

**City of Kittitas  
Council Meeting Minutes  
December 28, 2006**

Mayor Cousart called the meeting of the Kittitas City Council to order at 7:00 p.m., December 28, 2006. Councilmembers present; Gay, Gilmour, Huber, Helland, and Simpson.

Staff present was City Clerk/Treasurer Robin Newcomb, Public Works Lead Bosch, WWTP Operator Howard, and Police Chief Mike Studer.

Mayor Cousart led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

Councilmember Simpson moved to approve the minutes of the December 12, 2006, meeting and the motion was seconded by Councilmember Gay. The motion passed 3 yes and 0 no. Councilmembers Huber and Helland abstained.

**ADDITIONS TO AGENDA**

Library Board  
Councilmember Gilmour – Unfinished Business and New Business

**REPORT OF OFFICERS AND SPECIAL GUESTS**

**Gray & Osborne**

N/A

**Police**

On December 20th Officers Shuart and Beaton attended training and more training is coming in the future.

December 29<sup>th</sup> will be the Spillman software training.

Chief Studer feels, along with WWTP Operator Howard and Public Works Lead Bosch, that a transfer switch is necessary to run City Hall with a generator during emergencies. WWTP Operator Howard feels we should look for grants for emergency issues. Council agreed that any lift stations installed in the future should have an alternate power supply like generators. Councilmember Huber suggested a possible committee to evaluate emergency issues.

On April 19, 2007, the County Sheriff's Department is sponsoring an emergency management meeting. Chief Studer suggested 1-2 Councilmembers attend this.

Councilmember Huber explained that 2 prior Sheriffs approached her and said they were impressed with the work that Chief Studer and the Kittitas City Police have been doing.

**City of Kittitas  
Council Meeting Minutes  
December 28, 2006**

Any expenses that happened in the time of the power outage emergency, the City of Kittitas needs to compile and submit them to the County.

**Library Board**

The Regional Library Board needs a letter from City Council appointing a library manager and an alternate to the Regional Library Board. Councilmember Helland moved to direct the Mayor to write the letter to the Regional Library Board naming a library manager and alternate manager. Councilmember Simpson seconded the motion. The motion passed 5 yes and 0 no.

**Public Works Lead Bosch**

Public Works Lead Bosch is having issues with people parking on Main Street. He would like an ordinance that during certain hours of the day when it snows there would be no parking allowed. Councilmember Simpson moved to draft an ordinance that would penalize parking during certain hours and Councilmember Huber seconded the motion. The motion passed 5 yes and 0 no.

He also talked with Louie Gibson about hauling off the yard waste. He will get back to us on what he would charge.

One of the flashing lights for the school has been installed but there is still one more to go.

The snow that was piled on the street was hauled off this morning by Louie Gibson and Terry Clark.

Councilmember Gilmour said we need to clear out the creek when the snow melts. Public Works Bosch said that would be his next project.

**WWTP Operator Howard**

The Benton Street lift station was discussed. Our assistant planner, Lil, said we cannot require the new development to pay the cost of fixing it but can request them to contribute to the cost of upgrading the pump size.

WWTP Operator Howard said the engineers say a bigger pump will work. Councilmember Gilmour says the grease build up is an issue with the lift station and needs to be cleaned out. WWTP Operator Howard said he checks it daily and possibly doing something with the grease build up might work. He also said getting rid of the grinder pumps will be better. Council agreed we need to try and improve the lift station any way we can to figure out what the issue is with it. Installing a grease trap basket is one solution but then we would have dispose of this toxic waste possibly at the WWTP. WWTP Operator Howard will check with Dept. of Ecology on this.

**City of Kittitas  
Council Meeting Minutes  
December 28, 2006**

**END OF TAPE 1 SIDE 1**

**UNFINISHED BUSINESS**

**Public Hearing – Gritzan/Petition to Vacate** – Lil with Alliance Consulting, our planner, opened the public meeting on the Petition to Vacate s 2 foot portion of public right-of-way along parcel 17-19-11051-0102 filed by the Gritzans. The City discussed keeping ownership of the property but allow the Gritzans to use it. The public hearing was closed. At the January 9, 2007, meeting Council will have an ordinance on this to either act on or not.

**Public Hearing on 2007 Budget --** The public hearing was opened for comment on the 2007 Budget. After some discussion the public hearing was closed.

**Ordinance 06-032 – 2007 Budget** – Councilmember Simpson moved to approve the 2007 Budget and Councilmember Gay seconded the motion. The motion passed 4 yes and 1 no by Councilmember Gilmour.

**NEW BUSINESS**

**Ordinance 06-042 – 2006 Budget Amendments --** The public hearing was opened for comment on the 2006 Budget Amendments. The public hearing was closed. Councilmember Huber moved to approve the 2006 Budget Amendments and Councilmember Simpson seconded the motion. The motion passed 5 yes and 0 no.

**Council Rules of Procedure** – Moved to next meeting

**EMS Payment Agreement** – Councilmember Simpson moved to approve the 2007 EMS agreement in the amount of \$2,144 and Councilmember Helland seconded the motion. The motion passed 5 yes and 0 no.

**APPROVAL OF PAYMENTS**

**Approval of Bills** – Checks #11422 to 11457 for \$24,826.69 were moved to be approved by Councilmember Huber and seconded by Councilmember Helland. The motion passed 4 yes and 1 no by Councilmember Gilmour. Check #11430 was voided.

**Approval of WWTP Pay Request #8 -- \$205,337.81** – The WWTP pay request #8 was moved to be approved by Councilmember Huber and seconded by Councilmember Gay. The motion passed 5 yes and 0 no.

**Recess from public meeting at 8:15 p.m. to adopt a strategy for collective bargaining.**

No action taken

**City of Kittitas  
Council Meeting Minutes  
December 28, 2006**

**EXECUTIVE SESSION**

**Evaluation of an employee** – No action taken

**Risk Management Report** – Moved to next meeting

Meeting re-opened at 8:35 p.m.

**MAYORS REPORT**

No discussion

**COUNCIL DISCUSSION**

Judge Mark Chmelewski thanked Council for the salary raise to \$1,000 per month starting January 2007.

**ADJOURN**

Councilmember Gay moved to adjourn the December 28, 2006, meeting. The motion was seconded by Councilmember Helland. The motion passed 5 yes 0 no. Meeting adjourned at 8:35 p.m.

Attest: Mayor Robert E Cousart \_\_\_\_\_

Clerk/Treasurer \_\_\_\_\_