

**City of Kittitas
Council Meeting Minutes
April 8, 2014**

COUNCIL MEETING

Mayor Jerry Gilmour called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. April 8, 2014. Council members present: Rick Hink, John Camarata, Darrell McLean, Teresa McCollum-Jacobson, and Linda Huber. Staff present: Debbie Lee - Clerk, Dave Anderson - Police, Brent Nierman – Chief Police, Michelle Geiger - Building Inspector, Bryan Nash – Public Works, and Brenda Bach -WWTP. Mayor Gilmour led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of the regular City Council meeting dated March 25, 2014. Motion by Councilmember Hink; second by Councilmember McLean.
Motion Carried: 5 yes; 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Huber made a motion to accept the agenda as presented; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

Brenda Bach WWTP –

- Brenda gave Councilmembers a handout with information on the median household income and suggested water rates. Based on this information, the City is lower than what is suggested for the City of Kittitas to be considered for grants/loans.

Bryan Nash – Public Works

- New Life Church is not doing the Easter egg hunt this year; maybe the City would consider forming a committee and doing it next year.
- Mike Meskimen from Gray & Osborne sent some information regarding the Right Of Way Purchase form ABC Holdings, which will be addressed under Unfinished Business.
- Yard Waste is now open for use. A price schedule was included in Council packets.

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Councilmember Huber thought maybe the City could offer being open one Saturday per month.

- Bryan and Mike have been working on replacing the water line on Lewis before paving; they completed 40 feet this week. Operating Engineers will be grading this next week. PSE was on sight due to the gas lines being involved. Councilmember McLean asked if there were any surprises, Bryan stated no.
- Murray Greenwood with Ameresco came and talked with Mayor Gilmour, Bryan, Debbie and Brenda. Ameresco works with the Department of Commerce on Energy Grants, he would like to come to the next Council meeting and discuss the Cities options.

B. Budget Report

- None

C. Treasurer's Report

- None

UNFINISHED BUSINESS

A. Bare-Marchel Annexation Public Hearing 14-003R

- Open public hearing at 7:12 p.m. closed at 7:13 p.m. no public comment.

MOTION: Councilmember Hink made a motion to approve the application for the Bare – Marchel Annexation 14-003R; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

B. Water & Sewer Regulation 13.04.202 (9)

- Councilmember Camarata had a bill from 2004 and 2014 and stated that according to his records rates have increased 49%. Councilmember Huber said that part of that increase is the Utility Tax that was increased, not necessarily the base price. Rates need to keep up with inflation in order to qualify for WWTP loans/grants in order to repay the debt. Councilmember Huber also stated that the cost of water has doubled within the last year.

MOTION: Councilmember Huber made a motion to increase water/sewer base rates by 2%.

Motion died due to lack of second.

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C. PW Building/Leasing Real City Property

- Mayor Gilmour stated that the planned site for the PW Shop needs to be rezoned or do a CUP which would cost approximately \$300. Should the entire area be all industrial or mixed commercial? Councilmember Hink was questioning what his area was zoned. Councilmember Huber asked if Councilmember McLean and Camarata would like to help take some of the work off of Bryan and Mayor Gilmour, they agreed. Mayor Gilmour is having Andriotti look at the plans and see what he can come up with regarding the engineering. The issue of the shear is due to the height of the door, the building has to be engineered since it will be occupied by people, and it is not a hay barn. Councilmember Huber thought it would be best to contact SCJ Alliance regarding zoning so it would be consistent with the UGA.
- Bryan Nash also explained that the City will have to file an extension with RCAC the lending company, which will cost \$250.00.

MOTION: Councilmember Huber made a motion to apply for a CUP; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

D. Chem – Safe Right Of Way

- Mike from Gray & Osborne presented the legal documents for the Right of Way Purchase at \$1.40 per square foot.

MOTION: Councilmember Huber made a motion to purchase the Right of Way from ABC Holdings; Second by Councilmember McLean.

Motion carried: 5 yes 0 no.

E. Symplified Contract

- Staff and Council have not had time to review the contract. Bryan will look at the contract and if they didn't make too many changes he will forwarded to Katherine for review.

TABLED FOR REVIEW

NEW BUSINESS

A. Agent To Receive Claims For Damages 14-004R

- Katherine suggested that the City pass this Resolution to designate the Mayor as the person to receive Claims for Damages. Councilmember Huber suggested that Debbie call the County to get a check list, once the claim is received what the process is.

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MOTION: Councilmember Camarata made a motion to accept Resolution 14-004R; second by Councilmember Hink.
Motion carried: 5 yes 0 no.

A. Franchise Agreement Charter Communications

- Council would like Katherine to review this agreement.

B. Code Violation Policy

- Chief Nierman told council this will change how they code calls to Kittcom; they will assign the IR as a code violation. Councilmember Huber thought this would be helpful for statistical reports and accountability to voters.

C. New Water/Sewer Service

- This is for lots #21 & #22 on Rainier Drive; there is already an old meter box that needs updated. They will be charged for a connection fee and GFC.

MOTION: Councilmember Hink made a motion to approve the new water/sewer service on Rainier; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

D. Jennifer McCollum (poker run)

- Kitti City Poker Run starts in Kittitas on May 10th and goes thru Soap Lake, George and back to Kittitas, last year there was 48 riders, they are hoping for 80. Jennifer was asking for approval for bikers to be allowed to stay overnight in the park. Bryan will check with Washington State Parks to see if there are any conditions in the lease agreement. Police will look at any City Ordinances preventing this. Jennifer will work out the logistics and legality of this with the Police and Public Works.

MOTION: Councilmember Camarata made a motion to approve the Kitti City Poker Run based on the information from the Police and Public Works; second by Councilmember Hink.
Motion carried: 5 yes 0 no.

E. Mary Coy refund of deposit

- Councilmember Huber stated this is something the City can't do per our Ordinance.

PAYMENT APPROVALS

A. April 8, 2014 payables \$30,039.40

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MOTION: Councilmember Hink made a motion to pay April 8, 2014 payables in the amount of \$30,039.40; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

B. March Payroll/April Mid-Month Draw \$43,865.83

MOTION: Councilmember Huber made a motion to pay March Payroll/April Mid-Month Draw in the amount of \$43,865.83; second by Councilmember Hink.
Motion carried: 5 yes 0 no.

MAYOR'S REPORT

- Mike Varnum has been working with Bryan.
- Mayor Gilmour stated that people have asked about pre paying for yard waste, Bryan and Council thought at this time it was not a good idea.

COUNCIL DISCUSSION

- Councilmember Hink informed Mayor Gilmour he could use the weed blower anytime.
- Councilmember Hink asked if when WWTP or PW work up at the lift station at the school if they will call and give notice.

ADJOURN: 8:10 p.m.

Attest:

Mayor Gilmour

Debbie Lee, Clerk/Treasurer