

**City of Kittitas
Council Meeting Minutes
May 14, 2013**

EXECUTIVE SESSION 6:30 p.m.

No decisions were made in the executive session.

COUNCIL MEETING

Mayor Tony Helland called the regular Council Meeting of the Kittitas City Council to order at 7:10 p.m., May 14, 2013.

Council members present were, Linda Huber, Rick Hink, Cliff Helgeson, Jerry Gilmour and Pat Cort.

Staff present was Debbie Lee-Clerk/Treasurer; Bryan Nash – Public Works; Dave Anderson- Police; Brent Nierman-Police Chief; Ben Whitehurst-Fire Department.

Mayor Helland led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of regular City Council meeting of April 23, 2013. Motion by Councilmember Huber; second by Councilmember Gilmour. Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Hink made a motion to approve the agenda as presented. Seconded by Councilmember Helgeson. Motion Carried: 5 yes; 0 no

PUBLIC APPEARANCE COMMENTS

- Charlie Sorenson 1970 Sagehills Drive-expressed her concerns with Pacific Clean locating in her area. Main Street would be the truck route and 102 trips per day. What additional information should the City get regarding spills, conditional use permit, etc?
- Terri Lundberg 1780 Sunset Road- Discussion regarding Pacific Clean purchasing the Ron Slater property. She stated Commissioner's welcomed Pacific Clean. Gave council a notebook of testimonies from people against Pacific Clean.
- David Young 17880 Vantage Hwy-Discussion against Pacific Clean.
- Debbie Young 17880 Vantage Hwy- Stated that the proposed site is 60 feet from her front door. Her concerns are traffic and safety.
- Ian Elliot 250 Cattail Road- Discussion against Pacific Clean
- ? (Did not understand the name) 281 Ridgeview Road- (Elk Heights) - discussion against Pacific Clean.
- Nadine Johnson 401 Mason – Discussion against Pacific Clean.

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- Gail Curtis 1780 Sunset Road – Discussion against Pacific Clean.
- Steve Arington 305 W. Patrick – Complimented Bryan Nash Public Works on how good of a job he is doing for the City.
- Councilmember Huber thanked everyone for coming to the Council Meeting.

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

- Bryan Nash – Public Works –Spraying of alleys and public right of way has been completed.
- King Street work has begun. Operating Engineers are grading on May 17 and Paving on May 22
- Planters have been delivered and many have been adopted
- Park Grant – Bryan will be getting the materials for the picnic shelter.
- City of Ellensburg came and swept the streets (8 hours).
- Storm drain connection on King Street and Railroad will be done after King Street is paved.
- Bryan received one bid back so far on the Public Works Building.
- Lights at the Welcome sign will cost \$1700, PSE will make the connection, and lights will be on both sides. Money is not in the budget for this.
- Bryan talked to Cal and if the money is tight in the Park Grant due to cost over runs we could justify not doing the basketball court, it could save approximately \$1000. Discussion was had regarding the trusses, Bryan stated that it would be best to use what the plans showed it would be less maintenance and would match the gazebo. Councilmember Huber said she would go to the County again and see if the City of Kittitas could get some REET money, we are the only City that has not gotten any.
- Discussion was had regarding Church's being charged commercial ERU's. Council agreed to change the ordinance to have Church's be residential.
- Chief Nierman-Police Department- Officer Taylor is in his 2nd week at the K-9 academy. Officer Anderson and Chief Nierman modified their shifts.
- Officer Anderson stated that he went to training in Dallas Texas last month on an ASPEN grant for crimes against women. Very informational.
- Treasure's Report-Councilmember Gilmour was concerned that the current expense is very low. Councilmember Huber stated that it has actually increased since the beginning of the year. Discussion was also had regarding that all departments are fewer than 34%. Mayor Helland said he is still trying to decide on what internet supplier to go with and we could save some money there.
- Budget Report-no comments

UNFINISHED BUSINESS

- A. Vehicle Use Policy** – Councilmember Cort handed out a sheet with discussion points.
- Vehicle pre inspection-discussion was had that this could be time consuming/also needing a daily report. Councilmember Hink asked if the City would get a break from Insurance for doing this, Councilmember Huber thought not.
 - Personnel File- each employee would have to show proof of Insurance and sign the Vehicle

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Use Policy.

