

**City of Kittitas
Council Meeting Minutes
May 13, 2008**

Mayor Arington called the meeting of the Kittitas City Council to order at 7:00 p.m., May 13, 2008. Councilmembers present; Gilmour, Gay, Turpin, and Camarata. Councilmember Huber was absent.

Staff present was Police Chief Studer and Clerk/Treasurer Robin Newcomb.

Mayor Arington led those assembled in the Flag Salute.

APPROVAL OF MINUTES

Councilmember Camarata moved to approve the minutes from the April 22, 2008, regular meeting and Councilmember Turpin seconded the motion. The motion passed 4 yes and 0 no.

ADDITIONS TO AGENDA

Councilmember Gilmour – New business

REPORT OF OFFICERS AND SPECIAL GUESTS

Gray & Osborne – Councilmember Camarata moved to approve pay estimate #5 for the bridge project for \$264,062.69 and Councilmember Turpin seconded the motion. The motion passed 4 yes and 0 no.

Library Board – Chairperson Marylou Gilmour explained the library board met May 1st and elected new officers for the 2008 to 2009 year.

They need to advertise for position #5. Tina Indermuhle is resigning. Her position expires May 31st.

Friends of the Library bake sale will be held June 7th at Super 1 Foods.

The Summer Reading Program will start June 19th and they are requesting the city to waive the rental fee for the Community Hall. Councilmember Gay moved to approve this and Councilmember Turpin seconded the motion. The motion passed 4 yes and 0 no.

Chairperson Gilmour and Library Manager Maxine Steele attended a seminar about dangerous situations in the workplace. The library board will review some procedures to be prepared with a possible situation.

June 11th will be the next library meeting in Cle Elum.

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The Washington Library Board would like to see all small libraries to get their websites up and going.

The annual report has been completed and mailed in.

The library has 636 families registered. During 2007 there were 55 new cards issued.

A surplus list was also presented for approval. Councilmember Gay moved to approve this and Councilmember Turpin seconded the motion. The motion passed 4 yes and 0 no.

Police Department – Chief Studer announced there was felony over the weekend that is requiring a lot of man hours. There was a domestic violence arrest made today.

Officer Shuart is going to evidence training in July.

The department had an Access audit and there are some changes that need to be made by June 30th. He will be going to Access training tomorrow.

Staff Reports – See handouts on the Fire Department and Public Works.

There were two grants that Gray & Osborne wrote for the City. They were Safe Routes to School and Pedestrian and Bicycle Safety.

UNFINISHED BUSINESS

Public Works Lead Position – Mayor Arington explained Public Works lead position is still unresolved. The position will need to be posted in house for 7 days which is what the Mayor is recommending. Councilmember Turpin moved to approve this posting and Councilmember Gay seconded it. The motion passed 4 yes and 0 no.

Discuss and Amend Fee Resolution – Yard Waste –A couple of suggestions were purchasing a ticket from City Hall or picking up a key to the gate at City Hall. This will be tabled for a later discussion.

NEW BUSINESS

Krusin' Kittitas Car Show – Brenda McPherson would like approval for the car show August 9th in Wilson Park. She is requesting a couple of blocks be closed for pedestrians and re-routed to Lewis Street. At 2:00 they would like to block all of Main Street for the Parade of Cars and the Burnout. The same rules will apply as in the years past. The revenue from the Car Show is for the Community. Brenda also explained that some of

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the funds could be used for police coverage. Another option would be to apply for the hotel/motel tax. Councilmember Gilmour moved to approve the car show and Councilmember Camarata seconded it. The motion passed 4 yes and 0 no.

END OF TAPE 1 SIDE 1

Ordinance 08-010 – 2007 Budget Amendments -- The public hearing was opened and closed. Councilmember Gilmour moved to approve ordinance 08-010 and Councilmember Gay seconded the motion. The motion passed 4 yes and 0 no.

City Hall USDA RD Grant/Loan – Refinance Clerf Bldg – Councilmember Gay moved to approve refinancing the Clerf Building into the USDA RD Loan with an approximate 18 year payoff and Councilmember Camarata seconded it. The motion passed 4 yes and 0 no. Clerk/Treasurer Robin Newcomb will submit the application to USDA RD with the option above. If we receive this grant/loan, the City will have no additional out of pocket expense than being paid currently on the Clerf Building loan.

Triathlon – Mayor Arington explained we do not have the resources available to provide traffic control for the Triathlon through the City of Kittitas.

Councilmember Gilmour – He would like to remodel the Community Hall bathroom to make it ADA accessible and believes with donations there should be minimal expense. A local plumber is willing to donate his time for this community project. The men's bathroom could be kept for a 2nd bathroom. Councilmember Camarata moved to approve adding this bathroom and Councilmember Turpin seconded the motion. The motion passed 4 yes and 0 no.

APPROVAL OF PAYMENT

Approval of April Payroll and May Draws – Checks #7267 to #7279, #884071 to #884090, and #995081 to #995085 for \$40,759.79 were moved to be approved by Councilmember Gay and seconded by Councilmember Camarata. The motion passed 4 yes and 0 no. Check #994089 was voided.

Approval of May Bills – Checks #12493 to #12526 for \$32,156.41 were moved to be approved by Councilmember Gay and seconded by Councilmember Turpin. The motion passed 4 yes and 0 no. Check #12525 was voided.

MAYORS REPORT

Check Signer – Councilmember Gay moved to approve Councilmember Gilmour as a new check signer to take the place of Councilmember Huber who will be resigning since

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she was appointed as County Commissioner. Councilmember Turpin seconded the motion. The motion passed 4 yes and 0 no.

Councilmember Huber gave a verbal resignation tonight and will be turning in a written one at a later date.

Accrued Employee Leave – There are a few employees that are going over their accrued vacation leave. Council agreed these employees need to take this time off and stay below the allowed accrued amount.

Todd Lopeman – His water and sewer meter have been replaced after review and recommendation from our attorney.

Annual Report Review – Councilmember Camarata explained he will review the annual report and possible future financial reviews.

Kittitas School District – The school has some issues with the new water and sewer rates. We are requesting a meeting with them.

Court Clerk – This position posting closes on May 16th. We would like to interview next week.

Councilmember Gay offered to help on the interviewing committee. Mayor Arington has a meeting Friday with the Prosecutor with the County on the possibility of taking over the Court.

Kittitas County Department of Health – Mayor Arington will meet with Department of Health in the future on some health issues.

END OF TAPE 1 SIDE 2

COG – Mayor Arington is suggesting we apply to COG for \$75,000 over the next 5 years for the south end infrastructure. Councilmember Turpin moved to apply for these funds and Councilmember Gilmour seconded the motion. The motion passed 4 yes and 0 no.

Bridge Dedication – May 14th at 11:00 a.m. there will be a dedication to the new bridge. There will be a ribbon cutting at the bridge and then they will move to the Operating Engineers Paving Project.

Temporary Employees – There was an email sent out earlier today to Council regarding temporary employees.

WWTP Pump – The WWTP contractor will pay for one pump but they are still

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negotiating on the other one.

Zoning – The City needs to work on zoning regulations and a possible checklist for zoning issues to be implemented.

COUNCIL DISCUSSION

Councilmember Turpin – He passed out a flyer for the City of Kittitas that he has designed. He also is working on a marketing plan for a block watch.

Gibb Land/UGA – The County Commissioners recommended to the State that the disputed UGA area in the City of Kittitas (Gibb land) should be allowed into the City of Kittitas' UGA. This recommendation will now go to the State for review and should be completed in July.

Councilmember Gilmour – He reminded us that corners within the City of Kittitas must be cleared at a 45 degree angle. Mayor Arington will advise Public Works to clear these corners.

Todd Lopeman – Councilmember Gay just wanted to remind us that the City wasn't necessarily in the wrong according to our attorney but for the City to replace the meter box to avoid a claim.

ADJOURN

Councilmember Camarata moved to adjourn the May 13, 2008, meeting. The motion was seconded by Councilmember Gilmour. The motion passed 4 yes 0 no. Meeting adjourned at 9:05 p.m.

Attest: Mayor Arington _____

Clerk/Treasurer _____