

**City of Kittitas  
Council Meeting Minutes  
April 10, 2012**

Mayor Tony Helland called the meeting of the Kittitas City Council to order at 7:00 p.m., April 10, 2012. Councilmember's present was Jerry Gilmour, Rick Hink, Linda Huber, Pat Cort, and Val Bosch.

Staff present was Clerk/Treasurer Debbie Lee; and Brian Nash, Public Works.

Mayor Tony Helland led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

**MOTION:** Motion to approve the minutes of March 27, 2012.  
Motion by Councilmember Huber; seconded by Councilmember Hink.  
Motion Carried: 4 yes; 0 no; 1 abstention by Councilmember Bosch due to absence.

**ADDITIONS TO AND APPROVAL OF AGENDA**

**Amendment to Agenda – None**

**MOTION:** To approve the agenda as presented.  
Motion by Councilmember Huber; seconded by Councilmember Cort.  
Motion Carried: 5 yes; 0 no

**PUBLIC APPEARANCE COMMENTS**

None

**REPORTS OF OFFICERS AND SPECIAL GUESTS**

**A. Staff Reports:**

- Bryan Nash, Public Works – Tree trimming has been done. The yard waste collection will be open on Saturday, April 14 and April 28, 10 am to 4 pm. It costs \$5 to dump the yard waste. The sign will be made bigger to encourage payment.
- Mowing the parks and irrigation will begin and a 4-H volunteer group will clean – Palmero.
- Document #2, from Katherine Kenison, City Attorney, regarding Kittitas Transportation Benefit District; Ordinance to Establish a Transportation Benefit District. Basically it is a \$20 fee per year to individuals' car tabs. The City of Kittitas would receive that income to maintain the streets. Cities have the right to establish this Transportation Benefit District prior to it being passed by the Counties of the State of Washington. The Council agreed to move forward to have a Public Hearing on this.

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**B. Budget Report #3**

Treasurer's Report was submitted to the Council dated 04/06/2012. Councilmember Huber pointed out areas of the budget that are already at the 90<sup>th</sup> percentile and in the negative and we are only four months into the year so being frugal and watchful is important.

**C. Treasurer's Report #4 was presented to the Council.**

**UNFINISHED BUSINESS**

**A. Kruisin' Kittitas Car Show – Brenda McPherson #5**

A request to Sponsor the Car Show was presented by Brenda McPherson. This event will take place every 2<sup>nd</sup> Saturday in August. This year the event is August 11, 2012. The letter dated April 4, 2012 (#5) outlines what roll the city takes as a sponsor of the event. Included in this document is a schedule of events; burn out rules; and parade route. The Council would also like to gather some of the statistics on the event so they can use it for marketing. Stats such as where visitors are from, head count of those attending, etc.

**MOTION:** Move to Sponsor the Kruisin' Kittitas Car Show based on approval of the insurance Company.

Motion by Councilmember Gilmour; seconded by Councilmember Hink.

Motion Carried: 5 yes; 0 no.

**NEW BUSINESS**

**A. UGA Planning – Jerry Litt/Katherine Kenison – Study Session was held prior to this meeting.**

**B. Set Public Hearing, May 8<sup>th</sup>, 2012 at 7:00 p.m. regarding establishment of a Transportation Benefit District.**

**C. Welcome to Kittitas Brochure – Pat Cort #6 – Councilmember Cort put together a draft of a brochure for the City of Kittitas and presented it to the council. Councilmember Cort would like to donate her services by preparing a brochure to be used by the City. She discussed a Tourism meeting that she attended. The Tourism group indicated that it is good to have contact information, events, etc. for people to know more about their city. Discussion followed and it was thought a good idea.**

**D. Surplus List #7 - Mayor Helland presented a list of pieces of equipment that need to be surplusd either in a yard sale, Craig's List.**

**MOTION:** That the income from the surplus be placed into a 1-line item in the budget so it can be tracked.

Motion made by Councilmember Huber; seconded by Councilmember Hink

Motion Carried: 5 yes; 0 no.

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**PAYMENT APPROVALS**

**A. April 10, 2012 payables \$34,392.59 #8**

**MOTION:** Move to pay April 10, 2012, bills in the amount of \$34,392.59 - #8  
Motion by Councilmember Huber; seconded by Councilmember Hink.  
Motion Carried: 4 yes, 1 no (Gilmour indicated \$13,000 over budget)

**B. March Payroll/April Mid-Month Draws \$37,820.71 #9**

**MOTION:** Move to pay March Payroll/April Mid-Month Draws \$37,820.71 #9  
Motion by Councilmember Huber; seconded by Councilmember Gilmour.  
Motion Carried: 5 yes, 0 no

**MAYOR'S REPORT**

- Mayor Helland reported additional information about Tree Trimming. At JKD farms there near Cooke Creek there are trees encroaching WWTP and causing damage to the fence. There is a temp helping us with a chipper removing those trees.
- On Sunday they had a water break at 202 Spokane Street. The Mayor notified homes and he called Teresa who also came out to notify home owners. This brought up the issue of having a phone tree. Discussion about how to set up this phone tree; and setting up a City of Kittitas Facebook page also.
- City Hall Open House is scheduled to June 23, 2012. There will be a committee formed and the employees will help plan. All businesses within the city will be contacted. Donations will be requested. Looking for old pictures of Kittitas. The Council Room, Fire Department will be open. Areas such as police department or Treasurer/Clerk's office will be closed. Still looking at letters for the building.
- Still in discussion with Cummins and Five K about who is responsible for the board which has gone out again. It is warranted by Five K. Cummins put in the service and Five K was the electrician. They both should stand behind making it work.

**COUNCIL DISCUSSION**

- Who will pay for the Community Hall lights? The City will pay for them through Public Safety.
- Two lights are more for parking.

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**Adjourn at 8:08 pm**

**Attest:**

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Mayor Helland

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Debbie Lee, Clerk/Treasurer