

**City of Kittitas
Council Meeting Minutes
August 13, 2013**

COUNCIL MEETING

Mayor Tony Helland called the regular Council Meeting of the Kittitas City Council to order at 7:00 p.m. August 13, 2013.

Council members present were: Rick Hink, Jerry Gilmour, Linda Huber, Darrell McLean and Cliff Helgeson.

Staff present was: Debbie Lee-Clerk/Treasurer, Bryan Nash – Public Works, Dave Anderson- Police, Brent Nierman- Chief of Police, Brenda Bach – WWTP, Lynette Johnson – Library.

Mayor Helland led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of regular City Council meeting dated July 23, 2013. Motion by Councilmember Hink; second by Councilmember Gilmour.
Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Addition to the agenda under new business (E) Trash Receptacles.

MOTION: Councilmember Huber made a motion to approve the agenda as amended; second by Councilmember Hink. Motion carried 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

NONE

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

- **STREETS:** 12th Annual Kruisin Kittitas Car Show went well, Councilmember Gilmour thought there was a bigger crowd, and Mayor Helland will meet with Kittitas County Chamber at a later date and discuss how things went.
- Bryan Nash wanted to thank everyone who helped on Saturday August 10th with the clean up as well as the Church group.
- Public Works building was discussed and Bryan got a price of approximately \$129,000, this included demolition of the old Public Works building. This cost would be split between three funds; water, sewer and Capital Improvements. Councilmembers Cliff Helgeson and Darrell McLean are on the committee with Bryan Nash to move forward with this project, they will meet on Thursday the 15th at 7:00 p.m. Council also suggested that the City look at financing

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half of the project with a loan. Mayor Helland will look into that.

- **LIBRARY:** Lynette Johnson introduced the library's new board member Judy Jones. Lynette also mentioned that they still have one vacancy on the board.

MOTION: To approve Judy Jones to the Library Board was made by Councilmember Huber; second by Councilmember Gilmour. Motion passed 5 yes 0 no.

B. BUDGET REPORT #2

- No Comment

C. TREASURER'S REPORT #3

- No Comment

UNFINISHED BUSINESS

A. Vehicle Use Policy-

- Discussion was had that we already had a Policy in place and why was it still on the agenda, council still needed to make a decision about Police taking the vehicles home. This is a concern because of aging vehicles. #401 Chief will be moving back to the City so that will not be an issue, #403 will need to take the Tahoe home since it is K9, #402 has lived out of City limits since his hire. Chief Nierman stated that most of the travels to town are limited and they coincide with errands that they have to run. They also discussed if vehicles were parked that they could potentially pass the accident on the way to town and have to get the car out, firearms out, etc. and that would take away from response time. Councilmember Huber would like to look at this issue during the budget process, mileage cost, insurance cost, and maintenance.

MOTION: Councilmember Gilmour made a motion to table; second by Councilmember Huber. Motion carries 5 yes 0 no.

B. Water Tower Paint-

- Council would like WWTP to narrow in on the price and have the cost of painting the water tower put into the budget for painting in the spring of 2014.

NEW BUSINESS

A. WATER USE EFFICIENCY – PUBLIC FORUM #4

- Brenda Bach with WWTP informed residents that the City has to have a measurable goal to conserve water; DOH recommended that a small goal be set so we can reach it. 6 years ago the City set a goal of 311 gallons saved per day per meter, that goal was reached, the City is at 306 gallons. The new goal is to reduce that by 5 gallons per day per meter to 301 gallons. By fixing

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leaks in the system and maintenance will help reach this goal. Council would like a mailing of tips to conserve water mailed out to the Utility Customers; this will go out with August utility bills.

MOTION: To adopt the Water Use Efficiency Goal of 301 gallons saved per day per meter was made by Councilmember Huber; second by Councilmember Helgeson. Motion carried 5 yes 0 no.

B. LIBRARY BYLAWS #5

- Highlighted sentences are the two that have been amended by the Library Board. Article II Section 1 should now read; the governing body of the Kittitas Public Library Board of Trustees (Board) is composed of five non-partisan member appointed by the Kittitas City Council. Article VII Section 1 should now read; Regular Board meetings shall be held monthly.

MOTION: To amend the library bylaws as mentioned above was made by Councilmember Huber; second by Councilmember Helgeson. Motion carried 5 yes 0 no.

C. LIBRARY TRIBUTE – VAL GILMOUR/CRYSTAL CHURCH #6

- See attached letter presented by Val Gilmour, they would like the Council to consider naming the library Gilmour Memorial Library for Marylou's years of support of the library. Val Gilmour will be responsible for having a sign made.

MOTION: To name the Kittitas Library- Gilmour Memorial Library was made by Councilmember Hink; second by Councilmember Huber. Motion carries 5 yes 0 no.

D. IRON HORSE PARK – FORMAL VOTE

- Mayor Helland explained that for the grant process, the City needs a formal vote to accept the lease agreement from the State. The attorney is making a few changes and Mayor Helland would like council to entertain a motion to accept the lease.

MOTION: To accept the Iron Horse Park lease was made by Councilmember Hink; second by Councilmember Gilmour. Motion carried 5 yes 0 no.

E. TRASH RECEPTICLE PLACEMENT

- Bryan Nash – Streets informed Council that the trash receptacles were placed on the sidewalks according to ordinance and some resistance was had by business owners. Council agreed that if they were placed according to ordinance nothing should be disputed.

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MOTION: To keep trash receptacles where they are was made by Councilmember Huber; second by Councilmember Helgeson. Motion carried 5 yes 0 no.

PAYMENT APPROVALS

A. August 13, 2013 payables \$91,646.04 - #7

MOTION: Move to pay August 13, 2013 payables in the amount of \$91,646.04. Motion made by Councilmember Huber; second by Councilmember Helgeson. Motion Carried: 5 yes; 0 no.

B. June Payroll/July mid-month draws \$41,955.28 - #8

MOTION: Move to pay July Payroll/August Mid-month draw in the amount of \$41,955.28. Motion made by Councilmember Huber; second by Councilmember Hink. Motion carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Helland reported that he has the petitions the Fiddler's signed. Councilmember Huber said that this is not a Council action. That if a person wanted to submit these to the School Board on their own they could.
- Burnouts were a learning experience; Mayor Helland thought the band should play before the burnouts to keep the crowd in Kittitas. Possibly have misters next year.
- Acquiring the depot is moving ahead, the attorney has some insurance issues but she is working those out.
- A letter was received from the Union about opening up negotiations with the current contract.
- There was a water leak at the old Secondary School on 08-09-2013 this is the 4th or 5th leak in a short distance. The City needs to consider replacing the entire line, possibly applying for a grant.
- COG meeting was 08-07-2013 and the City of Kittitas was awarded a grant for the Main Street Illumination Project for \$100,000. We need to budget \$13,500 in 2014 for this project.

COUNCIL DISCUSSION

NONE

ADJOURN: 8:51 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer