

**City of Kittitas
Council Meeting Minutes
May 8, 2012**

Mayor Tony Helland called the meeting of the Kittitas City Council to order at 7:00 p.m., May 8, 2012. Councilmember's present was Jerry Gilmour, Rick Hink, Linda Huber, Pat Cort, and Val Bosch.

Staff present was Clerk/Treasurer Debbie Lee; and Bryan Nash, Public Works; Brenda Bach, WWTP; Dave Anderson, Police Department; Scott Ciraulo, Fire Chief.

Mayor Tony Helland led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of April 24, 2012.
Motion by Councilmember Huber; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

MOTION: Motion to approve the minutes of the Study Session of April 10, 2012.
Motion by Councilmember Hink; seconded by Councilmember Gilmour.
Motion Carried: 5 yes, 0 no.

ADDITIONS TO AND APPROVAL OF AGENDA

Amendment to Agenda – Amend the agenda to move Item 5B. Budget Report #3 down underneath 8. Payment Approvals to A. Budget Report #3.

MOTION: To approve the agenda as amended.
Motion by Councilmember Huber; seconded by Councilmember Cort.
Motion Carried: 5 yes; 0 no

PUBLIC APPEARANCE COMMENTS

- None.

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

- Library: Becky Bosch discussed the surplus list which is ready for the council to approve; usage down a bit; computer usage same. Sherrie McDonald may be taking Becky's spot; June 9th is a Bake Sale at Super One.

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MOTION: Motion to accept the Surplus Book List from the Library for March 2012.
Motion by Councilmember Hink; seconded by Councilmember Gilmour.
Motion Carried: 5 yes; 0 no.

- Bryan Nash of Public Works handed out information about a training that Nash need to attend for Water Distribution Manager which the City of Kittitas does not currently have. We have a temporary certificate that was up in November. The training is in Shelton and is three days long (two nights hotel will be needed)... This training will be covered by the Water Fund.

MOTION: Motion to allow Bryan Nash of Public Works to attend this schooling.
Motion by Councilmember Bosch; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

- Question about the tree on S. Main. Gibbs paid \$400 and said they would clean it up.
 - Nash also reported about a meeting with STP regarding a grant with County was cancelled and placed on hold to be rescheduled.
 - Nash reported that they got rid of 6500 pounds of scrap steel which should get about \$570.
 - Nash discussed the surplus vehicles and he got some bids on what they could get for these vehicles: Aid Car \$880; Fire truck \$1,600; and dump truck \$850. There may be some public interest in buying the dump truck and those folks will be referred to talk to Nash.
 - Nash discussed East 1st Potholes which are bad. The budget for \$4600 available for arterial street repair. He checked on cost of patch material and it is \$65 per ton and we will need four (4) ton for this job.
 - Kittitas County is on our list to do the paint striping on Patrick and Main so we need to get the streets swept and washed so they can paint the bike lane and strip down the middle. There is \$1000 in the budget for street sweeping. Discussion about curbs and diagonal parking that needs to be painted.
 - Nash talked to Kerns about spraying the alleys. There is approximately \$1000 in the budget for weed control and Kerns indicated that it would be approximately \$700 to \$800 to spray the alleys for weed control.
- Brenda Bach of WWTP reported on the water tank ORV reported that it needed to be cleaned. There is a small breach and silt is in the bottom of the water tower. She also learned at the conference that we are to have the water towers inspected and cleaned every three to five years. The inspection turned out very good since it had been so many years since an inspection. It is in very good condition with some minor rust, crystal clear and clean water. All bacterial and other tests were all very good. He said it would cost approximately \$2500 to \$3500 to clean the tank due to peeling paint on top. She will get three bids on this procedure. If we lower the level of the water in the tank, it would be cheaper to do the cleaning. Divers do the cleaning.
 - Questions were asked of Brenda Bach regarding the lights. She indicated that the lights were fixed and LED lights which last 13 years were purchased.

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- B. **Treasurer's Report** was submitted to the Council dated 05/03/2012. Councilmember Gilmour pointed out that the current expense is not looking good.

UNFINISHED BUSINESS

- A. **Gray & Osborne – Change Order Storm Water.** Mike Meskimen reported that there are three items left to bring the project current. Schedule A – Sidewalk work on Main Street; Schedule B – Railroad to Pierce; Schedule C - 1st Main to Pierce and Schedule D – 3rd Main to Pierce. There were not sufficient funds. COG grant of \$100,000 for 2012. They requested through the County to reassign the money possible to cover this. He explained to the Council how this could happen in a supplemental agreement. Belsaas will start the work in three weeks.

MOTION: Motion to approve the Transportation Improvement Board Consultant Supplemental Agreement in the amount of \$55,400.

Motion by Councilmember Huber; seconded by Councilmember Hink.

Motion Carried: 5 yes; 0 no.

MOTION: Motion to approve Change Order #2, for the completion of schedule C&D Storm drain in the amount of \$111,045.

Motion by Councilmember Huber; seconded by Councilmember Cort.

Motion Carried: 5 yes; 0 no.

MOTION: Motion to approve Amendment #4 for engineering services by Gray & Osborne in the amount of \$10,750.00.

Motion by Councilmember Huber; seconded by Councilmember Hink.

Motion Carried: 5 yes; 0 no.

NEW BUSINESS

- A. **TBD 12-003, Public Meeting #5**

Open Public Hearing at 7:35 p.m. on TBD Public Hearing 12-003.

Attorney Kathryn Kenison explained that this Ordinance would raise local revenue. You can look at the DOL website to see how these monies can be utilized and what cities are participating in this. The money collected here will be utilized for streets in the City of Kittitas. You can not be double taxed. Money collected in the City of Kittitas will be utilized within the city on streets. More cities have adopted this ordinance than counties.

Closed Public Hearing at 7:41 p.m.

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MOTION: To approve the Ordinance 12-003, TBD (Transportation Benefit District).
Motion made by Councilmember Hink; seconded by Councilmember Cort.
Motion Carried: 5 yes; 0 no.

B. Executive Session – Water Rights/Larry Martin & Possible Litigation.

- a. **Water Rights** – 15 minutes
- b. **Litigation** – 15 minutes

**Executive Session 8:10 pm to 8:30 pm back in Session.
No decisions were made and no votes were taken in Executive Session.**

MOTION: Motion to pay the AT&T Refund.
Motion by Councilmember Huber; seconded by Councilmember Gilmour.
Motion Carried: 5 yes; 0 no.

Attorney will contact AT&T.

C. Council Room Use #6 A letter to Mayor Helland dated 05/03/12, requesting use of the Council Room on August 9-10, by the Washington State Patrol for classes.

MOTION: Motion to approve the WSP request for the Council room for training.
Motion by Councilmember Gilmour; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

PAYMENT APPROVALS & BUDGET REPORT

A. Budget Report #3

Councilmember Huber wanted the Council members to refer to the Treasurers Report #4, indicating that 001 Current Expense shows under Revenue - \$53,484.25 and Expenditures - \$52,258.37. She pointed out that this is too close and spending will have to stop and only do viable spending. The areas that stand out to her are Building Inspector only four months into the year and 70% is gone. Actual physical building inspections only should be done. Councilmember Gilmour agreed. The other area of concern to her is “small spending.” There is an expense for \$123.68 for three coffee mugs for the police department and she is appalled. The entire council is against that type of spending. An additional item she asked about is also in the police department budget “small tools and equipment” expense was questioned. The discharge station was part of this however this line is in the red. Huber is comfortable with the Mayor signing the PO’s but wants all the department heads to be told by the Mayor that no further spending. Nothing personal but all department heads need to curtail spending.

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B. May 8, 2012 payables \$24,999.56 #7

MOTION: Move to pay May 8, 2012, bills in the amount of \$24,999.56 #7
Motion by Councilmember Gilmour; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

C. April 2012 Payroll/May mid-month draws \$38,331.39 #8

MOTION: To pay April 2012 Payroll/May mid-month draws in the amount of \$38,331.39 #8
Motion by Councilmember Huber; seconded by Councilmember Gilmour
Motion Carried: 5 yes, 0 no.

MAYOR'S REPORT

- Letters are ordered for the City Hall signage.
- Landscaping budget is approximately \$27,000. Councilmember Cort has indicated that she can get us some tulips this fall. We need to put a water line in there also.

COUNCIL DISCUSSION

- Councilmember Gilmour would like to have Cal Jordon placed on the agenda for the next meeting to explain the book: Renovation of the Library & Community Center.
- Councilmember Huber was upset about the article in the paper comparing Morgan Jr. High with Kittitas School. Huber has gathered information to offset their comments.
- Councilmember Gilmour asked if we could save any money by having someone else mow the lawns two days a week other than Bryan who could be doing other work.

Adjourn at 9:01 pm

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer