

**City of Kittitas
Council Meeting Minutes
March 26, 2013**

EXECUTIVE SESSION @ 6:30 P.M.

1. Potential Litigation RCW 42.30.110
2. Complaint Against a Public Official RCW 42.30.110

No decisions were made in Executive Session

COUNCIL MEETING

Mayor Tony Helland called the regular Council Meeting of the Kittitas City Council to order at 7:30 p.m., March 26, 2013.

Council members present were Jerry Gilmour, Linda Huber, Rick Hink, Cliff Helgeson, and Pat Cort.

Staff present was Arda Sandalow -Clerk Office Assistant; and Michelle Gieger – Building Inspector and Bryan Nash – Public Works; Chris Taylor – Police Department; Katherine Kennison -Attorney.

Mayor Helland led those assembled in the Flag Salute. Roll Call: all present.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of regular City Council meeting of March 12, 2013.
Motion by Councilmember Hink; seconded by Councilmember Huber.
Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Motion to approve the agenda as presented.
Motion by Councilmember Huber; seconded by Councilmember Cort.
Motion Carried: 5 yes; 0 no

PUBLIC APPEARANCE COMMENTS

- None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

- Bryan Nash – Public Works – reported that the City is moving ahead on King Street Project. Base prep work will be in Mid-April and Paving in May. Jerry Gilmour asked how far into private property Patrick Avenue Project would infringe and he was told that is the County’s jurisdiction.
- Bryan Nash also indicated they were working on the water tower upgrading the ventilation in the chlorinator room; it was not up to code.

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- Parks Department, Councilmember Cort reported that Jerry measured and had given the information to Cal and that they were having a Parks Committee meeting on the 27th of March at 6:00 p.m.
- Also Pat Cort reported she the City of Ellensburg had a meeting on the 1st of March and that they would donate/sell the planters and garbage receptacles for a nominal fee of \$1 each or donate them. Pat has talked to some businesses and that they will be responsible for garbage removal and up keep with the planters. Mayor Helland stated that the City may have to change City code to allow for the planter's and garbage receptacles appearance.

B. Budget Report (informational only) #2. (dated 03/06/2013)

C. Treasurer's Report (informational only) #3 (dated 03/06/2013) Councilmember Gilmour directed the Council to review the current expense which he thinks is on the low side.

UNFINISHED BUSINESS

A. Union Negotiations

MOTION: to Ratify Union Contract was made by councilmember Hink; seconded by Cort.
Motion carried: 5 yes 0 no

B. Building Inspector/Building Department Inc.

MOTION: to permanently table issue was made by councilmember Hink. No further discussion.

B. Vehicle Use Policy - MOTION to Table

C. Council Rules of Procedure – MOTION to Table

D. VFW Flags - Mayor Helland and Pat Cort have been looking at what type of flag holder will work with the planters. **Motion to Table** for additional information.

Also discussed that the current flag is tattered and the need to purchase a new flag for the City Hall.

NEW BUSINESS

A. Food Bank Summer Lunch Program – Roger McCune-director of Ellensburg Food Bank and Carla Tacher Food Manager spoke about the program and serving free lunch to children in the Park and using the Community Hall if the weather is bad. They will use the Community Hall for approximately 2- 2.5 hours per day 11:15-1:30, Monday – Friday June 17 – August 16, 2013. Lunch would be served between 12:00 and 12:45, lunch is free to 18 and younger and meals can be purchased for \$3.50. They also try to schedule activities such as face painting, bounce house, balloon man, and fire trucks. Etc.

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MOTION: to approve F.I.S.H. using the Community Hall/Gazebo Park by Gilmour; seconded by councilmember Huber. Motion carried 5 yes 0 no.

B. Resolution 13-009 – Waiving the competitive bidding requirements for Operating Engineers

MOTION: to approve resolution 13-009R made by Councilmember Huber; seconded by Councilmember Cort.

Motion carried 5 yes 0 no.

C. Selection committee for Engineer Consultant – Approval from council to start a selection committee for Patrick Street Project. Mayor Helland, councilmembers Huber, Helgeson, Clerk Debbie Lee and Bryan Nash from Public Works will be on the committee and will meet Friday March 29th @ 6:00 p.m. The committee was advised to go through the notebooks and get familiar with the five applicants.

PAYMENT APPROVALS

A. March 26, 2013, payables \$18,595.86 - #3

MOTION: Move to pay March 26, 2013, Payables in the amount of \$18,595.86.
Motion made by Councilmember Huber; seconded by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

MAYOR'S REPORT

- Mayor Helland reported that the compost facility pulled out of Elk Heights is interested in some real estate in the City of Kittitas. Councilmember Huber stated that this is not the type of business the City wants to attract; all other councilmembers would like to hear what they have to say. Mayor Helland will ask them to come speak to council. Discussion was had regarding the truck route, how many trucks would access Kittitas etc.
- Letter from Kittitas County Board of Commissioners regarding the Support for Yakima Basin Integrated Plan was given to council, they would possibly like them to come and speak to the council.

COUNCIL DISCUSSION

- Councilmember Gilmour would like to just pass the personnel policy as written, councilmember Huber and Cort stated that there are a couple items that needs to be tied in to the present policy.

Adjourn at 8:14 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer