

**City of Kittitas  
Council Meeting Minutes  
July 22, 2014**

**COUNCIL MEETING**

Mayor Pro Tem Huber called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. July 22, 2014. Councilmembers present: John Camarata, Ben Whitehurst, Jerry Lael, and Darrell McLean. Staff present: Debbie Lee - Clerk, Chris Taylor – Police, Brenda Bach – WWTP, Michelle Geiger – Building Inspector, Elaine O’Neill - Library. Mayor Pro Tem Huber led those assembled in the Flag Salute.

**APPROVAL OF MINUTES**

**MOTION:** Motion to approve the minutes of the regular City Council meeting dated July 22, 2014. Motion by Councilmember Camarata; second by Councilmember McLean.  
Motion Carried: 4 yes; 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

None

**MOTION:** Councilmember Lael made a motion to approve the agenda as presented; second by Councilmember Camarata.  
Motion carried: 4 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

Bev Allphin wanted to thank the Fire Department for spraying the arborvitaes.

**REPORTS OF OFFICERS AND SPECIAL GUESTS**

**A. Staff Reports**

**Michelle Geiger – Building Inspector**

- The container and cellular ordinances have been submitted to the Department of Commerce per KCM code. Michelle asked that it be expedited.
- PW building plans have been sent to Cal Jordan for the boiler plate. Councilmember McLean asked if the City had received the electrical specs. The City has and a few changes that need to be made.

**Linda Huber for Bryan Nash – Public Works**

- New Life Youth Group spent the week doing yard work, sweeping and pulling weeds around town. The youth that volunteer come from other churches and pay \$125 to volunteer.

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- Picnic shelter is being worked on.
- Matt Boast with PUD gave an estimate of 1200 feet of 2” conduit this will cost the City approximately \$900 - \$1,000.
- PSE should have the street lights on Main Street working by Thursday night 07-24-14.
- The Public Works building is completely demolished.
- Bryan would like to repair the water truck pump engine, he has gotten estimates and it will be approximately \$800 to fix, he would like approval to do the repairs. Council gave their approval. Mayor Pro Tem Huber explained that due to the car accident and the fires Main Street got a lot of use, the County had to come clean the streets due to seal coating on 81 Road. The water truck could have been utilized during this time.

**Elaine O’Neill – Library Board**

- The Library Board would like to thank the City for getting them an air conditioner, it has really helped.
- There are 587 surplus books that have not been checked out since the 70’s and 80’s. Councilmember Lael asked what happens to the books. The books are donated to the jail, recycled and the proceeds go the Friends of the Library.
- There are two more sessions of the summer reading program.
- Bake sale August 2<sup>nd</sup> at Super One.

**Brenda Bach – WWTP**

- Department of Health is looking at the secondary well to see if there are any additions. The secondary well should be approved for use soon.
- The Department of Health also informed Brenda that due to the City growing the City is in line for a sanitary survey. This survey looks at the water tower, water lines to see if they need repairs.

**B. 5 Year Budget Comparison**

- No comment

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**UNFINISHED BUSINESS**

**A. Ordinance Containers**

- Michelle Geiger submitted this to Department of Commerce per KMC code. They should be available for approval at the August 12<sup>th</sup> Council Meeting.

**B. Ordinance Cell Towers**

- Michelle Geiger submitted this to Department of Commerce per KMC code. They should be available for approval at the August 12<sup>th</sup> Council Meeting.

**NEW BUSINESS**

**A. Executive Session Mayor Vacancy**

- Mayor Pro Tem Huber informed Council that she spoke with the City Attorney and Huber and Camarata should not be part of the voting process, the decision will be from the remaining 3 Councilmembers. Councilmember Lael inquired about asking Camarata and Huber interview questions. After the question and answer session the three Councilmembers can go into Executive Session to discuss but no decisions will be made in Executive Session.
- John Camarata stated he had concerns of who will oversee employees; he is someone who is willing to do this. He is aware of the codes and regulations of the City.
- Councilmember McLean asked if Camarata felt like he learned from his past experience good and bad to do a better job. Camarata stated yes.
- Lee Beckham asked John Camarata where he sees the City in the next few years. Camarata stated more work on streets, library/community hall building complete, PW building complete, work on the UGA area on South Main.
- Jeanette Bryant asked how the Mayor could help with getting the community and council to work together better. Camarata stated most of the people are gone that caused issues.
- Linda Huber stated she has been on the City Council for 12 years and volunteers on the Law & Justice Committee and COG. She is excited about for the continuation of improvements that are being made to the City.
- Councilmember McLean asked how Linda planned on juggling two full time jobs. Huber explained that she meets with PW and WWTP in the mornings and usually meets with Brent

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one morning per week. She took time off last week to meet with Gray and Osborne regarding the BOD study. Huber stated that the City has a good staff and they work together without direction, she gave the example that last week someone complained of weed spraying and Bryan, Chris, Mike and Tom all discussed the situation and handled it

- Councilmember Lael asked about nepotism. Huber explained she does not see a conflict Bryan in a Union employee and she cannot make a decision on wages without consent from Council. Linda further explained that Katherine stated that Linda's daughter is fully emancipated and not dependent on Linda for financial reasons.

**7:30 Councilmember McLean, Whitehurst and Lael went in to Executive Session for 15 minutes.**

**7:48 reconvened.**

A roll call vote by Clerk/Treasurer Debbie Lee:

Councilmember Lael – Huber  
Councilmember McLean- Huber  
Councilmember Whitehurst – Huber

A unanimous vote to appoint Linda Huber as Mayor.

- It was discussed to have on the next agenda the appointment of Mayor Pro Tem.

**B. Library Surplus List**

- A list of surplus books were presented to Council

**MOTION:** Councilmember Lael made a motion to approve the surplus library list; second by Councilmember Whitehurst.  
Motion carried: 4 yes 0 no.

**C. Liquor License Renewal**

- Johnny's Mart and Curlys have applied to renew their liquor licenses. Councilmember Lael inquired if there were any problems with the establishments and if they had citations does the liquor board renew? Jennifer McCollum stated no problems and the liquor board can shut down an establishment for violations.

**MOTION:** Councilmember Lael made a motion to approve the renewal of the liquor licenses; second

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by Councilmember Whitehurst.  
Motion carried: 4 yes 0 no.

**PAYMENT APPROVALS**

**A. July 22, 2014 payables \$44,931.08**

**MOTION:** Councilmember Camarata made a motion to pay July 22, 2014 payables in the amount of \$44,931.08; second by Councilmember McLean.  
Motion carried: 4 yes 0 no.

**MAYOR'S REPORT**

- Habitat house dedication is Friday July 25, 2014 at 5:00 and encouraged Councilmembers to attend.
- The conditional use permit for the Bare/Marchel storage units was approved and the City will look at the issue of storm drain analysis after the current addition of 20 units is complete.
- Mayor Pro Tem Huber attended training at the City of Ellensburg for the Public Records Act which governor Inslee made this a requirement for all public individuals who serve on a board. When Canfield comes to do Mayor/Council Training the City will inquire about this new training requirement and invite the Library Board and the Planning Commission.
- Mike from Gray & Osborne will be putting the South Main Sidewalk bids in the papers on July 22<sup>nd</sup> and 27<sup>th</sup>. Bid opening will be August 5<sup>th</sup> and should be on the agenda for August 12<sup>th</sup>.
- Mayor Pro-Tem Huber will contact Carlen Wray regarding placing wireless antennas on the Water Tower.

**COUNCIL DISCUSSION**

- Councilmember McLean swore in Linda Huber as Mayor.
- Councilmember McLean was inquiring if the City needed to have a work party prior to the Car Show. Mayor Huber said she would talk with PW and see what they thought.
- The Travel Policy was discussed. There is a correction that needs to be made to have Schedule A removed from the document. Council talked about travel advance for the per diem rate and that it needs to be worded in the policy as well. The ethics policy is the next one to tackle.
- Brenda will have an open house at the WWTP August 12<sup>th</sup> at 6:00 (special meeting) for new council members to tour the plant.

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- The City will advertise for a vacant council position and have it close on the 7<sup>th</sup> of August so it can be put on the August 12<sup>th</sup> agenda.

**ADJOURN: 8:19 p.m.**

**Attest:**

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Mayor Huber

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Debbie Lee, Clerk/Treasurer