

**City of Kittitas  
Council Meeting Minutes  
June 10, 2014**

**COUNCIL MEETING**

Mayor Pro Tem Linda Huber called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. June 10, 2014. Councilmembers present: John Camarata and Darrell McLean. Staff present: Debbie Lee - Clerk, Michelle Geiger - Building Inspector, Bryan Nash – PW, Brent Nierman – Chief of Police and Ben Whitehurst – Fire Department. Mayor Pro Tem Linda Huber led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

**MOTION:** Motion to approve the minutes of the regular City Council meeting dated May 27, 2014. Motion by Councilmember Camarata; second by Councilmember McLean.  
Motion Carried: 3 yes; 0 no.

**Minutes from the Executive Session dated May 22, 2014 could not be approved due to lack of vote.**

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

**MOTION:** Councilmember Camarata made a motion to add under New Business C. New Employee Hire Tom Pruatt.; second by Councilmember McLean.  
Motion carried: 3 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

Dorothy Nicholas informed Council that the police are doing a good job and are honest. Mayor Pro Tem Huber said that some kids were playing in the dirt and sidewalk by the play equipment in the park. She stopped to tell them that they were making a mess and they said they were just writing with dirt on the sidewalk “We love Officer Chris.”

Ron Earwood stated that he was trying to figure out what is happening in the City with Council and the Mayor positions. He did not believe this was a legal quorum, Mayor Pro Tem Huber stated that she had talked with the City Attorney and it was legal. It will be discussed further in the agenda under New Business Mayor/Council Vacancy.

**REPORTS OF OFFICERS AND SPECIAL GUESTS**

**A. Staff Reports**

**SCJ Alliance – Jerry Litt**

- SCJ has been the planner with Kittitas since 2006; since the UGA was approved the City and SCJ took a breath and let the budget catch a break. Jerry submitted a proposal of suggested items that need to be addressed as required by the State following the UGA approval. A. Update the Comprehensive Plan

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map to be consistent with the final UGA decision. B. Update the zoning classifications in the expansion area to be consistent with the new UGA. C. Amend development standards to be consistent with the plan. D. Address other concerns that have been raised as part of the annual update process. E, Update City Boundary maps to reflect most recent annexations.

- Jerry Litt will go to the ICC conference and look for granting money for sewer services in the UGA. Council gave their approval to move forward.

**Bryan Nash – Public Works**

- The report from Sun Pacific showed a trace of lead paint the plan is to demolish the building. Will then take samples of the rubbish and if those tests ok the City will be allowed to dump debris in the landfill. Sun Pacific was 90% sure that this would test fine. Bryan would like to move ahead with demolition of the PW Building, was money set aside for this and he believes he can do it within budget. It is under the dollar amount threshold that is required. Bryan thought the construction would start on the PW Building in the fall.

**MOTION:** Councilmember Camarata made a motion to approve Bryan starting demolition of the building; Second by Councilmember McLean.

Motion carried: 3 yes 0 no.

- The final set of plans came back from Andriotti. Bryan and Michelle are working on getting electrical design, specs on heating, cooling and lighting. After this is done the plans will be sent to Cal for the boiler plate.
- 6 year street plan was handed out and Council will comment and approve at the next Council Meeting. There is no money in the budget next year for a paving project.
- The water pump engine in the 1969 Chevy water truck is blown, Bryan will get a bid to fix this; he believes the City is not in a position to purchase a new truck. The water truck is used for washing the shoulders of the streets and watering of the streets.
- Lewis Street is paved. Bryan and Mike are working on the shoulders placing gravel and bringing 5 or 6 gas valves up to grade.
- Mike Meskimen from Gray and Osborne is sending the sidewalk project out to bid.
- Bryan will be attending the TIB workshop tomorrow 6/11/14.
- The water department is having issues with some water meters that were purchased with a grant. Master Meter came and looked at them (200) and is working on a deal to purchase new ones at a very good rate. These meters are approximately 7 years old.

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**Brent Nierman – Chief of Police**

- It has been a busy couple of weeks for the Police Department

**Michelle Geiger – Building Inspector**

- A new Fence Permit application is required for building a new fence. This permit does not cost it will just help regulate the correct placement of a fence and height and setback requirements.
- Cal Jordan informed Michelle that there is grant money available for sewer planning services and infrastructure.
- Michelle stated that the City has had some BLA (Boundary Line Adjustment), annexation and development applications submitted.

**UNFINISHED BUSINESS**

**A. Symplified Contract**

- Tabled. Waiting for a response from Symplified.

**B. Charter Franchise Agreement**

- Tabled. Waiting for a response from the Attorney and Charter.

**NEW BUSINESS**

**A. Kittitas County Chamber of Commerce – Kruisin Kittitas**

- Roylene Crawford stated that the Chamber will be a corporate sponsor and will assist the City of Kittitas with the Burn Out's August 9<sup>th</sup>. There will not be a live band this year. Jessica Tate handed out flyers at this weekend's Hospice Car Show and will continue to promote.

**B. Mayor/Council Vacancy**

- Mayor Pro Tem Huber talked with the City Attorney and they felt it would be best to fill the vacant Council positions first then the Mayor's seat. This would allow for 5 people to appoint a Mayor. Bev Allphin would like to know why this keeps happening. Mayor Pro Tem Huber stated that this is a volunteer position and sometimes the stress gets to people, it is a big responsibility to serve as Councilmember or Mayor. The qualification for Council or Mayor is over the age of 18, reside in the City for a least a year and be a registered voter. Councilmember Camarata explained that all three current Councilmembers must have a

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unanimous vote. Mayor Pro Tem Huber said that this is no different than any other small town. Leslie Newton asked if nepotism would be a problem, Huber explained that she had already spoken with the attorney and this was not an issue. The City will advertise on the reader board, Post Office and City Hall for the vacant Council positions and will make a selection at the June 19<sup>th</sup> Council Meeting.

**C. New Employee OIT/Utility Worker**

- Tom Pruatt was offered the OIT/Utility Worker job. He will start June 17<sup>th</sup>.

**MOTION:** Councilmember McLean made a motion to accept the hiring of Tom Pruatt; second by Councilmember Camarata.

Motion carried: 3 yes 0 no.

**PAYMENT APPROVALS**

**A. June 10, 2014 payables \$17,898,71**

**MOTION:** Councilmember Camarata made a motion to pay June 10, 2014 payables in the amount of \$17,898.71; second by Councilmember McLean.

Motion carried: 3 yes 0 no.

**B. May Payroll/June Mid-Month Draw \$43,106.58**

**MOTION:** Councilmember McLean made a motion to pay May Payroll/June Mid-Month Draw in the amount of \$43,106.58; second by Councilmember Camarata.

Motion carried: 3 yes 0 no.

**MAYOR'S REPORT**

- City Staff now has a shared calendar for reporting vacation, sick, training, etc.
- COG application was submitted for sewer planning, the meeting is the last Wednesday in June. The money would be available for 2016.

**COUNCIL DISCUSSION**

- Council worked on the travel policy. Councilmember Camarata thought that it had some good points. Council will form a committee and work on this again.

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**ADJOURN: 8:29 p.m.**

**Attest:**

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Mayor Pro Tem Huber

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Debbie Lee, Clerk/Treasurer