

**City of Kittitas
Council Meeting Minutes
November 27, 2012**

Mayor Tony Helland called the meeting of the Kittitas City Council to order at 7:00 p.m., November 27, 2012. Council members present were Jerry Gilmour, Rick Hink, Linda Huber, Todd Veness and Pat Cort. Staff present was Clerk/Treasurer Debbie Lee; Dave Anderson, Brent Nierman, Chris Taylor - Police Department; Ben Whitehurst & Mike Long - Fire Department; Bryan Nash – Public Works. Mayor Helland led those assembled in the Flag Salute.

Roll Call: all present.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of November 13, 2012.
Motion by Councilmember Gilmour; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

Additions to the agenda: New Business – B. Kittitas County Emergency Medical Services Agreement

MOTION: Motion to approve the agenda as amended under New Business – B. Kittitas County Emergency Medical Services Agreement.
Motion by Councilmember Huber; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no

PUBLIC APPEARANCE COMMENTS

None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

- **Public Works** – Bryan Nash reported that we were awarded two TIB Grants. 1) Paving of King Street, Patrick Ave to Railroad in the amount of \$60,060 (100% award) with operating engineers; 2) Sidewalks from John Wayne to Caribou Creek (1400 feet) this is a \$15,000 matching fund and we have until 2015. The total from TIB is \$135,000 with \$15,000 from the City of Kittitas. We need to re-advertise for the consultant engineer.
- **Garden** – Pat Cort reported that there is a meeting at the VFW to work on the Christmas Dinner and do more planning. They will also be looking at the drawings of the picnic area for the park playground equipment. There will be a work day on December 8th to put lights on the Christmas tree. Volunteers needed.

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UNFINISHED BUSINESS

- A. **Water/Sewer Ordinance** – Councilmember Gilmour indicated that he has a problem with raising the water rates twice in one year he called Ellensburg to see what they charge to hook up sewer. The Water/Sewer Ordinance was discussed by the council members and that we are not charging enough for our water. There was a formula given to calculate what should be charged. There is a website available to help in this calculation.

MOTION: Move to table the Water/Sewer Ordinance and fees attached until more of the budget is finished.

Motion to Table by Councilmember Hink.

Motion Carried: 5 yes; 0 no.

- B. **K9 Budget #2** – Chris Taylor, Police Department presented the 2013 Kittitas Police Department K9 Budget (#2). He explained the one time expenses, yearly expenses and donated funds and how the department is very conscience of the need to watch their departmental budget. The Washington State Patrol provides the six to eight weeks of training (a break in between).

- C. **Police Automobile Information #3** – Police Chief, Brent Nierman, reported that he would combine this agenda item with D. below.

- D. **Resolution 12-0012, Police Surplus Vehicles #4** – Police Chief, Brent Nierman handed out a revised Resolution 12-0012 Police Surplus Vehicles document which is the same as #4 but with the firearms removed from the resolution (only the vehicles are in this resolution) Nierman’s proposal is to surplus two vehicles: 1) #401 2006 Ford Crown Vic (84,000 miles); and 2) #402 2006 Ford Crown Vic (95,000 miles). (Transmissions will not hold up much longer on the Vics) Chief Nierman has received a written bid of \$4,000 (#401) and \$3,000 (#402). The funds generated from this transaction shall be used specifically to purchase two replacement patrol vehicles from Yakima Police Department. Those two units are as follows: Unit #411 – 2005 2wd Chevy Tahoe K9 Unit for the sum of \$4,000 delivered; and Unit #510 – 2005 Chevy Tahoe Traffic Unit for the sum of \$3,000 delivered. (Identical black & white vehicles. Photos presented. Surplus value of these two vehicles is well over double value.) Councilmember Huber recommends the resolution be modified to show it is a swap of vehicles surplus for trade and swap.

MOTION: Motion to Table Resolution 12-0012 for language modification until December 4, 2012, special meeting.

Motion made by Councilmember Veness; seconded by Councilmember Huber.

Motion Carried: 5 yes; 0 no

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NEW BUSINESS

A. 2013 Preliminary Budget Proposal – Finance/All Departments

- Mayor Helland called on John Kitchen of Utility Service Co., Inc. to discuss a proposal regarding the Water Tower Maintenance. His company works on a lot of water tanks. They have developed a program to provide full service for water tower maintenance. He provided a program overview to the City of Kittitas presented to the Council members for review. This information could be considered when looking at the budget.
- **Budget 310 Taxes:** Mayor Helland indicated the first revenue that Debbie Lee, Clerk/Treasurer, has adjusted was property tax because it will be down a little. Councilmember Huber agreed with that figure. Huber also confirmed the Sales and Use Tax was ten months worth. Question why the Local Criminal Justice Fund is higher. Councilmember Gilmour asked about the Liquor Tax refund. Clerk Lee reported that she got an email that indicates that Liquor Tax will not change in 2013. Question about the Electricity Tax amount received is more than budgeted. Telephone Tax will increase by November and December.
- **Budget 330 State General Revenues:** City Assistance – they used to send out an email that told what we are getting or there is a place where that figure is posted. Debbie will find out to verify that figure. Liquor Profits comes in quarterly. Discussion of the Puget Sound Energy Grant should be zeroed out and if it comes in it could be a budget amendment.
- **Budget 360 Misc.Revenues:** Discussion of Water Tower/antenna Lease. Councilmember Huber discussed the water/sewer revenues; she would like to see the current rates then break it down to what the water and sewer would look like with the proposed projections.
- Discussion about TBD and the need for a plan and what is that money going to be used for in transportation related projects.
- Councilmember Veness wanted to discuss about what would the county charge to police the City of Kittitas.
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MOTION: Move to have the County come to a meeting to discuss what the county Would charge to police the City of Kittitas.

Motion made by Councilmember Veness; seconded by Councilmember Gilmour.

Motion Failed: 2 yes; 3 no

- Mike Long, Fire Department, discussed the point system for paying volunteer firefighters: Volunteers earn: 1 point for every Drill attended, 2 points for On-Call, Standby or ambulance. Each point is worth \$10. They are required to do 10 active status, 12 drills a year, Average most people will make 18 to 20 drills per year which gives about 45 calls per person to cover it. Average 130 calls a year. Councilmember Huber requested that this be put into policy form.

B. Kittitas County Emergency Medical & Trauma Services Agreement - This is a payment agreement is \$3,447.00. This amount is based on the population.

MOTION: Motion to accept the 2013 EMS Local Agreement in the amount of \$3,447.00.

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Motion made by Councilmember Gilmour; seconded by Councilmember Huber.
Motion Carried: 5 yes, 0 no

PAYMENT APPROVALS

A. November 27, 2012, payables \$34,351.99 #5

MOTION: Move to pay November 27, 2012, Payables in the amount of \$34,351.99 #5.
Motion made by Councilmember Huber; seconded by Councilmember Gilmour.
Motion Carried: 5 yes; 0 no.

MAYOR'S REPORT

- Mayor Helland reported that last meeting the Council had agreed to donate the Community Hall to the Bayha family for their mother's memorial service. The Bayha family has now donated \$200 from Judith's estate to the community. We will be sending them a thank you.
- Mayor Helland received an email today regarding a grant for economic development in conjunction with UGA. The grant would be for running sewer to the end.
- Announcement passed out regarding Commissioner Alan Crankovich retirement on December 20, 2012 at 2 pm to 3:30 pm at Kittitas County Commissioners Auditorium
- FYI Memo to Mayor Helland from Calvin Jordan regarding Library/Community Center Grant, dated November 20, 2012, in packets.
- New phone number listing for City contacts, vendors and other important numbers placed in packets.

COUNCIL DISCUSSION

- Councilmember Gilmour asked how the generator meeting went. Mayor Helland said that 5K will be doing the work, Cummins will supply the parts all at no cost to us and they will put a weatherproof box over the generator outside. Inside placement is a bigger expense.

Adjourn at 9:26 pm

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer