

**City of Kittitas
Council Meeting Minutes
September 28, 2010**

Mayor Camarata called the meeting of the Kittitas City Council to order at 7:00 p.m., September 28, 2010. Councilmembers present: Gilmour, Gay, Helland, Hink and Huber.

Staff present was Clerk/Treasurer Robin Newcomb, WWTP Foreman Howard, Fire Chief Carbajal, Police Chief Nierman, and Public Works Lead Bosch.

Mayor Camarata led those assembled in the Flag Salute.

APPROVAL OF MINUTES

Councilmember Gay moved to approve the minutes from the September 14, 2010 regular meeting. Councilmember Helland seconded the motion. The motion passed 5 yes and 0 no.

ADDITIONS TO AGENDA

Councilmember Helland moved to approve the agenda and Councilmember Hink seconded the motion. The motion passed 5 yes and 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORT OF OFFICERS AND SPECIAL GUESTS

Treasurer's Report – See Handout.

UNFINISHED BUSINESS

2011 Budget Discussion – Mayor Camarata gave a brief overview of the 2011 budget including a handout.

Water/Sewer Department – WWTP Foreman Howard explained:

- He will need to do some repairs to the vac truck in 2011
- The secondary well motor is fine but the pump is seized up and blows a breaker
- We have only used this well secondary in the past – if Warm Springs had a line go down. Probably prior to using Warm Springs this well was the primary source for the city. He believes we need to keep these water rights and put some money into this well
- Once the fine screen project is complete, he would like to clean the tanks when weather permits
- Another expense in 2011 will be to have the water tank inspected and will cost around \$2,500

Councilmember Huber would like each department to explain what they are lacking. WWTP Foreman Howard would like to see a DR 2800 analyzer for testing. It would take 3-4 days to get a replacement without this. The bio solid fees will also be recalculated and probably increased. In addition, he believes in the future, chlorine might not be allowed.

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Police Department – Chief Nierman explained Officer Taylor is getting use to the academy after the first couple of weeks. Some budget items he discussed were:

- He is concerned with cutting his fuel budget
- He believes getting fuel from Exit 115 makes it easier to track fuel
- We need to check into getting the fuel tax credit
- They leave their vehicles running sometimes because of heat and running the battery low
- The increases are in uniforms, tools, and supplies expense because of the move to the new City Hall and new officers
- Training needs to be increased

Chief Nierman believes training is at the top of his wish list and also for officer safety. He also plans to surplus some old uniforms.

Fire Department – Chief Carbajal discussed his budget as follows:

- His increases are due to the increase in volunteers and the move to the remodeled Fire Department
- Equipment is down because some of the purchases were made in 2010
- Safety mandates are constantly added to the requirements
- He is still working on the purchase of a commercial duty extracting machine to wash the uniforms
- They are looking at getting a 2nd engine from West Valley for \$2,500 to \$3,000
- Communications now represents anything to do with pagers, radios, and programming
- Technology represents computers
- They will now be required to have alarm monitoring and an annual sprinkler testing
- Furniture will be needed for the new fire department
- The fire department received towels from a hotel and will continue to receive them in the future

Chief Carbajal would put equipment on his wish list and more gear for safety.

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Street Department – Public Works Lead Bosch explained:

- Street repairs will be for Rainier Estates???????
- The city got a COG grant for some storm drains down Main Street
- Street striping is included in arterial street expense
- We applied with TIB for a curb, gutter, sidewalk from Main Street to Clark Street and from Clark Street to the bridge would be a resurface
- King Street and Railroad Avenue will be paved if we get the paving grant from TIB
- Palmiero Park is getting a sign donated by a citizen
- Two bids on patching were received from Columbia Asphalt for a little over \$9,000 and the other one is All Aces Paving for a little over \$8,000
- Tree Trimming was bid at around \$8,000 on Patrick Ave and at Main Street and Patrick Ave
- The yard waste will be removed this week

Public Works Lead Bosch has a full time helper on his wish list.

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Council would like to do a study session on October 5 at 6:30 either at the Community Hall.

NEW BUSINESS

Tri Ply Construction Change Order #1 – City Hall Fire Department Remodel – After some discussion, Councilmember Gilmour moved to approve this change order for \$7,515.00 and Councilmember Gay seconded the motion. The motion passed 5 yes and 0 no.

Tri Ply Construction Change Order #2 – City Hall Fire Department Remodel – After some discussion, Councilmember Huber moved to approve this change order for \$7,296.88 and Councilmember Hink seconded the motion. The motion passed 5 yes and 0 no.

Tri Ply Construction Pay Request #1 – City Hall Fire Department Remodel – Councilmember Gilmour moved to approve this pay request for \$161,242.98 and Councilmember Helland seconded the motion. The motion passed 5 yes and 0 no.

Vance Heating Pay Request #3 – City Hall Fire Department Remodel – Councilmember Helland moved to approve this pay request for \$11,091.04 and Councilmember Huber seconded the motion. The motion passed 5 yes and 0 no.

Five K Pay Request #3 – City Hall Fire Department Remodel – Councilmember Huber moved to approve this pay request for \$54,232.59 and Councilmember Gilmour seconded the motion. The motion passed 5 yes and 0 no.

City Hall/Fire Department Phone System – Councilmember Gay moved to approve the Five K Electric phone bid for \$5,650 and wants to make sure there will be sufficient amount of phones in the training and conference rooms. Councilmember Hink seconded the motion. The motion passed 5 yes and 0 no.

APPROVAL OF PAYMENT

Approval of September Bills – Checks #14084 to #14104 for \$170,703.37 were moved to be approved by Councilmember Huber and seconded by Councilmember Gay. The motion passed 5 yes and 0 no.

Approval of September Draw – Check #7624 for \$400.00 was moved to be approved by Councilmember Huber and seconded by Councilmember Hink. The motion passed 5 yes and 0 no.

MAYORS REPORT

Water Rights – We will hold an executive session at the October 12th council meeting. Our attorney and engineer will need to be present.

COUNCIL DISCUSSION

King Street – There seems to be diagonal parking on King Street.

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ADJOURN

Councilmember Helland moved to adjourn the September 14, 2010, meeting. The motion was seconded by Councilmember Gilmour. The motion passed 5 yes 0 no. Meeting adjourned at 8:40 p.m.

Attest: Mayor John Camarata _____

Clerk/Treasurer _____