

**City of Kittitas  
Council Meeting Minutes  
January 8, 2008**

Pro-tem Mayor Huber called the meeting of the Kittitas City Council to order at 7:00 p.m., January 8, 2008. Councilmembers present; Huber, Gay, and Camarata. Councilmembers Sorenson and Gilmour were absent.

Staff present was City Clerk/Treasurer Robin Newcomb and Public Works Lead Bosch.

Pro-Tem Mayor Huber led those assembled in the Flag Salute.

**Oath of Offices** – Three Councilmembers were sworn into office. They were Councilmembers Huber, Gay, and Camarata.

**APPROVAL OF MINUTES**

Councilmember Gay moved to approve the minutes from the December 27, 2007, regular meeting and Councilmember Camarata seconded the motion. The motion passed 3 yes and 0 no.

**ADDITIONS TO AGENDA**

**REPORT OF OFFICERS AND SPECIAL GUESTS**

**Gray & Osborne** – Councilmember Camarata moved to approve the Caribou Creek Change Order #3 in the amount of \$3,236.57 for schedule A and Councilmember Gay seconded it. The motion passed 3 yes and 0 no. This includes a decrease in the cost of project temporary traffic control in the amount of \$<8,763.43> and additional hot mix asphalt in the amount of \$12,000. The bridge pay estimate #3 for \$67,663.52 was also discussed. Councilmember Gay moved to approve this pay estimate and Councilmember Camarata seconded the motion. The motion passed 3 yes and 0 no.

**Library Board** – Chairperson Marylou Gilmour passed out a list of surplus books. Councilmember Gay moved to approve this list and Councilmember Camarata seconded the motion. The motion passed 3 yes and 0 no.

The reciprocal agreement went into effect the first of January with the Regional Library Board.

Kittitas is the secretary for 2008 for the Regional Library Board. Library Manager Maxine Steele will attend these meetings. The Library Board would like to cut the Library hours in order for her to attend these meetings. The Library would close at 5:00 instead of 8:00 on Tuesday and Thursday evenings. Councilmember Gay moved to approve this recommendation and Councilmember Camarata seconded the motion. The

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motion passed 3 yes and 0 no.

There are state grant monies available for instituting new programs. The Library Board will be applying for a grant for story time.

**Police Department** – A graph was passed out showing the number of calls for 2007.

It was discussed about hiring the 3<sup>rd</sup> police officer full-time based on Chief Studer's recommendation. Council agreed because of the current financial position of the City, that this decision be moved to the next Council meeting.

**Public Works Lead Bosch** – Public Works Lead Bosch is applying for the STP grant with the County for \$11,850. The City's match is 13.5% which would come out of the Capital Projects Fund.

Public Works Lead Bosch would like a letter written to Superior Asphalt regarding the poor paint job on the streets. Pro Tem Mayor Huber suggested he send an email to Gray & Osborne for them to construct a letter.

The project with the Operating Engineers School paving some dirt streets would include 3,000 feet in length and 24 feet wide. They are providing the labor and a grant from TIB for about \$112,000 will pay for material. The streets that will be paved are 2<sup>nd</sup> Avenue from Pierce Street to Mason Street, Okanogan Street from Patrick Ave to 8<sup>th</sup> Street, and 5<sup>th</sup> and 7<sup>th</sup> Avenues from Spokane Street to Okanogan Street.

There is a grant workshop in Yakima in February for recreational equipment. Council suggested this be researched further.

Public Works Lead Bosch explained he now qualifies for his step 32 in the union contract. Councilmember Gay would like to speak with Wayne Johnson with the Teamsters regarding Public Works Lead Bosch and will contact him. He will give a report at the next meeting.

**Planning Commission** – Daryl Dees is resigning from the Planning Commission and Maureen Helgeson is interested in filling this position. Pro Tem Mayor Huber suggested having the secretary of the Planning Commission write a memo to the City Council explaining their recommendation.

**UNFINISHED BUSINESS**

None

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**NEW BUSINESS**

None

**APPROVAL OF PAYMENT**

**Approval of December Payroll and January Draws** – Checks #7169 to #7182, #881270 to #881284, and #990181 to #990185 for \$ 40,876.18 were moved to be approved by Councilmember Camarata and seconded by Councilmember Gay. The motion passed 3 yes and 0 no.

**Approval of Bills** – Checks #12274 to #12293 for \$131,565.15 were moved to be approved by Councilmember Gay and seconded by Councilmember Camarata. The motion passed 3 yes and 0 no.

**MAYORS REPORT**

**Land Use Petition** – Pro Tem Mayor Huber explained that our planner, Lisa Parks, would like to speak with our attorney, Katherine Kenison, prior to her speaking with Contour Inc.'s attorney regarding the Contour Inc. land use petition on Cole's Crossing II. The hearing is set in Superior Court on January 22, 2008, at 9:30 a.m.

**Mayor Candidates** – The three candidates to date are Coy Lovell, Councilmember Gilmour, and Steve Arington. We are waiting on our attorney to explain the procedure on how a new Mayor is elected.

Councilmember Gay suggested having an interview during a council meeting with the candidates.

Council agreed these interviews would be held at the next meeting on January 22<sup>nd</sup>. These candidates will be notified by the end of this week.

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**Council/Mayor Functions** – Pro Tem Mayor Huber reminded Council that it is the administrative policy of the Mayor to discuss issues with employees and not the Council. Councilmember Gay moved to send a letter to Councilmember Gilmour that he is in violation of our Council Rules of Procedure. The motion failed. Council agreed to have this discussion again at the next Council Meeting.

**COUNCIL DISCUSSION**

**Department of Ecology** – Councilmember Gay was impressed with Gray & Osborne's

