

**City of Kittitas  
Council Meeting Minutes  
May 27, 2014**

**COUNCIL MEETING**

Mayor Pro Tem Linda Huber called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. May 27, 2014. Councilmembers present: Rick Hink, John Camarata and Darrell McLean. Councilmembers absent: Teresa McCollum-Jacobson. Staff present: Debbie Lee - Clerk, Dave Anderson - Police, Michelle Geiger - Building Inspector, Bryan Nash – PW, Brent Nierman – Chief of Police and Brenda Bach -WWTP. Mayor Pro Tem Linda Huber led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

**MOTION:** Motion to approve the minutes of the regular City Council meeting dated May 13, 2014. Motion by Councilmember Camarata; second by Councilmember Hink.  
Motion Carried: 4 yes; 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

**MOTION:** Councilmember Camarata made a motion to add Time Out’s liquor license renewal under New Business E and move Mayor’s report under report of officers and special quests; second by Councilmember McLean.  
Motion carried: 4 yes 0 no.

**MOTION:** Councilmember Hink made a motion to excuse Councilmember McCollum due to an emergency; second by Councilmember Camarata.  
Motion carried: 4 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

Tina Morefield inquired about when paving on Lewis was going to start. She was advised they were starting paving on Thursday of this week.

**REPORTS OF OFFICERS AND SPECIAL GUESTS**

**A. Staff Reports**

**Mayor’s Report – Mayor Pro Tem Linda Huber**

- Mayor Gilmour resigned after an Executive Session on May 22<sup>nd</sup>. He stated that he would like to spend more time with his family and horses.

**Bryan Nash – Public Works**

- Operating Engineers will start paving Lewis Street on Thursday and Friday.

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- Sun Pacific Services, INC came and took samples from the Public Works Building for asbestos/lead paint testing; the City should have the results by next week. They did not see anything alarming when they took the samples.
- The power was disconnected from the Public Works Building on 5-27-2014 as the main transformer gave out.
- The plans came back on the new PW Building and Bryan, Michelle and Council will look at the plans after the meeting.
- All but 2 planters have been adopted.
- There is no fire hydrant in the vicinity of the Public Works and the WWTP building, the closest is RR and King. Council agrees that there should be two hydrants. There appears to be a leak in the area of Gibbs field where the main line is. Council thinks this could be fixed as they are putting in a new hydrant this year and one next year. Funding will be split between current expense and water/sewer.
- Street sweeping is complete.
- A work party to finish the picnic shelter is a possibility.

**Brenda Bach – WWTP**

- Premier Paint came and did a test patch on the water tower to see how it adheres. Councilmember McLean asked how much prep work they had to do. Brenda stated not much. After the results come back Brenda can move ahead with what kind of paint to use and the bidding process on the water tower.

**Brent Nierman – Chief of Police**

- Officer Taylor received a Grant from Aspen to attend training in Seattle for Crimes against Women Conference. Officer Taylor also attended Active Shooter training with the help of grant money from the sheriff's office.
- Chief Nierman attended training in Las Vegas for Supervising & Managing Police Misconduct. They discussed policy writing and focused on supervisory and liability issues. Brent also attended WASPC in Spokane regarding Emergency Management and Networking.
- At some point the City will have to consider how it will be affected with the County approving ATV street legal vehicles.

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**Michelle Geiger – Building Inspector**

- The City received the CD with GIS data from SCJ Alliance; Michelle will download with the County's information for the City's mapping system. With this new information the City can pull up parcel numbers, zoning, flood plain maps and setbacks. Kittitas can also put in their own information like water lines/mains. Jeff Watson helped download this information and at the present time we can only access off of one computer, Mayor Pro Tem Huber thought maybe during budget time we can look at equipment needed to connect this information to our web site.

**UNFINISHED BUSINESS**

**A. Simplified Contract**

- Mayor Pro Tem entertained a motion for approval.

**MOTION:** Councilmember Camarata made a motion to approve Mayor Pro Tem signing the Simplified Contract once it was signed by Simplified; second by Councilmember Hink.  
Motion carried: 4 yes 0 no.

**B. Charter Franchise Agreement**

- Mayor Pro Tem entertained a motion for approval.

**MOTION:** Councilmember Camarata made a motion to approve Mayor Pro Tem signing the Charter Franchise Agreement once it was signed by Charter; second by Councilmember McLean.  
Motion carried: 4 yes 0 no.

**NEW BUSINESS**

**A. COG Grant Application**

- Mike Meskimen from Gray & Osborne presented the COG grant application. TIB is having their Board Meeting next week and will talk about funding money availability.
- Mayor Pro Tem Huber explained that Cle Elum has received COG money in the past for utility money. This application will serve sewer services from RR to Exit 115. Mike will present the application to COG, he believes that the City meets the requirements; the City has been unsuccessful in the past with CDBG funding. The Public Hearing was opened at 7:20 p.m. and closed at 7:21 p.m. with no public comment.

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**MOTION:** Councilmember Camarata made a motion to accept the COG grant application presented; second by Councilmember Hink.  
Motion carried: 4 yes 0 no.

**B. CDBG Public Hearing – Resolution 14-006R Community Hall/Library**

- The Public Hearing was opened at 7:46 p.m. Bryan Nash with Public Works asked if they were adding more square footage to the Community Hall side? Mayor Pro Tem Huber explained she believed that was the case, the Public Hearing was closed at 7:50 p.m.

**MOTION:** Councilmember Hink made a motion to accept Resolution 14-006 Community Hall/Library CDBG grant application; second by Councilmember Camarata.  
Motion Carried: 4 yes 0 no.

**C. Ameresco – Interagency Agreement**

- This is an Energy Grant application with most changes being made to the WWTP, and street lights.

**MOTION:** Councilmember McLean made a motion to accept the Ameresco Interagency Agreement; second by Councilmember Hink.  
Motion carried: 3 yes 1 no Councilmember Camarata.

**D. Kittitas County Conservation Coalition vs. Kittitas County**

- City attorney Katherine Kenison advised council not to approve the consent to intervene.

**MOTION:** Councilmember Hink made a motion to not approve the consent to intervene; second by Councilmember Camarata.  
Motion carried: 4 yes 0 no.

**E. Time Out Liquor License Renewal**

**MOTION:** Councilmember Hink made a motion to approve Time Out's Liquor License; second by Councilmember Camarata.  
Motion carried: 4 yes 0 no.

**PAYMENT APPROVALS**

**A. May 27, 2014 payables \$20,171.77**

**MOTION:** Councilmember Hink made a motion to pay May 27, 2014 payables in the amount of \$20,171.77; second by Councilmember Camarata.

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Motion carried: 4 yes 0 no.

**MAYOR'S REPORT**

- Mayor Pro Tem Huber would like to recommend appointing a new Mayor within 90 days. . Tina Morefield asked how this process works. Mayor Pro Tem Huber would like to go to the public and see if anyone is interested.
- Huber met with City Staff on Friday and would like everyone to continue punching the time clock, having her sign PO's etc. Huber has faith in the employees.
- Huber would like Council to look at handouts on travel/training and code of ethics and will discuss their input at the next meeting.
- Interviews for the OIT will start tomorrow,

**COUNCIL DISCUSSION**

- Bryan Nash asked how PO's will work.

**ADJOURN: 8:09 p.m.**

**Attest:**

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Mayor Pro Tem Huber

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Debbie Lee, Clerk/Treasurer