

**City of Kittitas
Council Meeting Minutes
October 3, 2012**

Mayor Tony Helland called the meeting of the Kittitas City Council to order at 7:00 p.m., October 3, 2012. Council members present were Jerry Gilmour, Rick Hink, Linda Huber, and Pat Cort. Councilmember Todd Veness was absent. Councilmember Veness arrived at 7:35 pm (during Mayor's Report). Staff present was Clerk/Treasurer Debbie Lee; Chris Taylor, Police Department; Brian Nash, Public Works; Brenda Bach, Waste Water Treatment Plant.

Mayor Helland led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of September 25, 2012.
Motion by Councilmember Hink; seconded by Councilmember Huber.
Motion Carried: 4 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Motion to approve the agenda as presented.
Motion by Councilmember Huber; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

PUBLIC APPEARANCE COMMENTS

- None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

- Bryan Nash of Public Works reported that he talked to Jeff Stevens about the bid on the secondary pump as a standby pump which will give information on the capacity of the well so they can have this information in line for next year to utilize it as a standby pump. General consensus is to gather this information now. He also discussed the railroad well about the water rights; not aware if the railroad deeded the water rights to the city. This will be looked into. Also council discussed an article that was in the Daily Record about the County getting information from the historical group (John Ayers would know) about water rights in the County.
- Brenda Bach, Waste Water Treatment Plant, reported that she would be calling to see when the cleaning is going to be done on the water tower. She was given a date for cleaning to be from mid to late October to clean the water tower.

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- Brenda Bach, Waste Water Treatment Plant, also reported that the school pump #2 went down. They got a new pump to replace it and will rehab the one that went down so they will have a spare. Brenda discovered that it is always the same pump that goes out. The reason is overuse. She can put in a switch that has the other pump come on first and flip the switch every week to evenly use the pumps. She will install these switches in other areas also.
- Brenda Bach reported the “rag catcher” has been working well for the past eight months.
- Debbie Lee, Clerk/Treasurer, gave a brief report how other cities keep track of new business in their communities and how they handle their business licenses online.
- Councilmember Pat Cort reported that Cal found three additional possible funding sources to add to the playground money. She doesn’t know if the funding is for non-profits or the city. If it is for non-profits, the VFW may work. A skate park at Palmerio would be something to look into.

B. **Budget Report #2**, dated 10/02/2012 was in the packet.

C. **Treasurers Report, #3**, dated 10/02/2012 was in the packet.

UNFINISHED BUSINESS

A. **Resolution 12-010-UGA #4**, Resolution adopting an amended urban growth boundary for the City showing the City of Kittitas’ support to Kittitas County for the UGA. Discussion about all Council members attending the next UGA meeting.

MOTION: Motion to approve Resolution 12-010-UGA – RESOLUTION ADOPTING AN AMENDED URBAN GROWTH BOUNDARY FOR THE CITY.

Motion by Councilmember Huber; seconded by Councilmember Hink.

Motion Carried: 4 yes; 0 no.

- Councilmember Huber reported that she and Mayor Helland attended the COG meeting recently and the UGA was on the agenda. We asked the cities in attendance (Cle Elum, South Cle Elum, Roslyn, Ellensburg) for a letter of support to be passed on to the Department of Commerce when they look at our application and they see that the other cities are for the UGA are in support, this would give weighted support when submitted. Cle Elum, South Cle Elum and Roslyn were supportive. Ellensburg will take it to the council meeting most likely.

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NEW BUSINESS

A. Community Hall – Judy Bayha Memorial (Carol Ohlde – 929-5359) –

Carol Ohlde wanted to know if they could use the Community Hall for a memorial service for Jack and Judy Bayha. They asked Mayor Helland to use the Community Hall at no charge due to the Bayha's Generosity to the community; therefore, he is presenting this request to the City Council. Discussion of how the rental policy reads that is in place. They will approve this request and then re-look at the Policy.

MOTION: to direct the Mayor to allow the use of the Community Hall for the memorial service at no cost.

Motion made by Councilmember Huber; seconded by Hink.

Motion Carried: 4 yes, 0 no.

PAYMENT APPROVALS

A. October 3, 2012, payables \$39,160.82 #5

MOTION: Move to pay October 3, 2012, Payables in the amount of \$39,160.82 #5.

Motion made by Councilmember Huber; seconded by Councilmember Hink.

Motion Carried: 4 yes; 0 no.

B. September Payroll/October mid-month draw \$39,135.90. #6

MOTION: Move to approve September Payroll/October mid-month draw - \$39,135.90.

Motion made by Councilmember Hink; seconded by Councilmember Gilmour.

Motion Carried: 4 yes; 0 no.

MAYOR'S REPORT

- Mayor Helland indicated that they would look at the Budget at the next meeting.
- CERB – We need to come up with a scope of work by October 17, 2012, for playground
- Council Training has been rescheduled for October 23, 2012, at 5:30pm. This training is by Bruce at Canfield. Attendance is mandatory.
- Ron Cridlebaugh should be on the agenda at the regular meeting on the 23rd.
- Mayor Helland indicated that the job application process for the Waste Water Treatment Plant Trainee is closed and interviews will be next week.
- Mayor Helland discussed the survey and would like to get it back from the council with suggestions.
- The Mayor got an email AWC regarding a Regional meeting they are having in Ellensburg on October 10, 2012. Dinner is \$45 and he is asking for permission to attend. The council agreed.

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COUNCIL DISCUSSION

- None

Adjourn at 7:35 pm

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer