

**City of Kittitas
Council Meeting Minutes
March 13, 2012**

Mayor Tony Helland called the meeting of the Kittitas City Council to order at 7:00 p.m., March 13, 2012. Councilmember's present was Jerry Gilmour, Rick Hink, Linda Huber, Pat Cort, and Val Bosch.

Staff present was Clerk/Treasurer Debbie Lee; and Bryan Nash, Public Works; and Chris Taylor, Police.

Mayor Tony Helland led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of February 28, 2012.

Motion by Councilmember Hink; seconded by Huber

Motion Carried: 5 yes; 0 no

ADDITIONS TO AND APPROVAL OF AGENDA

Amendment to Agenda – New Business – D. Dog Variance

MOTION: To approve the agenda as amended to by adding to New Business – D. Dog Variance.

Motion by Councilmember Huber; seconded by Councilmember Hink.

Motion Carried: 5 yes; 0 no

PUBLIC APPEARANCE COMMENTS

The Mayor wondered if the City knew that there are eight different antennas on top of the water tower. The Mayor indicated that he would find out if they are all operational and being paid for. That also brought up the need for safety equipment for climbing the tower.

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

Brian Nash, Public Works - No Report

A letter from Brenda Bach, WWTP, regarding replacing the exterior lights on the WWTP area. She presented two bid's one just replacing the existing lights, the other was for energy efficient lights.

Library Board, member Becky Bosh stated the library received over 800 donated books. Symplified has been working on the computers and stated someone is stealing the band width.

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B. Treasurer Debbie Lee - #2 - Fund Totals for 02/01/2012 to 02/29/2012.

C. Budget Report #3 - Included in packet for Council Members review.

UNFINISHED BUSINESS

A. Councilmember Gilmour asked about the Personnel Policy. Mayor Helland indicated that that item is listed on the agenda under Council Discussion.

NEW BUSINESS

A. Ordinance 12-002 Extending Medical Marijuana Collective Gardens #4 – A copy of this ordinance was included in the Council packets. This is to extend the moratorium.

MOTION: Motion to accept Ordinance 12-002 extending the moratorium on Medical Marijuana Collective Gardens.

Motion by councilmember Hink; seconded by councilmember Cort.

Motion Carried: 5 yes; 0 no.

B. Public Hearing on Ordinance 12-002 Extending Medical Marijuana Collective Gardens. – Public Hearing opened 7:14 p.m.; asked for audience input; hearing no comments; Public Hearing Closed 7:15 p.m.

C. MOON Security – pay with credit card save \$48.00 per year. #5 - Clerk/Treasurer Lee explained that they will be increasing the cost \$3.00 per month, we get two bills (one for WWTP and one for the City Hall). See letter from Moon Security Services, Inc. included in the Council packet.

MOTION: Motion to pay Moon Security Services, Inc., by EFT

Motion by Councilmember Huber; seconded by Councilmember Gilmour

Motion Carried: 5 yes; 0 no.

D. Dog Variance - Anja Kemp 600 N. Pierce stated that her dogs do not bark.

MOTION: To allow Anja Kemp to have a third dog variance due to the circumstances at 600 N. Pierce.

Motion by Councilmember Gilmour; seconded by Councilmember Huber

Motion Carried: 5 yes; 0 no.

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PAYMENT APPROVALS

A. March 13, 2012, payables \$36,605.78 - #6

MOTION: Move to pay March 13, 2012, bills in the amount of \$36,605.78 (#6)
Motion by Councilmember Hink; seconded by Councilmember Huber.
Motion Carried: 5 yes, 0 no.

B. February Payroll/March Mid-Month Draws - \$36,876.74. #7

MOTION: Move to pay February Payroll/March Mid-Month Draws in the amount of \$36,876.74 (#7)
Motion by Councilmember Huber; seconded by Councilmember Cort
Motion Carried: 5 yes, 0 no.

MAYOR'S REPORT

- Mayor has completed the new job description for the new Fire Chief. Council members may come by and review the job description so it can be advertized.

Police Chief Brent Nierman requested to be put in the union. The Mayor called Wayne and it has been taken care of.

The Mayor gave the council members his report on the accidental discharge of a firearm on January 10, 2012; the gun went back to the manufacturer; it was checked; they found nothing mechanically wrong with the firearm; the Report from Alexander Arms states that inserting a live round in the chamber and releasing the bolt is not recommended as the bolt and firing pin could strike the primer and cause the weapon to unintentionally fire as it did. Mayor Helland finds no fault on the part of the Police Chief in the firing of the weapon. A bullet trap clearing station will be utilized when loading firearms.

COUNCIL DISCUSSION

- Planning discussion. The City planner came up with an outline of what to do. The City Attorney and the Commissioners decided that it was not as detailed as it should be and it was given back to the City of Kittitas. It showed that he worked 44 hours on this project. The Mayor and the City Attorney found errors. The deadline is in November and we need our draft to turn in this week. Jerry Litt requested Councilmember Huber to sit in the City of Kittitas' booth at open houses.
- Does anyone want to work on the Personnel Policy tonight? Pat Cort will look at the technology aspects (Chapter 10) and look at the County policy also. Val Bosch will review Chapter 11. & 4; Linda Huber will look over chapter 5 & 12; Jerry Gilmour will take Chapter 6 on Training and also Safety; Rick Hink will review Chapters 2 & 3. Everyone look at Chapters 7, 8 & 9.

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- Discussion about setting a date for the City Hall Open House Dedication.

Adjourn at 7:50 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer