

**City of Kittitas
Council Meeting Minutes
January 22, 2008**

Pro-tem Mayor Huber called the meeting of the Kittitas City Council to order at 7:00 p.m., January 22, 2008. Councilmembers present; Huber, Gay, Gilmour, and Camarata. Councilmember Sorenson was absent.

Staff present was City Clerk/Treasurer Robin Newcomb, Police Chief Studer, and Public Works Lead Bosch.

Pro-Tem Mayor Huber led those assembled in the Flag Salute.

Oath of Office – Councilmember Sorenson was absent so his oath of office was re-scheduled for the next regular council meeting.

APPROVAL OF MINUTES

Councilmember Gay moved to approve the minutes from the January 8, 2008, regular meeting and Councilmember Camarata seconded the motion. The motion passed 3 yes and 0 no. Councilmember Gilmour abstained.

ADDITIONS TO AGENDA

Councilmember Gilmour – New Business

REPORT OF OFFICERS AND SPECIAL GUESTS

Gray & Osborne – Jeff Stevens reported the Caribou Creek Project money is in place for Schedule B for the fish screens. The contractor is concerned about having time to get this portion done so a special council meeting may be requested. There is a possibility this could be postponed until next year because of the funding agencies.

Comments have been received from the Department of Health on the Water System Plan. There are some minor issues that need to be changed.

Jeff Stevens also suggested the City getting a meeting together with the Clerfs regarding water rights.

Nancy Morter explained the final pay estimate #15 for \$92,420.96 for the WWTP Project needs to be approved. Council can also approve the project acceptance tonight if they wish. There is a little over \$20,000 left of USDA RD grant monies from this project. She suggested purchasing some additional software for \$5,000 or \$6,000 plus consulting fees. USDA would have to approve this also. Screening equipment is also needed as it wasn't installed in this upgrade. The City is now in compliance for the NPDS permit. In addition, the WWTP building has some issues where these excess grant funds could be

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used.

Nancy also explained some recent problems at the WWTP that happened over the weekend. The contractor helped with a valve issue and there were also some freezing pipes because of the cold weather. The actuators are rated for -20F.

Councilmember Gilmour moved to approve the above pay estimate and Councilmember Camarata seconded the motion. The motion passed 4 yes and 0 no.

Councilmember Camarata moved to approve the project acceptance on the WWTP project based on Gray & Osborne's recommendation and Councilmember Gay seconded the motion. The motion passed 4 yes and 0 no.

Police Department – Chief Studer explained calls have been pretty quiet the past two weeks.

He would like to get the 3rd officer hired permanent full-time.

There is free training in February available for the police department.

Public Works Lead Bosch – Public Works Lead Bosch explained US Spec Book allows the City to put their maps on their website free of charge.

The Operating Engineers have a contractor that will donate a paver for the dirt street paving project.

Treasurer's Report – See handout

Delinquent Report – See handout

Planning Commission – Daryl Dees is resigning from the Planning Commission and Maureen Helgeson is interested in filling this position. The planning commission is recommending her to Council.

Councilmember Gay moved to accept the resignation and appointment and Councilmember Camarata seconded the motion. The motion passed 4 yes and 0 no.

UNFINISHED BUSINESS

Hiring New Mayor – There are two candidates for the mayor position. They are Councilmember Gilmour and Steve Arington. Council held interview sessions for each

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candidate. Council agreed doing both the interviews and voting for Mayor tonight.

END OF TAPE 1 SIDE 1

The ballots were counted. Steve Arington received 3 votes and Councilmember Gilmour received 1 vote. Welcome Mayor Arington!

NEW BUSINESS

City/County Library Services Agreement – Councilmember Gilmour moved to approve the 2008 City/County Library Services Agreement with the attorney's approval and Councilmember Camarata seconded the motion. The motion passed 4 yes and 0 no.

Councilmember Gilmour – He suggested we send Janea Holmquist a letter of support on proposition 2 that would allow city residents a two day window for open burning.

APPROVAL OF PAYMENT

Approval of Bills – Checks #12294 to #12334 and #771230 to #771231 for \$147,563.09 were moved to be approved by Councilmember Camarata and seconded by Councilmember Gilmour. The motion passed 4 yes and 0 no.

Re-hiring of 3rd police officer – Council discussed whether to hire the 3rd police officer back permanently at this time. Councilmember Gilmour moved to table this discussion and Councilmember Camarata seconded the motion. The motion passed 4 yes and 0 no.

Public Works Lead Bosch step 32 union scale – Councilmember Gay suggested tabling this issue also because of lack of information.

MAYORS REPORT

Mayor/Council Duties – Pro Tem Mayor Huber explained Council should not interact with the employees on a day to day basis. If someone has an issue with an employee they need to take the issue to the Mayor.

OFM and Department of Justice 2010 Census – Councilmember Gay offered to talk to the school to see if a class would be interested in doing the state OFM census which would take about 4 minutes per household. If we choose to not do the census, OFM will estimate our population until the 2010 federal census.

COUNCIL DISCUSSION

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Street Paving – Okanogan, 2nd, 5th, and 7th Streets were chosen for paving because the density of these streets were over a 90% density rating which is needed to pave and the water lines don't have any issues.

Council will need to approve the streets to be completed at a future council meeting. Pro Tem Mayor Huber suggested having the paving project broken down by cost to show the citizens.

Oath of Office/Steve Arington – Steve Arington was sworn into office by Pro Tem Mayor Huber.

ADJOURN

Councilmember Huber moved to adjourn the January 22, 2008, meeting. The motion was seconded by Councilmember Gilmour. The motion passed 4 yes 0 no. Meeting adjourned at 8:40 p.m.

Attest: Mayor Arington _____

Clerk/Treasurer _____