

**City of Kittitas
Council Meeting Minutes
February 26, 2013**

COUNCIL MEETING

Mayor Tony Helland called the regular Council Meeting of the Kittitas City Council to order at 7:00 p.m., February 26, 2013.

Council members present were Jerry Gilmour, Linda Huber, Rick Hink, Cliff Helgeson, and Pat Cort.

Staff present was Arda Sandalow -Clerk Office Assistant; and Michelle Gieger – Building Inspector and Bryan Nash – Public Works.

Mayor Helland led those assembled in the Flag Salute.

Roll Call: all present...

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of regular City Council meeting of February 12, 2013. Motion by Councilmember Huber; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

Councilmember Gilmour wanted to add under New Business: Fee Schedules for Building Permits. Also, he wants to add under New Business: Garbage Ordinances 8.08.050, 8.08.020, 8.12.050

MOTION: Motion to approve the agenda as amended by adding to New Business – A. Fee Schedules for Building Permits; add to New Business -- Garbage Ordinances 8.08.050, 8.08.020, 8.12.050.
Motion by Councilmember Huber; seconded by Councilmember Gilmour.
Motion Carried: 5 yes; 0 no

PUBLIC APPEARANCE COMMENTS

- Tiny Allphin indicated that the RCW for the skirting on mobile homes is RCW 15.08.010. This code now is inconsistent and needs to be reviewed for proper coding for mobile home skirting. Allphin is looking for the RCW on this code. Mayor Helland indicated that the building inspector will look into it and get back to them.
- Bev Allphin asked about how they were going to put a sidewalk over the creek. Bryan indicated that on Spokane to Patrick they are working on the design.

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

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- **Bryan Nash – Public Works** – reported on a meeting with Gray & Osborn getting documents together regarding streets. They are going to put together a rigging class (free) with the Operating Engineers for Bryan/Shane/Tony. They will either have the class at their facility or in Kittitas.
- **Bryan Nash** also reported that they put the advertisement in the paper for Patrick Avenue Project which needs to be run twice in the paper. Deadline is March 18, 2013.
- Brenda just received the computer for the treatment plant. Connelly Engineering will be coming in to set it all up.
- Parks Department, Councilmember Cort reported that they had a meeting and spoke with Cal about moving old playground equipment. Discussion about leaving the old “monkey bars” where they are. The sign is ready to be put up. They will plan a work day at the park for a Saturday.

UNFINISHED BUSINESS

A. Building Inspector/Building Department Inc. #2

- Included in the Council packet are some documents from Building Dept. Inc. and City of Kittitas Building Inspector Michelle marked #2, 2A, 2B, 2C, 2D, 2E. Councilmember Huber liked receiving the comparison documents which will help in the decision making.
- Mayor Helland indicated that he didn’t see a big hurry as they have a permanent employee that is a trained and certified building inspector that the city has now. Councilmember Gilmour said “that he saw no cost to the city” to use this company. Discussion followed regarding costs to the city utilizing the company vs. cost of employee to do the inspections. There are building code violations that are prioritized and being in the process of being cleaned up. Councilmember Gilmour would like to see better building permit forms for the contractors as the city forms are outdated. Councilmember Hink made a

MOTION: To Table this issue of hiring an outside company to do Building Inspections vs. Retaining the current building inspector employee.
Motion Carried to Table.

B. Vehicle Use Policy = MOTION to Table

C. Council Rules of Procedure – MOTION to Table

- D. VFW Flags** - Dennis Cort is looking for cups to put flags in the ground with a cover for placement in the sidewalks. Ellensburg has been putting up flags for years. Mike Meskimen from Grey & Osborne has not seen these cups but anytime a hole is drilled into sidewalk it can cause issues. Prefer to put on light posts than in concrete. Dennis and Mayor Helland will go outside and look at the issue to see where the best place to put the flags. See memo of February 20, 2013 from Mike Meskimen regarding Flags downtown. **Motion to Table** for additional information.

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NEW BUSINESS

- A. Fee Schedule for Building Permits** –Councilmember Gilmour doesn't think the permit is clear about the \$35.00 fee. Councilmember Gilmour will talk to the attorney about this.
- B. Garbage Ordinances 8.08.050, 8.08.020, 8.12.050** – Councilmember Gilmour feels there is nothing wrong with these ordinances. Councilmember Huber indicated that the clearer the language is the easier to enforce.

PAYMENT APPROVALS

A. February 26, 2013, payables \$11,853.02 #3

MOTION: Move to pay February 26, 2013, Payables in the amount of \$11,853.02.
Motion made by Councilmember Huber; seconded by Councilmember Cort.
Motion Carried: 5 yes; 0 no.

MAYOR'S REPORT

- Mayor Helland spoke with Cal regarding block grant/R&D Grant under million matching funds. Need to contact three lending institutions to see if they will lend the money and this is the last thing to be completed in this application process.
- Email from Paul Demsey regarding warm spring's agreement worked out, should I sign the contract. Agreement to sign from the Council.
- Meeting with the Council on March 5, 2013, at 6:00 p.m.; also meet with the Union at 7:00 p.m.
- Urban Growth meeting March 21, 2013, hearing.

COUNCIL DISCUSSION

- Councilmember Huber reported that she attended the Law & Justice Council and volunteered to be on the 3-tenths committee which meets on Tuesdays. This issue will be on the August primary ballot and this is where Chris' salary and benefits comes from – the 3-tenths money. There are five people in the county that gets paid by that money.
- Councilmember Gilmour read in the paper about four million new seats – spoke with Cal regarding water rights. Paul Jewel needs to speak with Mayor Helland.
- **FYI** in packet: Scholarship recruitment for nomination of student for scholarship.
- Letter to Mayor and Council Members from Joe Paul, Sports Facilities Manager, Kittitas Schools on February 14, 2013, regarding thanking the police, fire and medical assistance at sporting events.

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Adjourn at 8:05 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer