

**City of Kittitas  
Council Meeting Minutes  
October 10, 2006**

Mayor Cousart called the meeting of the Kittitas City Council to order at 7:00 p.m., October 10, 2006. Councilmembers present; Gay, Gilmour, Huber, Simpson, and Helland.

Staff present was City Clerk/Treasurer Robin Newcomb, Public Works Lead Bosch, Police Chief Mike Studer, and Officer Stuart.

Mayor Cousart led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

Councilmember Simpson moved to approve the minutes of the September 26, 2006, meeting and the motion was seconded by Councilmember Huber. The motion passed 5 yes and 0 no.

Councilmember Gay moved to approve the minutes of the October 3, 2006, special meeting and the motion was seconded by Councilmember Helland. The motion passed 3 yes with Councilmembers Simpson and Huber abstaining.

**ADDITIONS TO AGENDA**

Tom Gritzan – Duplex Proposal

**REPORT OF OFFICERS AND SPECIAL GUESTS**

**Gray & Osborne**

Mike Meskimen with Gray & Osborne explained that Main Street has deteriorated quite a bit more than when they first did the study on it. This will increase the cost of the project and the additional funds left from the sidewalk portion that won't be completed this year will have to be used. Councilmember Simpson moved to approve using the remaining funds (after everything else is done) on Patrick Avenue west of Main Street. Councilmember Gay seconded the motion. The motion passed 5 yes and 0 no.

Councilmember Simpson also moved to approve the #2 change order which takes out the sidewalk portion and adds additional costs for the deteriorating roads. Councilmember Helland seconded the motion. The motion passed 5 yes and 0 no.

Following is a summary of change order #2:

Original Contract/without tax . . . . .	\$691,172.50
Current Contract/as adjusted by previous change orders . . . . .	\$425,072.50
The contract due to this change order will be increase by . . . . .	\$ 52,617.50
The new contract amount/without tax due to this change order . . . .	\$477,690.00

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**John Sinclair, Fire District #2**

John Sinclair explained how the merging would take place if the City of Kittitas decided to annex their fire department into Fire District #2. A couple of points made were:

1. The City of Kittitas currently receives in property taxes \$2.53 per \$1,000. If the City voted to annex into Fire #2 then Fire #2 would take \$1.50 per \$1,000 away from the City in revenue. This would leave the City with \$1.03 per \$1,000. The decrease in revenue would be approximately \$54,000.

2. The election would need to take place prior to June in order for the County to transfer the parcels over to Fire District #2.

3. John Sinclair suggested that a probable solution would be for the City of Kittitas residents vote to increase their taxes to cover this loss. The maximum that the City and Fire #2 can collect combined is \$3.60 per \$1,000.

4. Both the annexing process and increase in taxes would have to be voted on by the citizens of the City of Kittitas.

**TAPE 1 SIDE 1 ENDS**

**Library Board**

Chairperson Marylou Gilmour announced that the Regional Library Board would be meeting in Kittitas on Wednesday, October 11, 2006.

Councilmember Simpson moved to approve the surplus list of library books and it was seconded by Councilmember Helland. The motion passed 5 yes and 0 no.

**Public Works Lead Val Bosch**

Public Works Lead Bosch announced that the New Streets Project Phase 2 is going well. He also suggested that sidewalks are needed on the North side of Patrick Avenue for the children walking to school.

**UNFINISHED BUSINESS**

**Tom Gritzan/Duplex** - Mr.Gritzan would like 2 feet of the City's right of way on the North side of the property in order to comply with City of Kittitas zoning requirements. Mayor Cousart referred Mr. Gritzan to our planner, Lisa Parks.

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**Police Officer** – Councilmember Simpson moved to approve the hiring of a 3<sup>rd</sup> full-time police officer at the current union scale. Councilmember Huber seconded the motion. The motion passed 5 yes and 0 no.

**Mission Statement** – Councilmembers Simpson and Gay will continue to work on the Mission Statement for the budget.

**Preliminary Budget** – Council agreed to have a special meeting to work on the budget. Councilmember Huber suggested we contact the college to see if we can possibly get a student to help with verifying some revenue sources. She also suggested that the assistant clerk look into dog license revenue compared to the prior year.

**NEW BUSINESS**

**Ordinance 06-022** – Amending Stop Sign Designations, was read by title and section only. The public hearing was opened and there were no comments. The public hearing was closed. Councilmember Simpson moved to approve the ordinance amendment and it was seconded by Councilmember Gay. The motion passed 5 yes and 0 no.

**Ordinance 06-024** – Amending Mason Street – Parking, West side, was read by title and section only. The public hearing was opened and there were no comments. The public hearing was closed. Councilmember Simpson moved to approve the ordinance amendment and it was seconded by Councilmember Gay. The motion passed 5 yes and 0 no.

**END OF TAPE 1 SIDE 2**

**Ordinance 06-025** – Amending the Administrative Appeals Ordinance, was read by title and section only. The public hearing was opened and there were no comments. The public hearing was closed. Councilmember Huber moved to approve the ordinance amendment and it was seconded by Councilmember Simpson. The motion passed 5 yes and 0 no.

**Ordinance 06-026** – Amending the Appeal of Hearing Examiner Decisions, was read by title and section only. The public hearing was opened and there were no comments. The public hearing was closed. Councilmember Helland moved to approve the ordinance amendment and it was seconded by Councilmember Gay. The motion passed 5 yes and 0 no.

**Ordinance 06-027** – Amending the Hearing Examiner – Authority and Duties Ordinance, was read by title and section only. The public hearing was opened and there were no comments. The public hearing was closed. Councilmember Simpson moved to approve the ordinance amendment and it was seconded by Councilmember Helland. The motion passed 5 yes and 0 no.

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**APPROVAL OF PAYMENTS**

**Approval of Bills** – Checks 11250 to 11287 and 990929 to 990930 for \$29,732.50 were moved to be approved by Councilmember Helland and seconded by Councilmember Simpson. The motion passed 5 yes and 0 no. Check 11270 was voided.

**Approval of Payroll** – Checks 6815 to 6848 and 991061 to 991064 for \$34,260.20 were moved to be approved by Councilmember Helland and seconded by Councilmember Simpson. The motion passed 5 yes and 0 no. Checks 6842, 6843, 6845 and 6846 were voided.

**Approval of Pay Estimate #6** – Councilmember Helland moved to approve pay estimate #6 to Western Engineering in the amount of \$280,373.52 on the WWTP Project and Councilmember Simpson seconded the motion. The motion passed 5 yes and 0 no.

**MAYORS REPORT**

**Clerk/Treasurer 1 year review** – Councilmember Huber moved to approve the salary schedule for Clerk/Treasurer Newcomb and Councilmember Helland seconded the motion. The motion passed 5 yes and 0 no. The new salary starting 10/10/06 will be \$3,110 and also approved were the notes listed which include:

1. At the end of each year the comp balance be paid off as pay.
2. The schedule be reviewed annually in accordance with the current year AWC salary survey.

**Interlocal Animal Shelter Agreement** – Council agreed to not sign the interlocal agreement with the Animal Shelter.

**COUNCIL DISCUSSION**

**County Commissioners Meeting** – Councilmember Huber discussed the meeting she attended of the County Commissioners regarding the Gibb's land into the City of Kittitas UGA. She thought it went well and a decision should be made in November sometime.

**Cal Jordan** – Mayor Cousart called on two references given to the City for Cal Jordan by Bill Prentice with CDBG. Both references were happy with Cal Jordan's work. At the next regular Council Meeting on October 24, 2006, a public hearing will be held to discuss which project the City will do (streets, Community Hall, or Fire Department).

**ADJOURN**

Councilmember Simpson moved to adjourn the October 10, 2006, meeting. The motion was seconded by Councilmember Helland. The motion passed 5 yes 0 no. Meeting adjourned at 9:05 p.m.

Attest: Mayor Robert E Cousart \_\_\_\_\_

Clerk/Treasurer \_\_\_\_\_