

**City of Kittitas
Council Meeting Minutes
April 22, 2014**

COUNCIL MEETING

Mayor Jerry Gilmour called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. April 22, 2014. Council members present: Rick Hink, John Camarata, Darrell McLean and Teresa McCollum-Jacobson. Linda Huber was absent. Staff present: Debbie Lee - Clerk, Michelle Geiger - Building Inspector, Bryan Nash – Public Works, Becky Bosch – Library Board and Brenda Bach -WWTP. Mayor Gilmour led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Motion to approve the minutes of the regular City Council meeting dated April 8, 2014. Motion by Councilmember McLean; second by Councilmember Camarata.
Motion Carried: 4 yes; 0 no.

MOTION: Councilmember Hink made a motion to excuse Councilmember Huber's absence; second by Councilmember McLean.
Motion carried: 4 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember McLean made a motion to accept the agenda as presented; second by Councilmember Camarata.
Motion carried: 4 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

Bryan Nash – Public Works

- There are several fire hydrants in town that need to be fixed. Parts and supplies costs approximately \$450 to repair, Bryan is going to a class on Thursday with HD Fowler. He ordered some parts and will get it fixed on Friday. There are three hydrants on Alpine out of service, he will order the parts and fix as money is available. Cost for a new hydrant is \$3,000. There are 77 hydrants in Kittitas.
- Operating Engineers will finish up grading on Lewis Street this week. Paving will begin middle to late May.

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- Chem Safe is having their attorney look at the Right Of Way Purchase agreement, and soon as it is signed the City will move forward on the sidewalk project.
- Bryan and Mike have been spraying for weeds, and started mowing.
- Bryan stated his computer is a 2003 XP and there will not be any more upgrades available due to its age. WWTP computer is old as well.
- Bryan will look over the Symplified contract and have Debbie forward to the attorney.
- Mayor Gilmour thanked Bryan for fixing the holes behind Johnny's.

Becky Bosch- Library Board

- A sign dedication for the Marylou Gilmour Library will be held on May 17th @ 1:00 p.m. punch and coffee will be served.
- Saturday there was 40 hours of computer usage.
- 283 items were donated
- Lynette signed on with the Washington State Library online system.

B. Fish Food Bank – Lunch In The Park

- Roger McCune stated last year they fed an average of 30 kids per day, he is hoping to increase that to 40 this year. The gazebo/park made a great location. Gary from New Life Church will be the onsite supervisor. It will start June 16th through August, Monday through Friday from 12:00 – 12:30. Council approved of this program.

C. Ameresco – Murray Greenwood

- Ameresco is an energy service company that will pursue a grant on the Cities behalf. The grant would be through Washington Department of Commerce, the energy savings will pay for improvements to the WWTP blowers, fine bubble diffusers, replace 40 hp blowers to HE hybrid, eliminate lagoon aeration /curtains, LED Street light to I 90. A CDBG grant could go in conjunction with this and be the matching money. Murray would investigate the saving and see if this is feasible and apply for the grants. The deadline for grant submission is September 18th and the process takes about 6 weeks. Funds would probably not be available until 2015. If the grants are not approved the City would have any obligations to Ameresco. Councilmember McLean was interested and thought this would be a good move if there was not any out of

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pocket expense. If Council thought they were interested they would need to sign an interagency agreement. Ameresco would be the main contact for any projects selected.

MOTION: Councilmember Mclean made a motion to have Ameresco do a preliminary audit; Second by; Councilmember Hink.
Motion carried: 4 yes 0 no.

UNFINISHED BUSINESS

A. Simplified Contract

- Bryan will review the contract and then have Debbie forward to Katherine.

B. Charter Franchise Agreement

- Katherine is reviewing.

NEW BUSINESS

A. Planning Commission

- Bryan will contact all members and set up a meeting.

B. Temporary Worker for 6 months

- Bryan stated he cannot keep up with the day to day things that need to get done. He would like to keep Mike working so he can mow yards, work on the picnic shelter, Lewis Street Project, etc. Councilmember Hink asked what the Union Contract defines as temporary worker; Bryan explained that it is a 6 month maximum. Bryan stated that he saved money in last year's budget; the current expense has a bigger balance than expected. This position would not be a benefited position so money would be saved there. Some of the wages could come from water/sewer if he was working in that area.

MOTION: Councilmember Hink made a motion to keep Mike working for 3 months then re-evaluate; second by Councilmember McCollum.
Motion carried 4 yes 0 no.

PAYMENT APPROVALS

A. April 22, 2014 payables \$14,499.40

MOTION: Councilmember Hink made a motion to pay April 22, 2014 payables in the amount of \$14,499.40; second by Councilmember Camarata.

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Motion carried: 4 yes 0 no.

MAYOR'S REPORT

- Mayor Gilmour asked who would like to be on the hiring committee. Brenda Bach said she would like Chief Nierman. Bryan stated last time it was the Mayor, and department heads, plus two councilmembers.
- Mayor Gilmour thought the Planning Commission could look into the leasing of real city property and the zoning issues. Michelle said that this cannot be a CUP because a batch plant is not a permitted use in the current zone; it would have to be a re- zone.
- Mayor Gilmour is going to Upper County on Wednesday to a grant meeting.

COUNCIL DISCUSSION

- Councilmember Huber and Camarata will meet Wednesday the 30th at 6:00 to look at the applications that were turned.

ADJOURN: 8:16 p.m.

Attest:

Mayor Gilmour

Debbie Lee, Clerk/Treasurer