- Daily travel logs with beginning miles and ending mileage, Councilmember Huber thought if the city did have this in their policy that it would give the auditors something to audit against and if the city was not in compliance we could get a possible finding.
- Vehicle Storage- All city vehicles would be stored behind the locked gates at night.
- Use of vehicles during business hours employees would need drivers abstract. All employees required to use City vehicles it would be a cost savings.
- Maintenance schedule-Officer Anderson stated that WSP had schedules that all vehicles get oil changed at 5,000 miles, 10,000 etc.
- Discussion regarding the transmission went out in the Tahoe. (#403)
- Keeping a daily log on vehicles would be very time consuming for Public Works, since he is in the dump truck, grader, mower, pick up, etc. Maybe just a weekly log?
- Bryan stated he would give department heads a copy of his maintenance schedule he has if they wanted.
- Possibly the City Attorney Katherine could answer a couple questions.
- **TABLED**

NEW BUSINESS

A. Marchel Annexation – 13-011R A RESOLUTION OF THE KITTITAS CITY COUNCIL DECLARING ITS INTENT TO ANNEX THE REAL PROPERTY DESCRIBED IN EXHIBIT “A” AND DEPICTED ON EXHIBIT “B”, COMMONLY KNOWN AS THE MARCHEL ANNEXATION. 27 acres previously owned by Olympic Pipeline (behind KC Diner and freeway to center of fruit stand). Councilmember Huber asked if we would still be in compliance with the UGA and Mayor Helland stated yes he had talked with SCJ Alliance and Katherine. Will have two public hearing to adopt the Ordinance on May 28th and July 9th 2013.

MOTION: to approve Resolution 13-011R was made by Councilmember Huber; second was made by councilmember Gilmour. Motion carried; 5 yes 0 no.

B. Darren Wright WSP- When The Clock Strikes You-Darren Wright Vice President of the Fraternal Order of Police spoke to council regarding the May 2 and 3. They did a DUI prevention program with the Kittitas School District, New Life church, Kittitas Fire Department, and Kittitas Police. Kids were selected from school and spent the night at the church preparing a skit regarding DUI consequences. Kittitas Fire Department prepared the kids breakfast, went to an all school assembly and a family got a death notice from the WSP chaplain. This program rotates every four years between schools. Mayor Helland stated he would like council to be aware of this next time so they could witness this, it was very emotional.

C. Dog Variance Application Process – Councilmember Cort would like to make the process easier and have the Mayor make the decision. Mayor Helland appreciates the applicants coming before council as it shows that they are responsible pet owners. Discussion was had that the ordinance states that council has to approve the variance. Bev Allphin inquired if pit bulls were banned in City limits she was

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advised they are not, the City does have dog specific language saying dangerous/vicious dog.

- D. Bev Allphin inquired if pit bulls were banned in City limits she was advised they are not, the City does have dog specific language saying dangerous/vicious dog.

PAYMENT APPROVALS

A. May 9, 2013 payables \$32,089.11 - #6

MOTION: Move to pay May 9, 2013, Payables in the amount of \$32,089.11.

Motion made by Councilmember Huber; second by Councilmember Cort.

Motion Carried: 5 yes; 0 no.

B. April payroll/May Mid-Month Draw \$43,041.19- #7

MOTION: Move to pay April Payroll/May Mid-Month Draw in the amount of \$43,041.19. Motion made by Councilmember Huber, seconded by Councilmember Cort. Motion carried 5 yes 0 no.

MAYOR'S REPORT

- Mayor Helland reported that he is looking at internet/IT providers. He has narrowed the search to Charter (more money) and Fairpoint (close to what the City currently pays). The City still needs to find an IT person and they would help with the web page.
- Looking into grant money from COG for street lights, getting a cost update from PSE.
- Letter was sent to Washington State Parks asking to donate or sell for \$1 the train depot and all related property, approximately 9.25 acres that the City currently maintains, looking to put in more irrigation, an information kiosk, and mini RR station. Possibly trade w/ historical society in Ellensburg.
- Gray & Osborne is working on a CDBG planning only grant to get sewer services to South Main.
- Mayor Helland stated his computer is dying.

COUNCIL DISCUSSION

- Councilmember Gilmour asked if the City had heard anything regarding the UGA- nothing
- Chamber will be coming out to give the presentation to council regarding the Car Show.

ADJOURN: 8:44 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer