

City of Kittitas
Council Meeting Special Session Minutes
June 6, 2006

The Special Session Meeting of the Kittitas City Council began at 7:00 p.m., June 6 2006, at the Community Hall. Mayor Cousart along with council members Gay, Gilmour, Helland, and Huber were present. Councilmember Simpson was absent.

Staff present was Utility Worker Bosch, Office Assistant Kathy Jensen, and Police Officer Shuart.

Mayor Cousart led the flag salute and called the meeting to order.

Clayton Myers with the Kittitas County Sheriffs Office had a presentation For City Council on Budgeting in the Police Department. Mr. Myers discussed the importance of an effective Police department Budget. Base budget categories required include:

1. Salaries, benefits, retirement, L&I, insurance.
2. Law enforcement uniforms, equipment, firearms, other related gear.
3. Evidence Room with emphasis on labeling, for investigative purposes.
4. Operating supplies.
5. Communication systems: MDC's, Kittcom, etc.
6. Information Technology: Laptops, computers, GIS mapping system, County mapping. (Recommending a three year rotation as technology changes rapidly.)
7. Training and travel.
8. Fuel and Vehicle maintenance.

Discussion followed as Councilmembers had questions for Mr. Myers. After receiving a few questions from the Council, Mr. Myers told Council the City of Kittitas had a workable Police Department budget for the remainder of 2006, but would entail amending the budget for 2007. Mr. Myers gave tips in searching for the right candidate for the Police Chief, and also stated he would be on the interviewing committee for upcoming interviews for a new Police Chief. He also indicated that he would be willing to work with the City of Kittitas in regards to filing for a grant before the end of June for equipment needed through an offering from Kittitas County Law and Justice.

After Mr. Myers presentation, next on the agenda was Library Board Member Barb Schmidt term expiration. Councilmember Huber motioned to extend the term of Barb Schmidt on Library Board and it was seconded by Councilmember Helland. Four Yes, 0 No.

Also on the agenda was an issue with a contract with the Planner hired by the City. The wording in Lisa Parks' contract with the City had somewhat of a conflict with the City Attorney, Katherine Kenison. Councilmember Huber motioned to use the wording of Lisa Parks's contract. Councilmember Helland seconded the motion. Four Yes. 0 No.

Lastly on the agenda, decision for Procedural Ordinance with hiring a Hearing Examiner. Discussion amongst Council was heard and Councilmember Huber motioned that the City obtain additional information on hiring a Hearing Examiner and requesting information from other cities that currently use a Hearing Examiner. It was seconded by Councilmember Gay. Three Yes and One-No.

Mayor Cousart adjourned the Special Meeting at 8:34 p.m.

Attest: Mayor Robert E Cousart _____
Clerk/Treasurer _____