

City of Kittitas
Special Council Meeting Minutes
December 8, 2011

Mayor Tony Helland called the Kittitas City Council Special meeting to order at 6:30 p.m., December 8, 2011. Councilmember's present was Jerry Gilmour, Rick Hink, Linda Huber and Teresa McCollum.

Staff present was Clerk/Treasurer Debbie Lee

Mayor Tony Helland led those assembled in the Flag Salute.

Announcement: Mayor Helland announced that the City of Kittitas did not get any TIB money. He will be meeting with Mike McSkimmins to go over the grading of the grants to find out how we can improve our score next time. This grant was for streets.

Budget 2012 Discussions

- Mayor Helland is optimistic regarding Building Permits portion of the budget and would like to see that figure at \$25,000 and Dog Licenses go to \$4,000
- DUI Cities was discussed.
- Discussion about how the Liquor Tax issue will effect the city.
- Puget Sound Energy Grant discussion.
- Reviewed the Sale of Police Surplus Vehicles
- Review of page 9 figures (Transfer to Streets).
- Mayor Helland thinks there is an error on Page 6, Prisoner Care. Also looked at the figures under Kittcom Dispatch (fire) and (police) and made corrections.
- Safety Equipment – we have lighted barricades but they do not work at this point. Don't have the proper reflective traffic cones.
- Arterial Street Repair – lower from \$4,600 to \$3,000.
- Signs – change to \$700.
- Fuel should be tracked per street/water/sewer. Need to figure how to do that split efficiently.
- Equipment and Small Tools - \$1,000 to \$1,600.
- Professional Services – check the detail of what we paid out of professional services in 2011. Clerk will check on what the \$1311.65.
- Repair & Maintenance – Change \$4,000 to \$9,000 because of drum of oil, sweeper brushes, and grader tires expenses.
- Discussion on Storage/Maintenance Bldg. – Research will be done.
- Budget short for 2012 and does not include second worker or maintenance building.
- Councilmember Huber is not in favor of reducing any of the salaries in the Waste Water Treatment Plant.
- Review of the Street Funds and Library; Review of City Streets and Fire Insurance.
- Dropped the Training figures under Fire.
- Looked at Building Inspection area of the budget and made some adjustments.
- A review of the Planning Fees and Attorney Fees were discussed; Attorney fees paid for water should be charged to water for example.
- Discussion of the fact that the adoption of the budget had been advertised as required.

City of Kittitas
Special Council Meeting Minutes
December 8, 2011

- Discussion of the Ford Explorer.
- Page 23, Total Expenditures is approximately \$10,000 off – adjustments have been made.
- This was a working session where the Council reviewed many areas of the budget to get the 2012 Budget fine tuned.

Adjourn at 9 pm

Attest:

Mayor Helland

Clerk/Treasurer Debbie Lee