

**City of Kittitas
Council Meeting Minutes
August 22, 2006**

Mayor Cousart called the meeting of the Kittitas City Council to order at 7:00 p.m., August 22, 2006. Councilmembers present; Gay, Gilmour, Huber, and Helland. Councilmember Simpson was absent.

Staff present was City Clerk/Treasurer Robin Newcomb, Public Works Lead Bosch, Police Officer Andy Bayne, and Reserve Officer Randy Costello.

Mayor Cousart led those assembled in the Flag Salute.

APPROVAL OF MINUTES

Councilmember Gay moved to approve the minutes of the August 22, 2006, meeting and the motion was seconded by Councilmember Helland. The motion passed 3 yes and Councilmember Huber abstaining.

ADDITIONS TO AGENDA

Mark Hill – Proposed Car Wash

REPORT OF OFFICERS AND SPECIAL GUESTS

Police Department

Officer Costello reported three juveniles were arrested while trying to break into a vehicle. A deputy sheriff was driving through town and just happened to notice the juveniles.

He also reported he would like to start doing a police newsletter for the public.

It was decided to have a special session Tuesday, August 29, 2006, at 7:00 p.m. about crime prevention and for the public's input.

Public Works Lead Bosch

Public Works Lead Bosch requested from Officer Costello and Officer Bayne to try and get the speed meter machine from the County to place in front of the new school. The new 20 mile per hour speed limit now runs from the city limits on the Kittitas Highway to Main Street.

He also reported he has sent our Planner, Lisa Parks, a list of changes to the construction specifications to be adopted.

The blinking light that will go in front of the new high school has been ordered and should be here soon.

It was reported that people are still using the emergency access road off of Spokane Street. Public Works Lead Bosch will check into this and try and figure out who is using it.

**City of Kittitas
Council Meeting Minutes
August 22, 2006**

Gray & Osborne

Jeff Stevens reported the water system plan contract totaling \$32,000 isn't quite ready but he should have a proposal in the next couple of days or. Also an up-to-date basic engineering agreement will be included since one hasn't been completed in the last several years. Councilmember Huber moved to approve the Mayor to sign the general services agreement and water system plan contract after the City's attorney, Katherine Kenison, has reviewed it. Councilmember Helland seconded the motion. The motion passed 4 yes and 0 no.

Jeff also reported the City received a verbal approval from Department of Health for an additional 245 water hook-ups in addition to the existing 500.

Nancy Morter explained a second change order for the WWTP Project for a total of \$17,350.30. The changes include extra work involved in putting up the fence for approximately \$800, additional drawings for \$1,271, additional pipe for \$4,662, air lines for \$7,100, and the installation of one large enclosure around the centrifugal blowers instead of three individual enclosures to lower the sound for about \$3,500. Councilmember Gay moved to approve these changes and Councilmember Huber seconded the motion. The motion passed 3 yes with Councilmember Gilmour abstaining. It was also noted that the contractor removed about 10 loads of debris at no charge that was in the way at the construction site. Nancy suggested the City clean up some of the debris at the WWTP that has accumulated over the last several years.

Mike Meskimen gave an update on the Caribou Creek Bridge Project. The project has now been divided into 2 and possibly 3 phases. The first phase is the overlay on Main Street up to Patrick Avenue. The second phase is from I90 to the Caribou Creek Bridge, a possible third phase if there is enough funding available would be to pave Patrick Avenue to Road 81. The overlay on Main Street is currently being advertised and the bid openings should be around September 6th and hopefully to Council by September 12th. Construction would start the first part of October.

Mari Gaines, who purchased the old gas station at Patrick Avenue and Main Street wrote a letter to the City stating she would exchange with the City a piece of her property that is needed for big trucks to make the turn at this corner for the following: allow temporary signs and planter boxes to be displayed on the corner, widen her driveway to 30 feet, and install 2 tree wells for trees to be planted. Mike Meskimen explained TIB, who is funding the Caribou Creek Bridge Project, allows \$15,000 for landscaping. Councilmember Gilmour moved to approve these items with the trees being "a possibility" depending on the engineering specifications. Councilmember Helland seconded the motion. The motion passed 4 yes and 0 no.

TAPE 1 SIDE 1 ENDS

Also, Councilmember Helland moved to approve our engineers, Gray & Osborne, to look into putting in tree wells along Main Street as a change order. It was seconded by Councilmember Gilmour. The motion passed 4 yes and 0 no.

**City of Kittitas
Council Meeting Minutes
August 22, 2006**

UNFINISHED BUSINESS

Mission Statement – Mayor Cousart encouraged Councilmembers to continue reviewing the mission statement for the City of Kittitas which will be discussed at a later date.

Hearing Examiner – Councilmember Gay moved to approve the hiring of Andy Kottkamp as the City’s Hearing Examiner and it was seconded by Councilmember Helland. The motion passed 3 yes and Councilmember Gilmour voting no.

New Hire WWTP/Utility Worker – Councilmember Huber moved to approve hiring Rob Moffat as the new employee for the full-time union position as WWTP/Utility Worker. Councilmember Helland seconded the motion. The motion passed 3 yes and Councilmember Gilmour abstaining.

NEW BUSINESS

Resolution 06-021R – Councilmember Huber moved to approve Resolution 06-021R, the Work Plan for the Comp Plan Amendment and Councilmember Gilmour seconded the motion. The motion passed 4 yes and 0 no.

Payroll Week Proclamation – Councilmember Helland moved to approve the Payroll Week Proclamation read by Mayor Cousart and Councilmember Huber seconded the motion. The motion passed 4 yes and 0 no for the Mayor to sign the proclamation.

Mark Hill/Prospective Car Wash – Mark Hill, a resident interested in constructing a car wash/lube center in Kittitas, explained he is working with Lisa Parks in getting a conditional use permit. Conditional use permits are now processed through our hearing examiner (see Ordinance 06-018).

APPROVAL OF PAYMENTS

Approval of Bills – Checks 11175 to 11194 for \$42,697.66 were moved to be approved by Councilmember Huber and seconded by Councilmember Gay. The motion passed 4 yes and 0 no.

Approval of WWTP Pay Estimate #4 – Councilmember Huber moved to approve the WWTP Pay Estimate #4 for \$111,151.18 and it was seconded by Councilmember Helland. The motion passed 4 yes and 0 no.

EXECUTIVE SESSION

NONE

