and Councilmember Gilmour voting against the motion.

### **CORRESPONDENCE, COMPLAINTS AND APPLICATIONS**

Included with Old Business.

### **APPROVAL OF BILLS**

Checks #10886 to #10915 and #32906, 33006, and 33106 for Judge Chmelewski's March Services and April voucher's totaling \$29,202.27 were moved to be approved by Councilmember Gay and Councilmember Helland seconded the motion. The motion passed 4 yes with Councilmember Gilmour abstaining. Checks 10887 and 10912 were voided.

### **APPROVAL OF PAYROLL**

Checks #6583 to 6619 for March payroll and April draws totaling \$32,797.10 were moved to be approved by Councilmember Huber with Councilmember Helland seconding the motion. The motion passed 4 yes with Councilmember Gilmour abstaining. Checks 6602, 6603, and 6606 were voided.

### **EXECUTIVE SESSION**

9:10to 9:45 p.m.

### **MAYORS REPORT**

The Council decided in Executive Session to o.k. the positions of Police Officer and Office Assistant into the **Union** but not to include the positions of Police Chief and Clerk/Treasurer.

Mayor Cousart reported that **Don McLeod** is still waiting on a tree that the City owes him. Utility Worker Bosch said he would take care of it.

Also discussed was the residence of **107 N Clark St.** where Dan Burnham owns the home and Jerry Barton owns the land. There is an outstanding water/sewer bill on this residence and per our attorney, Katherine Kenison, we legally need to proceed after the landowner.

### **COUNCIL DISCUSSION**

Included with the Mayor's Report.

### **ADJOURN**

Councilmember Helland moved to adjourn the April 11, 2006 meeting. The motion was seconded by Councilmember Simpson. The motion passed 5 yes 0 no. Meeting adjourned at 9:55 p.m.

Attest: Mayor Robert E Cousart \_\_\_\_\_  
Clerk/Treasurer \_\_\_\_\_