

**City of Kittitas  
Council Meeting Minutes  
February 11, 2014**

**COUNCIL MEETING**

Mayor Jerry Gilmour called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. February 11, 2014. Council members present: Rick Hink, John Camarata, Darrell McLean, Teresa McCollum-Jacobson, and Linda Huber. Staff present: Debbie Lee - Clerk, Chris Taylor - Police, Brent Nierman – Chief Police, Scott Ciraulo-Fire Chief, Michelle Geiger - Building Inspector, Bryan Nash – Public Works, Jose Preciado – Fire Department, Ben Whitehurst – Fire Department, and Brenda Bach -WWTP. Mayor Gilmour led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

**MOTION:** Motion to approve the minutes of the regular City Council meeting dated January 28, 2014. Motion by Councilmember Camarata; second by Councilmember Hink.  
Motion Carried: 4 yes; 1 abstain Councilmember Huber due to absence.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

Mayor Gilmour would like to add Mary Coy under New Business B. water/sewer deposit.

**MOTION:** Councilmember Huber made a motion to accept the agenda as amended; second by Councilmember Hink.  
Motion carried: 5 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

Corey Sinclair from CWU Recreation spoke to Council regarding the CWU Cycling Club race that will be held in Kittitas on March 15<sup>th</sup> and 16<sup>th</sup>. They have reserved the High School parking lot, it is a sanctioned event and an EMT will be on hand. Councilmember Huber suggested that they also speak with Chief Nierman for police/traffic issues.

**REPORTS OF OFFICERS AND SPECIAL GUESTS**

**A. Staff Reports**

**Brenda Bach WWTP –**

- Brenda reported that she has been working with SCJ Alliance regarding the Cities BOD and Ordinance issues. Nancy from Gray & Osborne suggested doing a study that would cost the City approximately \$3,000; this will help with future development of the City if a fruit processing company came to the City or a brewery. With this information the City would know what to charge for impact fees on the sewer /water system.

**MOTION:** Councilmember Hink made a motion to have Gray & Osborne complete the study for

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BOD impacts; second by Councilmember Camarata.  
Motion carried; 5 yes 0 no.

- Standard Paint will come and paint a 2 foot swatch on the water tower to check for oxidation and how the paint will adhere. This paint is patented and has a 20 year warranty. Councilmember McCollum asked for a sample.
- Due to increased population the City got notification that they were out of compliance with Department of Health on the Water Distributor Manager Level 2. They will issue an emergency certification and both Bryan and Brenda will get their level 2 certifications.

**Bryan Nash – Public Works**

- Mike at Gray & Osborne informed Bryan that the City does not need to do an archeology review on the Lewis Street Project. Also, the City does not need to purchase any right of ways for the Patrick Avenue Project.
- Construction specs have not been updated since 2007; Bryan gave them to Gray & Osborne to look at to see if they see anything that needs changed. They are updating the water/sewer and fire hydrant maps as well.
- Habitat for Humanity broke ground on their 3<sup>rd</sup> house.
- The Main Street Illumination Project is moving ahead, Bryan informed Council that the light in front of the apartment complex was missing from his map that he submitted earlier.
- The Dodge Power wagon and Aid Car sold. The blue Taurus did not, so Council gave their consent to sell it for scrap for \$250.00.
- Safe Route to School Grant was given to the Council for review, Bryan will resubmit and Councilmember Huber suggested Bryan approach the School to see if they would match. Grants look more appealing if the City has match money.
- Bryan reported that he went to Evergreen Rural Water's conference on Wednesday and took classes on Fire Hydrants and leak detection.
- Cal Jordan informed Bryan that Department of Commerce has grant monies available for street lighting. Bryan contacted PSE and they can do a lot of the work for us, scope of work, engineering, etc. They have 1.8 million available with 10% guaranteed for small cities.
- No word on the Energy Grant refund, Brian Lenz is working on this.

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- Before the City paves Lewis Street this year, Bryan thought it would be a good idea to replace the line going under before paving so they don't have to dig up the new street. Council would like Bryan to get pricing on the cost of the lines either 8" or 10".
- South Main Sidewalk is still working with ABC Holdings on getting an easement to place the sidewalk in front of the business; Mayor Gilmour will talk with them again this week.
- Plans for the Public Works shop need to be drawn up with specs. Michelle and Bryan can do the spec sheet but would like to have some professional plans drawn up. The cost would be \$1500 - \$2000. Council agreed this would be ok. Cal Jordan has agreed to do the boiler plate plans. Bryan said there was some money in the budget for this expense if they did not demolish the old building.

**Michelle Geiger – Building Inspector**

- Michelle explained to Council that the business's that have the containers cannot request a variance per Vivian at SCJ Alliance. The request would have to come from the planning commissions. Bryan will contact the previous members to see if they will do this, and then make a presentation to Council.

**Jose Preciado – Fire Department**

- The emblems were put on the new fire truck.
- Mike Long, Ben Whitehurst, Buddy Shuart and Jose Preciado got certified to drive the new truck. They wanted to thank Principal Brower and Bryan Nash for helping set the rodeo up.
- After the Council meeting the Fire Department would like Mayor Gilmour, Councilmember Hink and Clerk Debbie Lee help place the numbers on the new fire engine.

**Chief Nierman – Police Department**

- Juvenile activity has calmed down since the arrest of three juveniles earlier this month.
- Brent would like to thank Bryan Nash for getting the streets plowed and sanded.

**UNFINISHED BUSINESS**

**A. Ramos – Donation of Vacant Land for Plotted Alley**

- Council had discussion about the land and thought that it raised too many issues. A letter to Mr. Ramos will be sent thanking him.

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**NEW BUSINESS**

**A. Dog Variance – Brent Nierman**

**MOTION:** Councilmember Camarata made a motion to accept the variance; second by Councilmember Huber.

Motion carried: 5 yes 0 no.

**B. Utility Deposit – Mary Coy**

- Mary purchased a second rental property in the City of Kittitas and was asking Council to refund her deposit as she has a good payment history with the City. Mayor Gilmour explained that we have to abide by the ordinance. Councilmember Huber stated that we need to be consistent and fair with all citizens and will look at the ordinance.

**PAYMENT APPROVALS**

**A. February 11, 2014 payables \$23,531.74**

**MOTION:** Councilmember Huber made a motion to pay February 11, 2014 payables in the amount of \$22,531.74; second by Councilmember Hink.

Motion carried: 5 yes 0 no.

**B. January Payroll/February Mid-Month Draw \$44,053.68**

**MOTION:** Councilmember Hink made a motion to pay January Payroll/February Mid-Month Draw in the amount of \$44,053.68; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

**MAYOR'S REPORT**

- Chris Marchel filed for a Boundary Line Adjustment
- Colockum Brewery renewed their liquor license.
- Cocoa and a Book started today at the library; and they had 48 2<sup>nd</sup> graders and 42 kindergartners.

**COUNCIL DISCUSSION**

None

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**ADJOURN: 8:00 p.m.**

**Attest:**

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Mayor Gilmour

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Debbie Lee, Clerk/Treasurer