

**City of Kittitas  
Council Meeting Minutes  
March 25, 2014**

**COUNCIL MEETING**

Mayor Jerry Gilmour called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. March 25, 2014. Council members present: Rick Hink, John Camarata, Darrell McLean, Teresa McCollum-Jacobson, and Linda Huber. Staff present: Debbie Lee - Clerk, Chris Taylor - Police, Brent Nierman – Chief Police, Michelle Geiger - Building Inspector, Bryan Nash – Public Works, Ben Whitehurst – Fire Department; Becky Bosch-Library, and Brenda Bach -WWTP. Mayor Gilmour led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

**MOTION:** Motion to approve the minutes of the regular City Council meeting dated March 11, 2014. Motion by Councilmember Hink; second by Councilmember Huber.  
Motion Carried: 5 yes; 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

Councilmember Huber would like to remove Item D under new business and have it be after Council Report for Executive Session for approximately 15 minutes.

**MOTION:** Councilmember Huber made a motion to accept the agenda as amended; second by Councilmember Hink.  
Motion carried: 5 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

Daniel Menth asked when the Yard Waste was going to open and how payments would be collected. It was explained that it will be charged by the cubic yard @ \$6.00 per yard. The customer will have to go to City Hall and staff will measure and charge accordingly. The Yard Waste will be open Monday thru Thursday 8:00 a.m. – 3:30 p.m. This will be advertised on the reader board at City Hall and a notice will be put on outgoing utility bills. There will also be an information sheet on acceptable and not acceptable waste. The City will keep a log of dumps/money collected etc. Mayor Gilmour wanted to thank Bryan and Dan Sherman for working all day on the project.

**REPORTS OF OFFICERS AND SPECIAL GUESTS**

**A. Staff Reports**

**Bryan Nash PW –**

- Bryan reported that they finished the tree trimming along the streets and down at the WWTP.
- Department of Commerce has a grant application for street lights that he and PSE are working on.

**City of Kittitas  
Council Meeting Minutes  
March 25, 2014**

- Jerry and Bryan talked with Symplified on Thursday; they agreed the rent needs to be fair market value. Councilmember Huber stated that is arbitrary and possibly check with other entities.
- PSE Energy Grant should have an answer to the City within two weeks.
- A water application has been submitted by a property owner in the County but within the Cities UGA, they hinted at annexing but just were interested in water services at this time. Per Ordinance it states Council must approve this application.

**MOTION:** To approve a tentative water application for City water services from Morgan Thomas Rainier Street, by Councilmember Camarata; second by Councilmember Hink  
Motion Carried; 5 yes 0 no.

- There is a modification to the PW Shop design regarding the sheer requirements, if the City uses metal posts this would cost approximately \$4,000 it would take more material to stick frame. This is a height issue and it needs to make clearance.

**Becky Bosch – Library Board**

- Copies of stats and the surplus list were handed out. Surplus books are going to Elmview and Goodwill. They are replaced with hardbacks.

**MOTION:** Councilmember Huber made a motion to approve the surplus list; second by Councilmember Hink.  
Motion carried: 5 yes 0 no.

- The library board will be having a vacant position in the future.

**UNFINISHED BUSINESS**

**A. Planning Commission**

- Jeanette Bryan would like to give back to the Community and is applying for the vacant position.

**MOTION:** Councilmember Hink made a motion to approve Jeanette Bryant to the Planning Commission; second by Councilmember Huber.  
Motion carried: 5 yes 0 no.

**NEW BUSINESS**

**A. Water & Sewer Use Regulations 13.04.020 (9)**

**City of Kittitas  
Council Meeting Minutes  
March 25, 2014**

- Councilmember Huber would like a 10 year history of the increases, the increase in material and water revenue.

**MOTION:** Councilmember Hink made a motion to deny an increase of 2%; second by Councilmember McCollum.

Motion suspended until further Council discussion.

**TABLED**

**B. OIT Job Opening**

- Shayne Poole last day is Friday March 28<sup>th</sup>. Councilmember's Huber and Camarata along with the Mayor and Bryan and Brenda will look over the current job description and see what changes need to be made on Thursday March 27<sup>th</sup>. Temporary help will be hired in the meantime to help PW and WWTP. Council approved this action.

**C. Leasing Real City Property**

- Louie Gibson is interested in leasing some City property for a small batch plant. Councilmember Huber inquired about the current zoning. The City needs to be careful and not spot zone. Councilmember Huber suggested contacting Jerry Litt on these questions so it is done correctly. Also we need to have Jerry Litt look at the current zoning for the new Public Works Building.

**D. Marchel Annexation**

- The annexation is approximately .25 acres behind the storage sheds/ half of the parcel is in the City and the other half is in the County. Ultimately they want to build more storage units.

**MOTION:** Councilmember Camarata made a motion a move ahead with the annexation process; second by Councilmember McLean.

Motion carried 5 yes 0 no.

**PAYMENT APPROVALS**

**A. March 11, 2014 payables \$28,904.93**

**MOTION:** Councilmember Camarata made a motion to pay March 11, 2014 payables in the amount of \$28,904.93; second by Councilmember McLean.

Motion carried: 5 yes 0 no.

**City of Kittitas  
Council Meeting Minutes  
March 25, 2014**

**MAYOR'S REPORT**

- Co-Op to look at the pump.

**COUNCIL DISCUSSION**

None

**ADJOURN: 7:40 p.m. Went into Executive Session RCW 42.30.110(1) (b) no decisions will be made in Executive Session adjourned at 8:10 p.m.**

**Attest:**

---

Mayor Gilmour

---

Debbie Lee, Clerk/Treasurer