

**City of Kittitas
Council Meeting Minutes
December 10, 2013**

COUNCIL MEETING

Mayor Jerry Gilmour called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. December 10, 2013.

Council members present: Rick Hink, John Camarata, Darrell McLean, and Linda Huber.

Staff present: Debbie Lee - Clerk, Brent Nierman - Chief Police, Ben Whitehurst - Fire, Bryan Nash - Public Works, Michelle Geiger - Building Inspector, Becky Bosch - Library Board, and Brenda Bach - WWTP.

Mayor Gilmour led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of the regular City Council meeting and TBD meeting dated November 26, 2013. Motion by Councilmember Huber; second by Councilmember Hink.
Motion Carried: 4 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Huber made a motion to amend the agenda as presented to 2014 Jail Contract under unfinished business and to have an executive session regarding personnel issues after the regular Council Meeting with no decision to be made. Second by Councilmember Hink.
Motion carried: 4 yes 0 no.

PUBLIC APPEARANCE COMMENTS

Ron Earwood inquired about when the vacant council position would be advertised, Mayor Gilmour stated the first part of January.

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

Library Board recommended Becky Bosch for the vacant position.

MOTION: Councilmember Hink made the motion to accept Becky Bosch for the vacant position.
Second by Councilmember McLean.
Motion carried: 4 yes 0 no.

WWTP - Brenda Bach reported that of the \$30,000 that was budgeted for the computer upgrade, it came under budget at approximately \$15,000.00. Conley has been great to work with.

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POLICE - Chief Nierman reported that the call log for the past 30 days is average for this time of year. Officer Anderson's calls have been less due to Office Taylor being scheduled on the weekends.

- Chief Nierman was at the State Academy for Middle Management Training; he gained 40 hours for the course and has to acquire 40 more in the next 4 years. There was no cost to the City for the training.
- The annual shop with a cop/firefighter is this Saturday December 14, at Bi-mart at 9:00 a.m.

Public Works – Bryan Nash reported there were a couple of frozen meters due to the cold weather.

- Gray and Osborne met with the Mayor and informed him of the projects for 2014.
- Kern Company and Chem Safe have some right of way issues, but Bryan thinks they have it worked out; some trees will be removed and replaced with some landscaping.
- Bryan and the Mayor took the award out to the Operating Engineers and talked about the Lewis Street project in 2014.
- Patrick Avenue consultant agreement forms were not up to date, including the wording on the overhead costs. Bryan thinks that they are almost ready to sign, they are and the surveying and design stage.

B. Budget Report #2

- None

C. Treasurer's Report #3

- None

UNFINISHED BUSINESS

A. Sun Share Energy - Lease for Solar Panels.

Discussion was had that the Train Depot is not ready at this time for electricity and this would be premature to have the solar panels.

B. PUD Franchise Agreement

- Per the City Attorney council felt there was no need to change the agreement as it does not benefit the City to change the language.

C. 2014 Budget Discussion

- City staff and the Mayor will look at the lease agreement with the water tower and Simplified.

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This has not been addressed for quite a few years, and the City has gone with a different internet provider. Bryan Nash said the latest documentation says that there is 120 day termination clause.

- Library will adopt the same budget as 2013, and if they would like an increase in wage for the librarian it will be an amendment to the budget.

D. 2014 Interlocal Jail Agreement

- Chief Nierman explained that the difference in the contract this year is that the fees are based on actual inmate count and not projection. The cost will be \$55 per day per inmate and 2015 will be \$60. Discussion was had regarding plea agreements and actual booking charges, how this could affect the cost. The City will still be responsible for all medical costs associated with an inmate

MOTION: Councilmember Huber made a motion to sign the 2014 Interlocal Jail Agreement per Katherine's approval. Second by Councilmember Camarata.
Motion carried: 4 yes 0 no.

NEW BUSINESS

A. Kittitas County 2014 EMS Agreement

- Councilmember Huber explained that COG adopts this agreement with EMS based on population.

MOTION: Councilmember Huber made a motion to approve the 2014 EMS agreement. Second by Councilmember Hink.
Motion carried: 4 yes 0 no.

B. Surplus Vehicles Resolution 13-025R

Mayor Gilmour would like to get rid of some vehicles that are not being used. Bryan will explore Craig's list, sealed bids with a minimum bid or Heaverlo Auction. Discussion was had about the Ford Explorer, if the WWTP wanted it they would have to consider purchasing it from the general fund.

MOTION: Councilmember Huber made a motion to accept the Vehicle Surplus list Resolution 13-025R. Second by Councilmember Hink.
Motion carried: 4 yes 0 no.

PAYMENT APPROVALS

A. December 10, 2013 payables \$47,411.29

MOTION: Councilmember Hink made a motion to pay December 10, 2013 payables in the

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amount of \$47,411.29. Second by Councilmember Camarata.
Motion carried: 4 yes 0 no.

B. November Payroll/December Mid-Month draw \$49,964.07

MOTION: Motion was made to pay November Payroll/December Mid-Month draw in the amount of \$49,964.07 by Councilmember Huber; second by councilmember Hink.
Motion carried: 4 yes 0 no.

MAYOR'S REPORT

- Mayor Gilmour reported that 105 kids and 92 adults stood in line to see Santa. New Life Church fed 250 people for the lighted Christmas Parade.
- Howard Clerf is working on a Boundary Line Adjustment, Michelle and Vivian with SCJ Alliance is making the comments.
- Mayor Gilmour went to training with the Fire Department to use the Jaws of Life.
- Cal Jordan explained that the rules and timing for funding of the Community Hall and Library are in July.
- Nancy with Gray and Osborne will be coming to the January 14th Council Meeting.
- AWC is sponsoring a scholarship; Councilmember Hink will take the information up to the High School.
- **COUNCIL WENT IN TO EXECUTIVE SESSION REGARDING PERSONNEL AND NO DECISION WAS MADE APPROXIMATLY 10 MINUTES.**

COUNCIL DISCUSSION

None

ADJOURN: 7:49 p.m.

Attest:

Mayor Gilmour

Debbie Lee, Clerk/Treasurer