

**City of Kittitas
Council Meeting Minutes
March 11, 2014**

COUNCIL MEETING

Mayor Jerry Gilmour called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. March 11, 2014. Council members present: Rick Hink, John Camarata, Darrell McLean, Teresa McCollum-Jacobson, and Linda Huber. Staff present: Debbie Lee - Clerk, Chris Taylor - Police, Brent Nierman – Chief Police, Scott Ciraulo-Fire Chief, Michelle Geiger - Building Inspector, Bryan Nash – Public Works, Buddy Shuart – Fire Department, and Brenda Bach -WWTP. Mayor Gilmour led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion by Councilmember Hink to approve the minutes of the regular City Council meeting dated February 25, 2014 and the Executive Session minutes dated March 4, 2014; second by Councilmember Huber.

Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Hink made a motion to approve the agenda as presented; second by Councilmember Huber.

Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

Bryan Nash PW –

- Bryan reported that he and Mayor Gilmour looked at the Livestock Ordinance and there are discrepancies within the Ordinance. The word permit only did not get deleted from the Ordinance. Councilmember Huber suggested starting a list of instances we find and fix all at the same time. Also the Planning Commission will have some possible changes. Resident Tiny Allphin asked if the old Palmerio residence was in the City limits and no they are not but they are in the UGA, which they are applicable to some of the Cities Ordinances.
- A water service line broke on Thursday and it took all of Friday to repair, there is another one further down the street that Bryan will get to as time allows.
- Work will begin on the ramp for the Yard Waste Dumpster tomorrow. The Yard Waste fee will be figured on cubic feet.

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- The water/sewer connections to the new Habitat House will be done soon.

Brent Nierman – Police Chief

- April 21-23 Officer Taylor will be at a Domestic Violence Conference in Seattle. This was paid for with a grant from ASPEN.
- Officer Taylor and K9 Lucy were able to do an active search on two separate cases. This is good training for both.
- Brent has noticed some search issues with the Cities Code lookup. The bail/fee schedule is in the Code and needs to be removed as the State updates those charges yearly and it is incorrect. This will be changed when we update next.

Scott Ciraulo – Fire Chief

- Engine 951 has been on several calls, 8 of the 13 volunteers have been trained to drive and pump with this engine.
- Scott is still working on selling the old engine.
- A burn permit has been acquired for 106 N. Okanagan for April 26th. Thorp Fire District #1 will be in on the training as well and will provide the dumpster. Kittitas will purchase the OSB. Michelle called PSE and got the power disconnected. Scott will also post some door hangers in the neighborhood affected.

B. Budget Report

No Comment

C. Treasurer's Report

No Comment

UNFINISHED BUSINESS

A. Planning Commission

- Gail Johnson submitted a letter of interest. Discussion was had that they still have a vacancy and who might be interested in filling it.

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MOTION: Councilmember Camarata made a motion to appoint Gail Johnson to the Planning Commission; second by Councilmember McLean.
Motion carried; 5 yes 0 no.

NEW BUSINESS

A. Symplified Contract

- Items in question
- Update yearly Insurance and locations
- Tenant will have exclusive use of the Facilities
- Turn in keys/pick up keys
- Automatically renewed for 5 additional terms
- Landlord reserves rite to renew
- Not interfere with City business.
- Delete assignment subletting
- Mounting location back to original state no cost to tenant
- Interference unless it is something the City is needing
- Termination vice versa
- Have the attorney check the indemnity clause
- Miscellaneous only Symplified and the City.
- Exhibit D Equipment/size/location
- Discussion was also had regarding a separate electrical meter or charge a flat monthly rate
- Bryan and the Mayor will meet with Symplified on March 26th and have them look at the contract and the changes. Then it will be sent to Katherine.

B. Gray & Osborne – “On Call Services”

- Nancy Mortar explained that the City has not had an on call contract since 2008. When the City has something to add to the “On Call Services” it will be added as an addendum. Example the BOD Study or the Prosperous Study.

MOTION: Councilmember Huber made a motion to accept the “On Call Contract” upon Katherine’s approval; second by Councilmember Hink.
Motion carried: 5 yes 0 no.

C. Gray & Osborne – High Strength Wastewater Study Contract

- Rob with Gray & Osborne explained that they will be looking at the cost to treat waste and the expense to process that waste. It will be a fair process so residential is not paying for industry’s wastewater. They will have a recommendation of what to charge the customer and it can be written into the City Code. This will also be beneficial as it is a part of the Cities future and

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growth.

MOTION: Councilmember Huber made a motion to accept the High Strength Wastewater Study Contract; second by Councilmember Hink.
Motion carried; 5 yes 0 no.

D. Gray & Osborne – TIB Lewis Street Consultant Agreement

- Mike explained that this is the design and construction part of the agreement; it includes grading, staking, and topography for \$9,250.00. It is a TIB required contract.

MOTION: Councilmember Huber made a motion to accept the TIB Lewis Street Consultant Agreement; second by Councilmember Hink.
Motion carried; 5 yes 0 no.

E. Resolution Waiving the Competitive Bidding Requirements 14-002R

- This is the standard Resolution used in the paving projects with TIB and The Operating Engineers.

MOTION: Motion by Councilmember Huber to accept Resolution 14-002R; second by Councilmember Hink.
Motion carried; 5 yes 0 no.

PAYMENT APPROVALS

A. March 11, 2014 payables \$24,041.74

MOTION: Councilmember Camarata made a motion to pay March 11, 2014 payables in the amount of \$24,041.74; second by Councilmember Hink.
Motion carried: 5 yes 0 no.

B. February Payroll/March Mid-Month Draw \$42,174.15

MOTION: Councilmember Hink made a motion to pay February Payroll/March Mid-Month Draw in the amount of \$42,174.15; second by Councilmember McLean.
Motion carried: 5 yes 0 no.

MAYOR'S REPORT

- Gibson's Fruit Stand applied for a liquor license, they will be opening in May.

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- Nancy Mortar shared that Gray and Osborne is working with SCJ Alliance on the City of Kittitas's funding for the planning only sewer project.
- CPR class for any interested Council/Employees on March 13th at 1:00 p.m.

COUNCIL DISCUSSION

- Councilmember McCollum shared that there was a Community Network Coalition Town Hall Meeting in Ellensburg happening the same time as the Council Meeting in Kittitas.
- March 26th the DSHS van will be in Kittitas to offer services to the residents.

ADJOURN: 7:52 p.m.

Attest:

Mayor Gilmour

Debbie Lee, Clerk/Treasurer