

**City of Kittitas
Council Meeting Minutes
May 28, 2013**

COUNCIL MEETING

Mayor Tony Helland called the regular Council Meeting of the Kittitas City Council to order at 7:00 p.m., May 28, 2013.

Council members present were, Linda Huber, Rick Hink, Cliff Helgeson, and Jerry Gilmour.

Staff present was Debbie Lee-Clerk/Treasurer; Bryan Nash - Public Works; Dave Anderson- Police; Jose Preciado-Fire Department; Brenda Bach -WWTP; Mike Meskimen-Gray & Osborne; Jerry Litt-SCJ Alliance.

Mayor Helland led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of regular City Council meeting of May 14, 2013.
Motion by Councilmember Hink; second by Councilmember Gilmour.
Motion Carried: 4 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Huber made a motion to add election of Mayor Pro Tem to the agenda under New Business F. Second by Councilmember Helgeson to approve the agenda as amended.
Motion Carried: 4 yes; 0 no

PUBLIC APPEARANCE COMMENTS

- Ron Earwood stated he made a complaint to the Police Department about speeding in his neighborhood.
- Dot Nichols complained about dogs barking constantly in her neighborhood.
- Mayor Helland advised them to come in and fill out a complaint form.

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

- Brenda Bach- WWTP; she has received 3 quotes to get the water tower painted. Documentation will put in the council packets next meeting Also talked about putting a logo on the water tower. Councilmember Huber asked if the water tower painting project was put in the budget this year, if not and they move forward, the City will have to have a budget amendment.
- Sturdy Engineering modified the SBR in preparation for the curtains being taken out. This is an involved process and will need to be put in the budget for next year.

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- Bryan Nash-Public Works; Streets were swept last week. Moving ahead on King Street, the weather has caused a small delay; they will begin paving on June 4th. Bryan also stated he has all the parts for the storm drain at King and Railroad, and they have been paving that as well.
- Six Year Street Plan needs to be addressed at the TBD meeting, following the regular scheduled Council Meeting. Councilmember Gilmour was asking about the yellow section on s" street regarding water lines. Council needs to think of ways to come up with match money for projects.
- Jerry Litt- SCJ Alliance; still waiting for word on the UGA.
- Mike Meskimen-Gray & Osborne; nothing
- Dave Anderson; Police Department; informed council that he went to training regarding being in compliance with grants. Website needs to be updated, allowing citizens that we serve to have better access. Also, need to show how the complaint process works.
- Change the ordinance to have Churches be residential.

UNFINISHED BUSINESS

A. Vehicle Use Policy

- Councilmember Huber explained that her concerns were budgetary, that the new/used vehicles were one year older and with more mileage. If the City is ever going to be able to get better vehicles we need to take a look at keeping a check on mileage and maintenance. Huber was also curious as to why the K9 vehicle was excluded? Is the K9 fund supplying the fuel to transport the dog? The Vehicle Use Policy has not kept up with officers not living in the area of the City of Kittitas, a majority of past officers lived in the area. Councilmember Huber suggested that council look at merits on both sides; police and budget.
- Jose Preciado-Fire Department: Asked if this would take more time for Police to respond to calls. Personnel File- each employee would have to show proof of Insurance and sign the Vehicle Use Policy.
- Dave Anderson-Police Department: Dave has concerns about leaving a weapon in an unsecured vehicle. Dave looks at a take home car as a benefit, it is more flexible.

MOTION: Councilmember Huber made a motion to pass the vehicle use policy excluding item M- Police Vehicles until further discussion. Second by councilmember Hink. 4 yes 0 no.

NEW BUSINESS

A. Marchel Annexation-Public Meeting 7:27

1. Jerry Litt-SCJ Alliance: Stated that everything looked in order.
2. Next public hearing is for July 9th. Public meeting was closed at 7:29 with no public comment.
3. Council Gilmour had a question, if a fertilizer plant was going down there? NO

B. Public Meeting 13-012 Resolution-Planning only grant sewer study Gray & Osborne

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- 7:30 meeting was opened Jose Preciado was the interpreter. City Hall is handicap accessible. A discussion was had regarding application for planning only grant and one application per cycle. Handouts were provided to the public. Sewer services are not available south of Iron Horse trail to 1-90 exploring different options not serve entire project with gravity. Councilmember Huber stated that when area s get developed the City needs to make sure that the development standards are in place. Public meeting was closed at 7:35, no public comment.

MOTION: To approve Resolution 13-012 Planning only Grant CDBG sewer services Gray & Osborne was made by Councilmember Huber; second by councilmember Helgeson.
Motion carried: 4 yes 0 no.

C. Ordinance 13-013 "Delinquent Accounts" amendment fixing typo.

MOTION: To approve Ordinance 13-013 was made by councilmember Hink; second by Huber.
Motion carried: 4 yes 0 no.

D. Public Meeting Ordinance 13-0114 Extending Moratorium on Medical Marijuana. Public Meeting opened 7:39 closed 7:40. Mayor Helland said that the City is not going to make any decisions on marijuana gardens at this time on the advice of the attorney.

MOTION: Motion was made by councilmember Gilmour, second by Councilmember Huber.
Motion carried 4 yes 0 no.

E. Dog variance application- Randy Coles – Randy has 5 dogs, 3 were given to him from a relative now passed. The City has an ordinance stating no more than 3 dogs. Per Bev Allphin, Terry Bryant was denied for a kennel. The City cannot approve a variance, it goes against City ordinance. Mayor Helland asked Randy to come in and talk with him.

MOTION: Was made by councilmember Hink to table the variance.

F. Mayor Pro Tem – Pat Cort resigned 15th of May; she was also the chair of the TBD.

MOTION: Councilmember Hink nominated Councilmember Huber to be Mayor Pro Tem, second by Councilmember Helgeson. Motion carried 4 yes 0 no.

PAYMENT APPROVALS

G. May 28, 2013 payables \$40,349.79 – #6 Councilmember Huber asked if Property Tax is always paid this early and yes in the past it has.

MOTION: to pay May 28, 2013, Payables in the amount of 40,349.79.
Motion made by Councilmember Huber; second by Councilmember Hink.
Motion Carried: 4 yes; 0 no.

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MAYOR'S REPORT

- Mayor Helland reported that the City is moving along on the planters and all have been adopted. We should be getting the trash receptacles from the City of Ellensburg soon.

COUNCIL DISCUSSION

- Councilmember Gilmour asked if 5 K returned to fix the generator. Mayor Helland said that it is in Cal's hands and the bonding agency.

ADJOURN: 7:58 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer