

**City of Kittitas
Council Meeting Minutes
June 11, 2013**

COUNCIL MEETING

Mayor Tony Helland called the regular Council Meeting of the Kittitas City Council to order at 7:00 p.m. June 11, 2013.

Council members present were; Rick Hink, Cliff Helgeson, and Jerry Gilmour. Councilmember Linda Huber was absent.

Staff present was: Debbie Lee-Clerk/Treasurer, Bryan Nash – Public Works, Dave Anderson- Police, Brent Nierman Chief of Police.

Mayor Helland led those assembled in the Flag Salute.

MOTION: Motion by Councilmember Hink to excuse Councilmember Huber's absence; second by Councilmember Gilmour. Motion carried 3 yes 0 no.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of regular City Council meeting and TBD meeting of June 11, 2013.

Motion by Councilmember Hink; second by Councilmember Helgeson.

Motion Carried: 3 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Hink made a motion to approve the agenda as presented; second by Councilmember Helgeson. Motion carried 3 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports:

- Bryan Nash Public Works stated King Street is paved, fixing the shoulders within the next week.
- Crack sealing of the City streets is 50% complete.
- Operating Engineers is having their annual Top Hands competition on June 22, 2013 and encouraging all councilmembers to attend.

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- Brent Nierman Chief of Police gave handouts showing Police Department vehicle maintenance log, they will check issues on a weekly basis and log monthly. Also, will calculate MPG monthly.
- Debbie Lee Clerk/Treasurer stated that Jose Preciado (Northern Energy) gave a Fairpoint phone system to City Hall and discussion was had regarding the benefit of a new system. Bill at Fairpoint agreed to install the system at no charge. The City will have to purchase a couple more phones, but the benefits of switching will be great. Council gave their approval.
- WFOA scholarship was awarded in the amount of \$550 for their annual conference September 17-20. The City will have to pay and then get reimbursed after Debbie attends the conference. The majority of the conference hotel and attendance will be covered, so the cost will be minimal. Council gave their approval.
- Budget & Treasurer Report; Mayor stated that all budget looked pretty good. Councilmember Gilmour is concerned about the assistant clerk's wages.

UNFINISHED BUSINESS

A. Vehicle Use Policy

- Tabled

B. Dog Variance-Randy Coles

- Tabled
- Mayor Helland said that Randy is working on finding a home for 1 dog. Randy is supposed to license one dog per paycheck. Councilmember Hink asked if there was an Ordinance on Kennel/Breeding and Mayor Helland stated no.

NEW BUSINESS

A. Six year street plan:

- Councilmember Helgeson asked if the money was secured from STP-yes. Mayor Helland said that the City will need to come up with match money. The water mains need to be moved. It will not take much to meet the matching funds with the backhoe/labor. Mayor Helland submitted an application last month for the illumination project; the City stands a good chance of receiving the COG money.
- Council agreed that the order of the Six year street plan looked good. A public meeting will be held June 25, 2013 to accept the six year plan.

B. Water tower paint discussion:

- 3 bids for the water tower painting were received, the 3rd bid was 2x as much as the others, and it included soda blasting. Councilmember Helgeson asked if that application would last longer. Mayor Helland is going to talk to John Kitchens to see what the City of Ellensburg does, how they paint and who paints for them. The top and bottom are worse due to weather. The City

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would have to pay prevailing wage. Paragon's bid does not take prevailing wage into consideration.

PAYMENT APPROVALS

A. June 11, 2013 payables \$26,121.18 – #7

MOTION: Move to pay June 11, 2013 payables in the amount of \$26,121.18.

Motion made by Councilmember Hink; second by Councilmember Gilmour.

Motion Carried: 3 yes; 0 no.

B. May Payroll/June mid-month draws \$43,295.41 – #8

MOTION: Move to pay May Payroll/June Mid-month draw in the amount of \$43,295.41. Motion made by Councilmember Gilmour; second by Councilmember Hink.

Motion carried: 3 yes 0 no.

MAYOR'S REPORT

- Mayor Helland reported that the UGA was passed. A person has already come out and was inquiring about the annexation process. Councilmember Gilmour asked how would sewer get down to interchange, the City is aware that there would have to be an easement.
- Paul Jewell called and informed Mayor Helland that the City will get \$12,000 for the Gazebo Park from County REET fund, the City of Kittitas will have to spend and then get reimbursed. Mayor Helland needs to write a letter to the commissioners.
- Due to the stability of Symplified the City is switching it internet provider to Fairpoint and Rufus Technology for IT support. It is the easiest and least expensive route to go.
- The COG grant was submitted for the illumination project on Main Street.
- Ken Graham from the State Parks called and the state has not officially Ok'd the Iron Horse Park. Mayor Helland said that it looks good; he needs to write another letter stating the City's intention for the park in more details, how it will be accomplished and a time line. The building needs to be raised and a new foundation. The State does not want to sell but will possibly do a 99 year lease; council gave their approval to keep moving ahead.
- Opportunity for the front office to have an intern needing their hours for college, the council would have to approve this.
- A letter was received from Judy Jones to serve on the library board to fill the vacancy. Bylaws state that the board member has to live in City limits. Mayor Helland stated that the library can change their bylaws.

COUNCIL DISCUSSION

- None

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ADJOURN: 7:40 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer