

**City of Kittitas
Council Meeting Minutes
October 8, 2013**

COUNCIL MEETING

Mayor Tony Helland called the regular Council Meeting of the Kittitas City Council to order at 7:00 p.m. October 8, 2013.

Council members present were: Rick Hink, Jerry Gilmour, Linda Huber, Darrell McLean and Cliff Helgeson.

Staff present was: Debbie Lee-Clerk/Treasurer, Bryan Nash – Public Works, Dave Anderson- Police, and Brent Nierman- Chief of Police

Mayor Helland led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of regular City Council meeting dated September 24, 2013. Motion by Councilmember Hink; second by Councilmember Gilmour.
Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Huber made a motion to approve the agenda as presented; second by Councilmember Hink. Motion carried 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

(Didn't catch the name) asked if they could use the Community Hall two times per month to teach a health and wellness class. Council suggested that they come in to City Hall and write their request out and then present it to the council for discussion.

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

- **STREETS:** playground equipment is installed and ready for use.
- Bryan Nash will start working on the picnic shelter and other outdoor projects.
- RCAC loan application was approved for \$75,000, Bryan needs to call Geoff and get the specifics to finalize everything. Construction documents, bid package etc.
- Debbie and Bryan will be attending a seminar/workshop for financial grant applications on storm water at CWU on Wednesday.

- **POLICE:** Chief Nierman explained that it was pretty much business as usual, he was here tonight to give a letter of recognition to Officer Anderson. On 10-1-13 Officer Anderson

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responded to a house fire and used his patrol issued fire extinguisher to put out the fire. All occupants were out of the house. Officer Anderson's actions stopped the damage to the house.

B. BUDGET REPORT #2

- Mayor Helland stated that he is still in contact with Iron Horse State Park to try and receive the \$2000 for the annual maintenance agreement.
- The fire department in Entiat is interested in our old phone system; Tony will get in contact with Cal Jordan and try to get a fair price.

C. TREASURER'S REPORT #3

- No Comment

UNFINISHED BUSINESS

NONE

NEW BUSINESS

NONE

PAYMENT APPROVALS

A. October 8, 2013 payables \$27,447.56 – #4

MOTION: Move to pay October 8, 2013 payables in the amount of \$27,447.56.
Motion made by Councilmember Huber; second by Councilmember Hink.
Motion Carried: 5 yes; 0 no.

Councilmember Huber would like Debbie to verify that the check from 2009 that was not cashed was not included in the payoff amount on the Building before she mails the check. Robin Newcomb previous clerk came and I discussed this with her and she had an Amortization schedule the she used for the payoff and is certain this was a check that should be sent to Howard Clerf.

B. September Payroll/ October mid-month draws \$42,694.86 – #5

MOTION: Move to pay September Payroll/October Mid-month draw in the amount of \$42,694.86. Motion made by Councilmember Hink; second by Councilmember Helgeson. Motion carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Helland reported that the auditor is not on sight anymore. We are just waiting for the exit

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conference.

- The budget will be presented at next council meeting.
- RCAC funding was approved.
- The City did not receive the grant for the depot restoration. The City needs to form a nonprofit and get someone to write a grant for funding.

COUNCIL DISCUSSION

- Councilmember Gilmour inquired about WWTP personnel going on vacation and wouldn't an on call person be cheaper? He wanted to know what the permit stated.
- Councilmember Gilmour also was wondering if the library had submitted their budget.
- A handout on possible street lights was handed out and council was asked to look at the different choices. This would have to go out to bid due to the dollar amount.

ADJOURN: 7:36 p.m.

Attest:

Mayor Helland

Debbie Lee, Clerk/Treasurer